Non-Disclosure Agreement Gender Pay Gap Hack, 22/23 June 2018

The Gender Pay Gap Hack endeavours to work in an open way, and most of the data we are using for this event is from open sources. However, some of the data is commercially sensitive. In order to allow us to work on data like this we rely on your professionalism, and so we ask you to sign the following agreement when dealing with this data.

I agree not to disclose any data that is shared with me by a partner organisation during the Gender Pay Gap Hack or at any time afterwards. I understand that data may contain commercially sensitive information, and I agree not to attempt to transfer data to a third party.

I agree that I will not disclose any findings or conclusions from Indeed data at the Gender Pay Gap Hack with anyone outside of the event, either during the event or at any time afterwards. I further agree that I will not use or refer, whether directly or indirectly, to any data, information or findings from Indeed data at any time after the Gender Pay Gap Hack has ended. I agree to keep the information secure throughout this event.

I understand that all IP relating to the code and software developed at the Gender Pay Gap Hack is open source and I agree to abide by the conditions of the <u>MIT open source</u> <u>licence</u> contained in the Gender Pay Gap Hack repo.

At the end of the Gender Pay Gap Hack I will delete all data from all machines or storage devices.

I have read, understood and agree to abide by this letter and the Data Dos and Don'ts attached to this document.

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Gender Pay Gap Hack Dos and Don'ts

Do

- Analyse the data to answer questions about gender equality!
- Talk to organisers & mentors about what you are working on and follow their lead.
- Delete the data from all your devices at the end of the event.
- Keep all data and information shared with you during the event safe and confidential.
- Notify an organiser or mentor immediately if you come across any sensitive or personal data (such as someone's name, phone number or address).
- Tweet about how much fun you're having.
- Find open data sets that you think might be relevant.
- Respect the other participants and make friends! Abide by <u>our code of conduct</u>, available in the Gender Pay Gap Hack repo.

Don't

- Try to de-anonymise or de-pseudonymise the data.
- Share the data with anyone who isn't at the event.
- Retain the data after the event.
- Use a third party tool like Tableau or IBM Watson that stores data elsewhere.
- Insult or put down other participants. Gender Pay Gap Hack is dedicated to creating a welcoming, respectful, safe and harassment-free hack experience for everyone. We value and promote the inherent worth of every person and group; foster dignity, understanding, and mutual respect; and embrace diversity.