

Pawan Devkota

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pawandevkoa57@gmail.com |

Location: Toronto, Ontario

Objective:

To obtain a position as a Security Guard at your reputed company, where I can utilize my skills in maintaining security and ensuring safety for residents, staffs, and visitors.

**Availability: Full Time (Monday-Tuesday-Wednesday-Thursday-Friday-Sunday)
Overnight (All Day)**

SKILLS SUMMARY

- *Ability to maintain security and safety measures.*
- *Proficient in operating security equipment such as CCTV, alarms, and access control systems.*
- *Proficient in Filing, organizing, and phone skills.*
- *Ability to work independently and in a team environment.*
- *Additional skills: Fluent in English, Nepali, and Hindi, Punctuality, Adaptability, Positive Attitude, ability to work in a multicultural environment.*

EDUCATION

- Advance diploma in Software Engineering, Centennial College, ON (Expected graduation date: July 2025)
- High School (Diploma), PEC, Pokhara, Nepal

EXPERIENCE

Kitchen Helper, Khazana by Sanzeev Kapoor, Toronto, ON (Jun 2023- Present)

- Cooked and presented food items in accordance with recipes and guidelines set by the chef.
- Maintained high levels of food quality and hygiene, adhering to local food safety regulations.

- Managed workstation preparation, ensuring it was fully stocked for the shift ahead.

Security Guard, Cavalier Security, Toronto, ON (April 2023-Jun

2023)

- Maintain security and safety measures at assigned locations.
- Operate security equipment such as CCTV, alarms, and access control systems.
- Monitor and authorize entrance and departure of staff, visitors, and other persons to maintain security and safety.
- Respond to alarms, calls for assistance, and other emergencies as needed.

**Volunteer Experience Member, Junior Civitan International,
Nepal (2018-2020)**

○ Organized community outreach events and programs for youth, including an environmental awareness program. Coordinated and supervised volunteers provided information about available resources and services to youth and their families and developed communication strategies to engage with youth and promote the organization's programs.

Certifications:

- Emergency First Aid with CPR C and AED (Valid until 2026-01-05)
- Valid Ontario Security Guard license. (Valid until 2024-04-21)
- Smart-Serve

Reference: Sharad Lamsal (Supervisor Cavalier Security) | lamsalsharad733@gmail.com | +1(437)2544195
Roshan Kc (Security Guard Yorkdale)

Thank you for considering my application. I am excited about the opportunity to contribute to the security team and look forward to hearing back from you soon.