

Paysafe Checkout: WooCommerce

Merchant Guide

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Introduction

With Paysafe's global expertise in payments, we're the ideal partner for WooCommerce merchants looking to transform everyday transactions into exceptional customer experiences.

The Paysafe Checkout allows you to accept payments via credit and debit cards, Apple Pay, Skrill and Neteller Wallets, Paysafecard and Paysafecash.

- Global coverage, transact worldwide and grow your business
- Quick and easy sign-up for a merchant account
- White-labeling functionality and customization that gives you the power to build your own checkout experience
- Built-in fraud protection
- Fully PCI compliant checkout solution
- Full and partial refunds supported
- Saved cards in Customer Vault
- Tokenization

Features

Card payments

The Paysafe Payments API supports Cards as a Payment Instrument. You can process credit cards, and debit cards and save or tokenize them on a Customer Profile to charge customers later.

The Payments cater to the following needs for cards:

- **Payment Instrument:** Credit cards, Debit cards
- **Cards Supported:** Visa, Visa Debit, Visa Electron, Visa Prepaid, American Express, Mastercard, Mastercard Debit (Maestro), Mastercard Prepaid, Discover.
- **Transaction types:** Payments, Refunds
- **Payment authentication:** Dynamic 3D Secure 2 (ready for Strong Customer Authentication)

Popular APMs

- **Neteller**
- **Skrill**
- **Paysafecash**
- **Paysafecard**

Canceling the Payment

Payment can be canceled in two ways by changing the order status to Canceled.

The first case is when the payment is only authorized, in which a Void transaction is issued to cancel the authorization.

The second case is canceling the settlement for authorized and captured transactions that have not yet been settled in the payment gateway.

Refunds

The extension supports automatic refunds, meaning refunds can be processed directly in WooCommerce without the need to access the merchant portal.

Card Payment with Settlement

By default, the extension is configured to authorize and capture payments simultaneously.

Card Payment with Delayed Settlement

It is also possible to authorize payments and perform a manual capture later. Learn more about these two transaction methods here.

Capture an Authorized Payment

Manual capture is supported through the extension by simply changing the order status.

Saving Card Details during Checkout

The extension supports saving payment details for future use. Customers who choose to save their payment details can use them for future purchases, requiring only CVV confirmation for such transactions.

Post-Purchase Payment for an Order

Customer can complete payment for an order if the initial payment attempt was unsuccessful.

Installing and Configuring Extension

Follow the instructions below to install the Paysafe Checkout extension:

1. Download the extension

- Download the extension from the official Paysafe GitHub account [here](#).
- Click the Code menu and select Download ZIP to download the extension in ZIP format.

