

# Data Privacy & Security Assessment

Thanks for going through the presentation; now it's time to test the knowledge you've gained. This is a mandatory quiz and you must secure 80% to pass the test. Wish you all the best!

Points: **7/10**

1. Name \*

*Please enter your name here*

Pavan Meruva

2. As long as you have anti-virus software installed on your computer or mobile device, it's safe to download or install programs and applications from the Internet. \*

(1 Point)

☐ False

☒ True

3. The HIPAA Privacy Rule protects all PHI, electronic, verbal and written. \*

(1 Point)

☒ True

☐ False

4. An employee wants to send out holiday cards to her co-workers, so she looks up their addresses in an internal confidential database. Is this OK? \*

(1 Point)

☐ Yes

☒ No

5. What action should you take if you witness or hear of an information security incident? \*

(1 Point)

☐ Call the police immediately.

☒ Report the incident to a supervisor

☐ Take no action unless you're directly involved.

6. An employee is standing outside of the organization's building. A person approaches him with a sense of extreme urgency. He claims there is an emergency in the building, and he needs the employee to let him in immediately. What should the employee do? Select the best answer from the choices below \*

(1 Point)

☒ Escort the man to either security or the receptionist desk and ask for assistance. (

☐ Use his card key to let the man into the building immediately.

☐ Ask the nature of the emergency and escort the man to the appropriate location in the building.

7. An employee just received an e-mail from a client asking her to update them on the marketing plans of her organization. What should she do? Select the best answer from the choices. \*

(1 Point)

- ☒ Reply to the e-mail to inquire why the client needs the information.
- ☐ Delete the e-mail; it's likely a message from a social engineer trying to steal confidential organization information.
- ☐ Call the client to confirm that the message is legitimate; although it looks legitimate, you can never be too cautious.

8. An employee doesn't think he handles sensitive information, so he hasn't read his organization's security and privacy policies and procedures. He figures if he encounters sensitive information, he'll look up the procedures as needed. Is this OK? \*

(1 Point)

- ☒ Yes
- ☐ No

9. Which of the following is a best practice for safeguarding PII? \*

(1 Point)

- ☐ Crumpling & throwing the documents containing PII in a trash can.
- ☐ Writing down PII on a notepad
- ☒ Disposing of documents containing PII in a secured, crosscut shredder or in a secure bin for shredding

10. Information such as first names, birthdays, zip codes, addresses, and the last four digits of a Social Security number, is public knowledge and doesn't need to be kept private. \*

(1 Point)

- ☐ True
- ☒ False

11. If you access the same Web sites on a regular basis, it's OK to have the site "remember your password" as long as the site is secure. \*

(1 Point)

☐ True

☒ False

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