Slide 1

The uniFLOW solution makes it simple for you to access Canon multi-functional devices on your company's network for managing your own printing and scanning jobs, as well as copying, as long as your ID card is registered on the network.
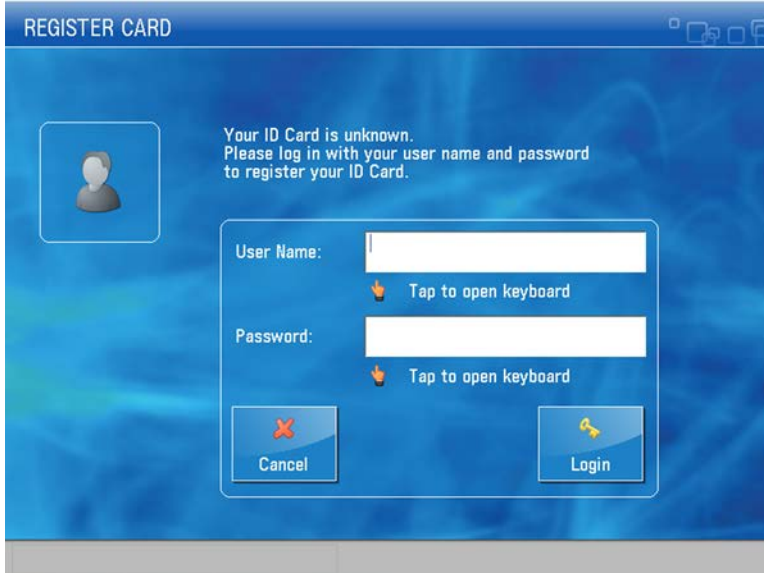
Slide 2

The first time you access the network through a Canon multifunctional device, you must register your ID card for use. Begin by swiping your card over the reader located to the left of the device's control panel.

Slide 3

The display on the control panel will change to the Register Card screen, with a message stating that your card is unknown, and prompting you to enter your user name and password.
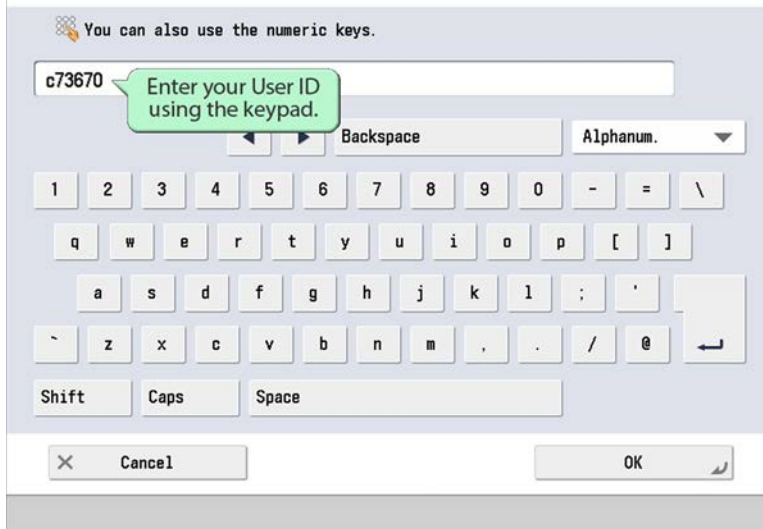
Slide 4