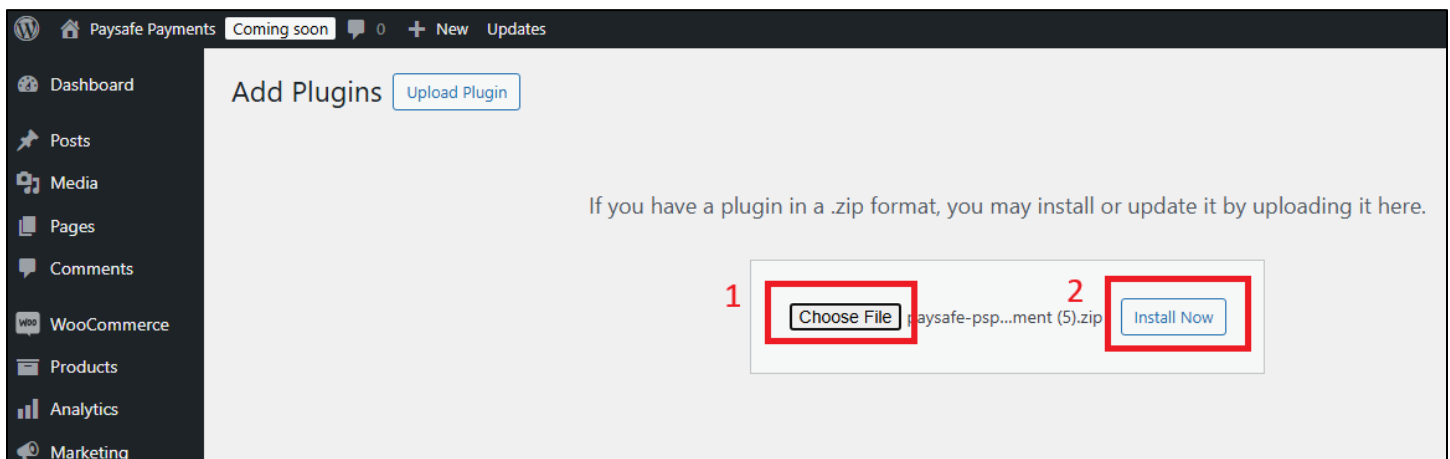
2. Upload and install the plugin

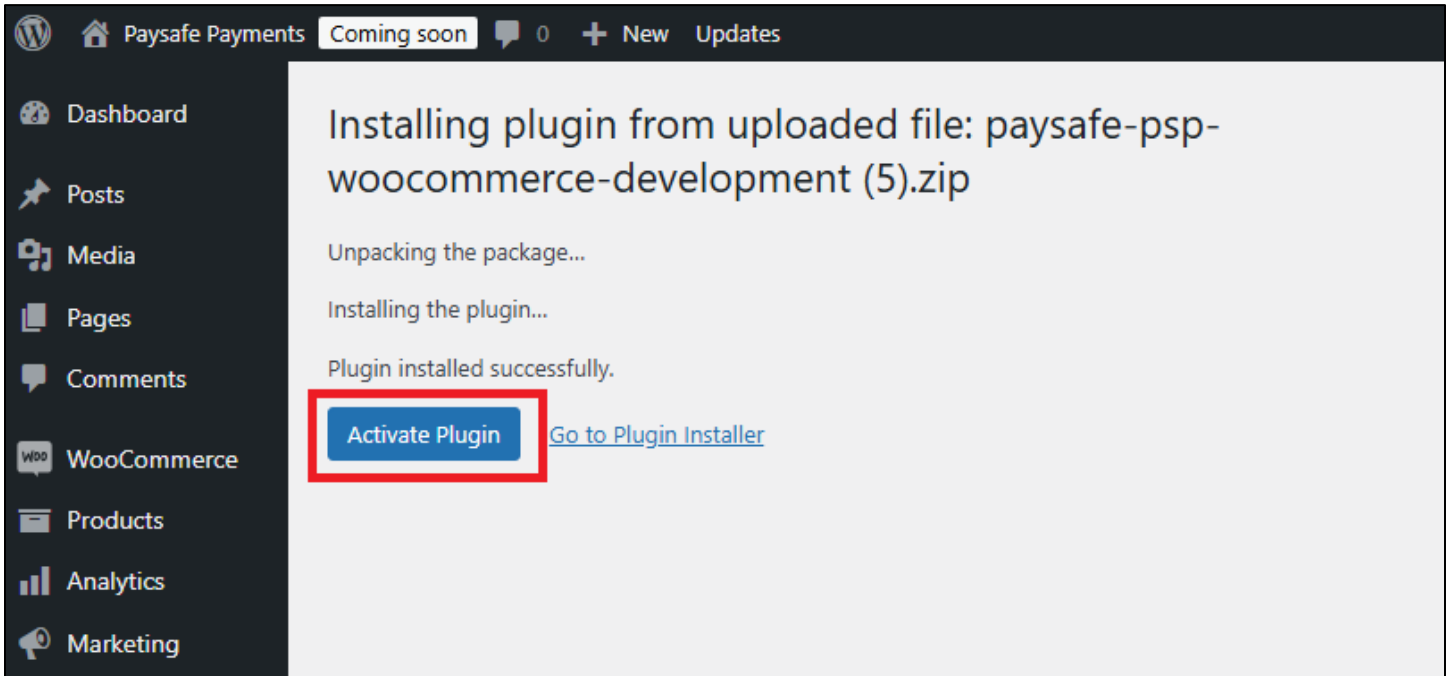
- In the WordPress admin dashboard, go to the Plugins menu and click Add New Plugin.
- Click the Upload Plugin button, then select Choose File and locate the ZIP file you just downloaded from GitHub.
- Click Install Now. On the next screen, click Activate Plugin.
- The Paysafe Payment plugin should now appear in the list of installed plugins.

3. Access and configure the settings

- Click Settings to begin configuring the plugin.
- Alternatively, you can access the plugin under the WooCommerce menu: go to the Settings page and click the Payments tab. From there, you can adjust the plugin settings, change the order, enable/disable it, or complete the configuration.

