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March 24, 2025

Dear Hiring Manager,

I am excited to apply for the Data Analyst position at your Company. As a fresher and second-year college student pursuing BCA with a strong foundation in Python, statistical analysis, and data visualization, I am eager to apply my analytical skills in a dynamic and professional environment.

During my academic journey, I have worked on projects involving data cleaning, exploratory data analysis, and predictive modeling. My proficiency in Python, along with my experience using libraries such as Pandas, NumPy, and Matplotlib, has enabled me to draw meaningful insights from complex datasets. Additionally, my skills in AutoCAD demonstrate my attention to detail and ability to work with precision—an essential trait for a data analyst.

I am particularly excited about this opportunity at your Company. I am eager to contribute my skills to real-world projects while learning from experienced professionals. My analytical mindset, problem-solving abilities, and passion for data-driven decision-making make me a strong fit for this role.

I would welcome the opportunity to discuss how my skills align with your team's needs. Thank you for your time and consideration. I look forward to hearing from you.

Sincerely, Pavithira P

Pavithira P