Email Templates required

1. **Admin -> Accountants**
2. Remove Accountant -> Template for Accountant

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| **Subject :** MyTaxCloud - Unassociate from Practice |
| Hi Surendra kumar,   Your Admin Barry `Prophet has been unassociated you from practice - **my new practice**.  If you have any clarifications you can contact by email - [barryprophet@mytaxcloud.com.au](mailto:barryprophet@mytaxcloud.com.au)  - The MyTaxCloud Team   Have Questions? Contact |

1. Make Admin -> Template for new Admin Accountant

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| **Subject:** MyTaxCloud - Practice Admin Permissions |
| Hi Surendra Kumar,   Congratulations! You are assigned as an Admin rights for Practice My new practice.  If you have any Queries please contact Barry `Prophet. Please drop an Email to [barryprophet@mytaxcloud.com.au](mailto:barryprophet@mytaxcloud.com.au)  Please Login on MytaxCloud and check your Practice by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

1. Add/Invite Accountant -> Template for Invited Accountant

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| **Subject:** MyTaxCloud - Change your Practice request. |
| Hi Surendra Kumar,   We are requested to change your Practice to **My new practice**.  If you have any Queries please contact Barry `Prophet. Please drop an Email to [barryprophet@mytaxcloud.com.au](mailto:barryprophet@mytaxcloud.com.au)  Please Login on MytaxCloud and change your Practice by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

1. **Admin -> Accountants-> Clients**
2. **Remove Client** -> Different templates for Accountant and Client

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| **Subject :** MyTaxCloud - Unmap your Accountant |
| Hi Surendra Kumar,  You are unmapped to your accountant Barry `Prophet by Admin.  If you have any clarifications, Please drop an email to Admin - [barryprophet@mytaxcloud.com.au](mailto:barryprophet@mytaxcloud.com.au)  Please Login on MytaxCloud and add your New Accountant by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

1. **Re-Assign Client** -> Different templates for Removed Accountant, New Accountant and Client

**Current Template to Client**

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| **Subject :** MyTaxCloud – New Accountant mapping |
| Hi Surendra Kumar,  You are assigned to the new Accountant Barry `Prophet by Admin.  If you have any clarifications, Please drop an email to Admin - [barryprophet@mytaxcloud.com.au](mailto:barryprophet@mytaxcloud.com.au)  Please Login on MytaxCloud and check your New Accountant by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

**Current Template to Mapped Accountant**

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| **Subject :** MyTaxCloud – Assign new Client |
| Hi Surendra Kumar,   You are assigned as an Accountant for Jerry Seinfeld by Admin.  If you have any clarifications, Please drop an email to Admin - [Jerryseinfeld@mytaxcloud.com.au](mailto:Jerryseinfeld@mytaxcloud.com.au)  Please Login on MytaxCloud and check your New Client by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

**Current Template to UnMapped Accountant**

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| **Subject :** MyTaxCloud – Unmapped your Client |
| Hi Surendra Kumar,   You are removed as an Accountant for Jerry Kumar by Admin.  If you have any clarifications, Please drop an email to Admin - [Jerryseinfeld@mytaxcloud.com.au](mailto:Jerryseinfeld@mytaxcloud.com.au)  Please Login on MytaxCloud and check your Clients by click on the below link.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |

1. **File/Folder Share Notification to his partner or Accountant**

**Current Template to File Share**

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| **Subject :** MyTaxCloud – Fileshare Notification |
| Hi Surendra,   Your Partner Emma Williams has been shared a file. Please go through the below for details.  File Name : Accoutant Admin  Please login and check those.  <http://mytaxcloud.dev/signin>   - The MyTaxCloud Team   Have Questions? Contact |