Once installed, your Paysafe Checkout extension will be ready for setup.

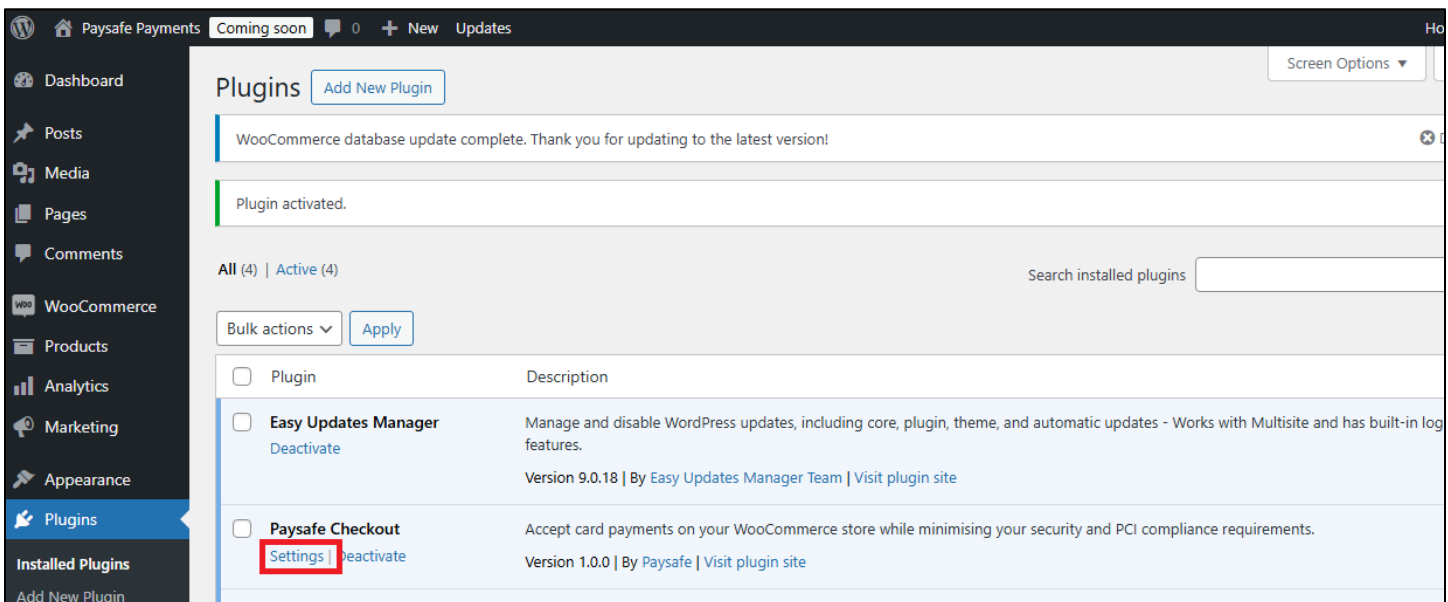




The screenshot shows the WordPress dashboard with a sidebar on the left containing links to Dashboard, Posts, Media, Pages, Comments, WooCommerce, Products, Analytics, and Marketing. The main content area displays the status of a plugin installation:

- Installing plugin from uploaded file: paysafe-psp-woocommerce-development (5).zip
- Unpacking the package...
- Installing the plugin...
- Plugin installed successfully.

Below the status messages, there is a blue button labeled "Activate Plugin" which is highlighted with a red rectangle, and a link labeled "Go to Plugin Installer".



The screenshot shows the WordPress dashboard with the "Plugins" page selected in the sidebar. The main content area displays the "Plugins" section with a table of installed plugins:

Plugin	Description
<input type="checkbox"/> Easy Updates Manager Deactivate	Manage and disable WordPress updates, including core, plugin, theme, and automatic updates - Works with Multisite and has built-in log features. Version 9.0.18 By Easy Updates Manager Team Visit plugin site
<input type="checkbox"/> Paysafe Checkout Settings Deactivate	Accept card payments on your WooCommerce store while minimising your security and PCI compliance requirements. Version 1.0.0 By Paysafe Visit plugin site

The "Settings" link for the "Paysafe Checkout" plugin is highlighted with a red rectangle.