To do this, tap the screen inside the white data field next to User Name…

Slide 5

…and use the keypad that appears to enter your user ID.
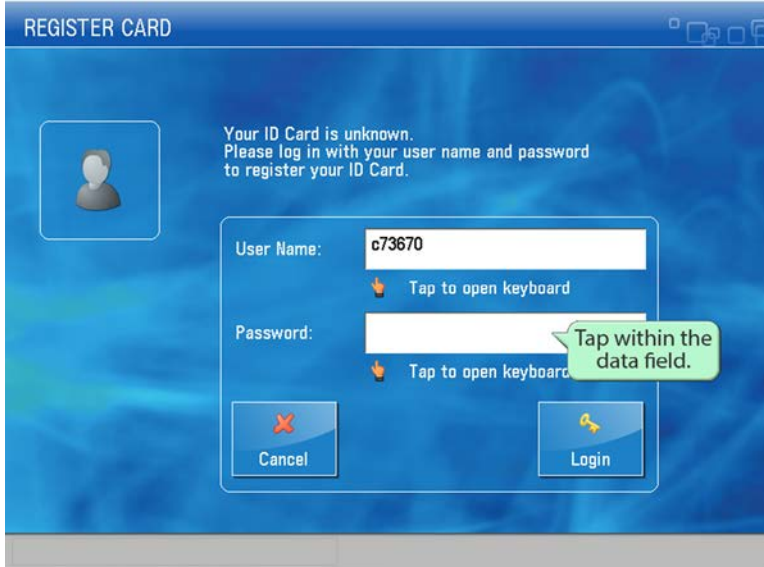
Slide 6
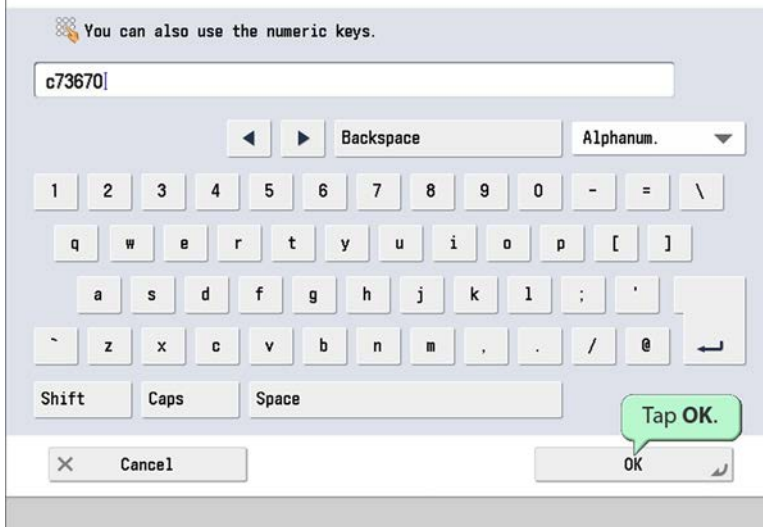
Then tap the OK key.

