**WELCOME TO HIGHSTREET**

Your Highstreet Email address is:

**PART 1 – Windows Credentials - Use for Windows, Outlook Client and Outlook Web Access (OWA)**

Username: (or if no domain field is present in OWA)

Password:

Domain:

**Outlook Web Access URL –** <http://mail.office365.com>

As part of the setup process please log into webmail to finish setting up your Multi-Factor Authentication. This information will then be used to re-connect your email and OneDrive accounts.

Skype will require a user generated password called an app password. You can generate it yourself once the MFA has been configured by going to the link below.

<https://account.activedirectory.windowsazure.com/AppPasswords.aspx>

**Contact Info**

Any questions/concerns, please contact Highstreet -IT -  
  
**HIGHSTREET Help Line –** [**service.desk@highstreetit.com**](mailto:service.desk@highstreetit.com)

Please note that the preferred and the quickest way to contact us is via email.

**To ensure Network security, please memorize these passwords and destroy this document as soon as possible**