



Founders Workspace – Billing Software

Developed by: PTS – Pawar Technology Services

Purpose: Simplified billing, seamless sales tracking, and smart POS for businesses of all sizes.

1. Registration & Business Setup

The Billing Software onboarding begins with a user-friendly flow:

- Users click on **“Get Started Free”**, landing on the login page.
- New users register using their **email** and **password**.
- A **verification link** is sent to the registered email.
- On clicking the link, users are redirected to **“Set Up Your Business”**.

Setup Form Includes:

- Business Name
- Business Type
- Business Address
- Phone Number
- Email Address
- Tax Rate (%)
- GST Number
- Business Logo upload

Once this information is submitted, the user’s business profile is created and the dashboard is activated.

2. Dashboard Overview

The dashboard provides a real-time snapshot of business performance.

Key Elements Displayed:

- **Today’s Revenue**
- **Total Revenue**

- **Total Sales**
- **Total Products**
- **Revenue Chart (Graphical Representation)**
- **Revenue Breakdown by category or product**
- **Best Selling Product**
- **Recent Sales Summary**

This module helps users monitor their business performance at a glance.

3. Categories Module

The Categories module allows business owners to manage product categories for better inventory organization.

Features:

- Add new product categories
 - Newly added categories appear automatically in the product creation dropdown
 - Categories can be edited or removed as needed
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4. Product Management

This section lets users manage all product data for billing and inventory.

Product Entry Includes:

- Product Name
- Price
- Category (from existing list)
- Product Image

After creation, the product is listed and ready for billing.

Users can **edit** or **delete** existing products directly from the list view.

5. Point of Sale (POS)

The POS section acts as a digital billing counter.

POS Features:

- View available products
- Add products to bill in real-time
- Apply discounts per product or bill
- Choose payment method (cash, card, UPI, etc.)
- Complete transaction
- Generate and print digital bill

The POS system ensures fast billing and a smooth checkout experience.

6. Sales History

This module maintains a complete record of past transactions.

Features:

- List of all previous sales
 - View details of each transaction including date, product, amount, and payment method
 - Search and filter by customer, date range, or status
 - Exportable for accounting or record-keeping
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7. Settings & Preferences

This module allows users to manage personal and business settings.

User Settings Include:

- View and update admin profile
- Switch between **Light Mode** and **Dark Mode**
- Select preferred **language** (multi-language support)

These personalization options enhance the overall user experience.

8. Logout Function

The logout feature is available via:

- Sidebar menu

- User profile dropdown

It ensures secure session termination and system access control.

Summary

Founders Workspace Billing Software provides a fast, intuitive, and secure way to manage business sales, inventory, and billing. It's ideal for retail stores, service providers, and product-based businesses looking to modernize their operations.