Slide 7

Next, tap the screen inside the white data field next to Password…

Slide 8

…and, using the keypad again, enter your password…
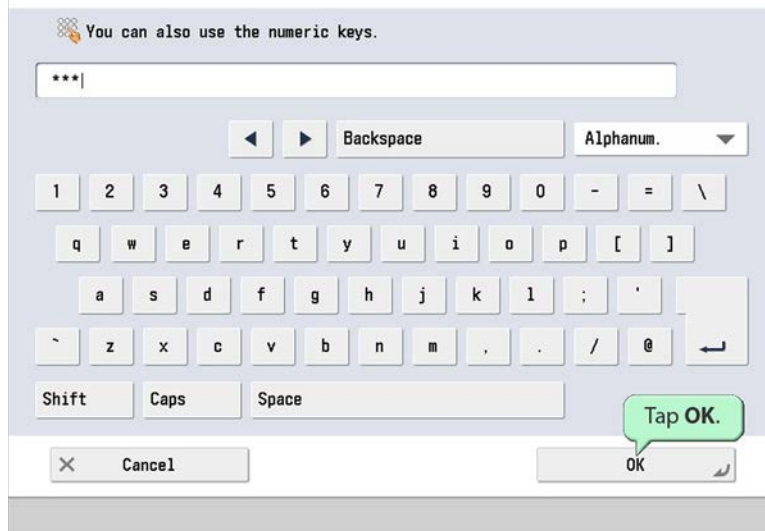
Slide 9
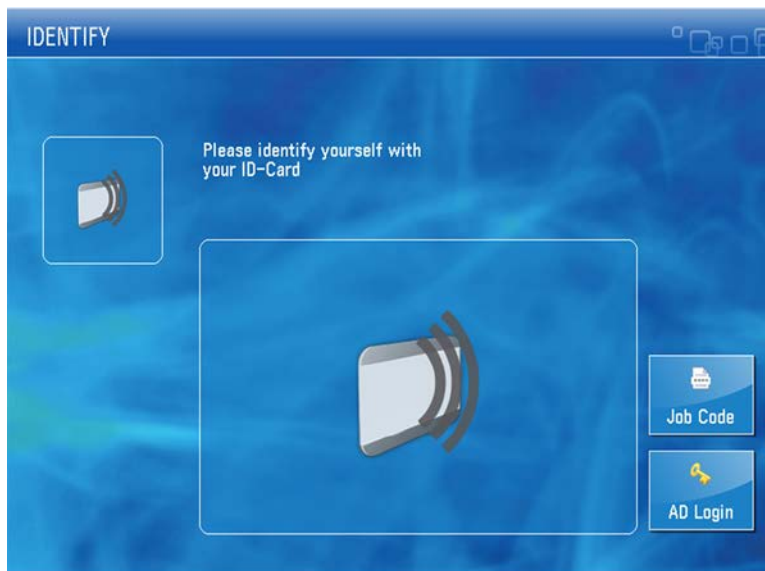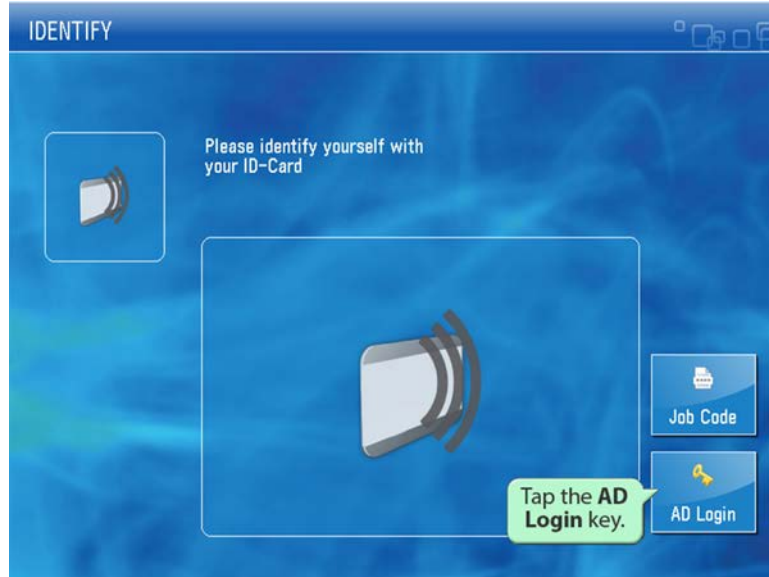

…and tap **OK**.

Slide 10

These entries are saved to link you with your card, and your registration is complete. From now on, whenever you want to access any Canon multi-functional device on the network, you need only swipe your card over the reader.
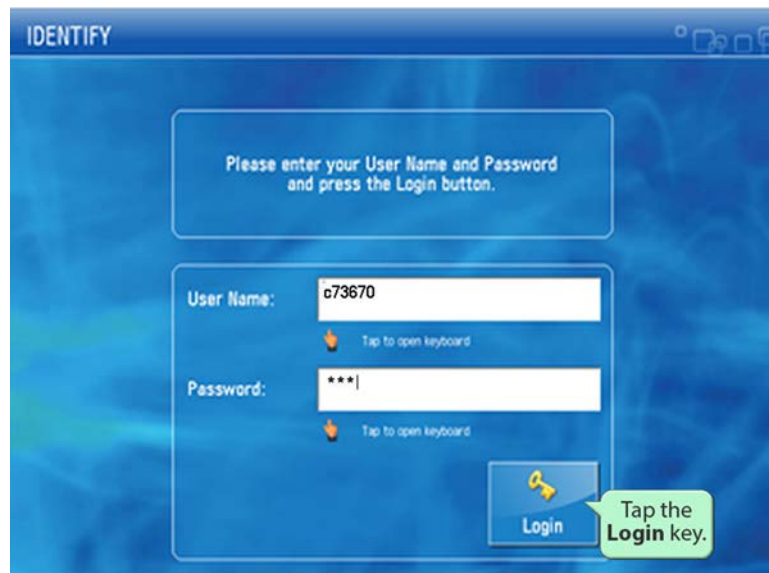
Slide 11

And if you don't have your ID card with you, you can still log in by tapping the **AD Login** key…

Slide 12

…and entering your User ID and password manually, just as you did to register your ID card, and then tapping the **Login** key.