

Sample Project Charter

H+ Sport Distribution Center

Background:

H+ Sport's supply chain is under stress due to the growth in our business. Our current distribution center is not able to reliably achieve the customer service levels that our customers expect during peak periods. Root cause analysis has determined that our peak demand now exceeds the design capacity of our only distribution center.

Vision:

This project will investigate options for improving our supply chain and implement a solution that allows us to meet our customers' expectations at the lowest cost.

Goals:

- Provide a consistently high level of customer service, even at peak demand.
- Minimize supply chain and distribution costs.

In Scope:

- Changes to the layout and processes within the current distribution center
- Changes to the software throughout the supply chain
- Potential new distribution center(s) to be added

Out of Scope:

- Relocating or closing current distribution center

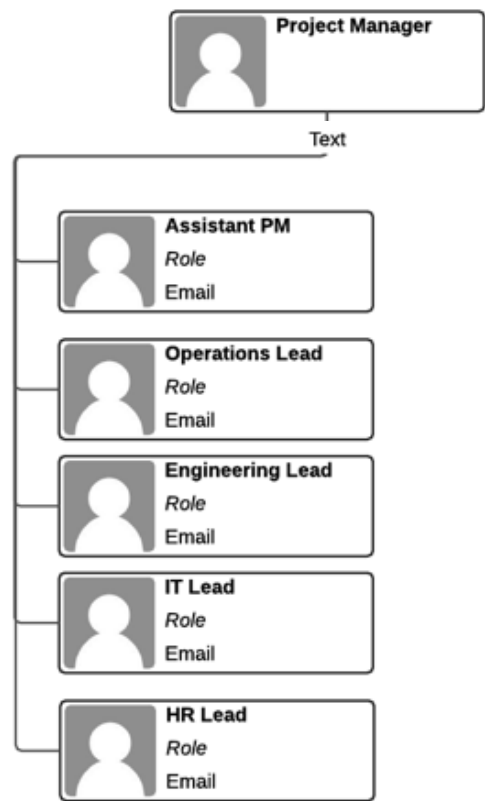
Schedule:

- Options will be evaluated and a solution selected by Jan 1
- Team will resolve to an implementation plan by Feb 1
- Implementation (go-live) will be complete by September 1

Budget:

- \$500,000

Resources:



Approved by:

Project Sponsor