Setting Up the Extension

Follow the instructions below to create a new Paysafe test account:

1. Create a test account

- Use this [link](#) to create your test account and fill in all required details.
- Important: Your email address must be a business email. Emails from public domains like Gmail may not be accepted.

2. Login

- Once your test account is created, you'll receive an email with a login link.
- Use the username and password you set during account creation to log in.

3. Get your API Keys

- Navigate to "Developer" > "API KEY" to get your API keys.
- You'll need both the Public API Key and the Private/Secret API key
- To get your Secret Key, you need to reauthenticate with the password (highlighted in the image below)
- Copy both Public and Secret Keys (highlighted in the second image below)

4. Enter API Keys in Paysafe Checkout Extension

- Enter both API keys under the Test Environment Credentials section in the extension settings (highlighted in the third image below).
- Make sure to input the key for both the private and public keys (Single-Use Token).

5. Save the Settings

- After saving the details, if the API keys are correctly entered, a Payment Methods section will appear at the bottom of the Settings page.

6. Configure Payment Methods

- Configure the Credit Cards/Card Payments method.
- If you have multiple accounts for the same currency, select the account you wish to use for processing transactions.

Note: If you are using **Netbanx Portal**, the procedure is very similar. You can find your keys under "Settings->API keys". Each time you create or update an API key, a security token will be sent to your email, which you'll need to enter.

If you follow these steps correctly, your test account should be fully set up and ready for use.

Detailed steps and more information about the test instructions can be found [here](#).



The screenshot shows the Optic dashboard with the 'Developer' menu open. The 'API keys' section is active. Under 'Test Company | 1109180', there is a table with columns 'Username', 'Password', and 'Copy Refresh'. The first row shows 'OT-1109180' with a 'Public Key' and a long alphanumeric string. The 'Authenticate now' link is highlighted with a red box.

Username	Password	Copy Refresh
OT-1109180	Public Key B-qa2-0-677f926a-0-302c0214549f9534505e8f1ac276565834ba3118e Show more	
	Secret Key Authenticate now to view / use the key	

The screenshot shows the Optic dashboard with the 'Developer' menu open. The 'API keys' section is active. Under 'Test Company | 1109180', there is a table with columns 'Username', 'Password', and 'Copy Refresh'. The first row shows 'OT-1109180' with a 'Public Key' and a long alphanumeric string. The 'Copy' icon is highlighted with a red box. The second row shows 'pmle-1109180' with a 'Secret Key' and a long alphanumeric string. The 'Copy' icon is also highlighted with a red box.

Username	Password	Copy Refresh
OT-1109180	Public Key B-qa2-0-677f926a-0-302c0214549f9534505e8f1ac276565834ba3118e Show more	
pmle-1109180	Secret Key B-qa2-0-677f926a-0-302b02141c56b8862520cf347f6ccefc7ff6cf52e Show more	

Settings

 Activity  Finish setup

Test Environment Credentials

Configure your Test Environment credentials.

Private API key

Private API key token provided by Paysafe. Do not share your private API key. It should not be used for client-server communication, only for secure backend-backend communication.

Public API key

Public API key token provided by Paysafe. Public API key used for integration with Paysafe Checkout. This key is accessible to customers and visible in data traffic between Paysafe Payments and Paysafe Checkout. Do not use this key for connecting to the Paysafe Payment API.

Live Environment Credentials

Configure your Live Environment credentials.

Private API key

Private API key token provided by Paysafe. Do not share your private API key. It should not be used for client-server communication, only for secure backend-backend communication.

Public API key

Public API key token provided by Paysafe. Public API key used for integration with Paysafe Checkout. This key is accessible to customers and visible in data traffic between Paysafe Payments and Paysafe Checkout. Do not use this key for connecting to the Paysafe Payment API.

Quick Start Guide

- **Start a Payment**
 - Go to your store and add an item to your cart.
 - Proceed to checkout and enter the required details, such as email and shipping/billing address.
 - Select Paysafe Checkout as the payment method.
 - If you've chosen Test Mode, test card details will be displayed. Copy the card number and click the Pay button.
- **Complete the Payment**
 - The Paysafe Checkout payment form will open.
 - Enter the card details and click Pay.
 - If you want Paysafe to securely save your card for future payments, select "Save this card for future transactions."
 - The 3DS simulator will appear, and upon successful payment, you will receive a confirmation message.
- **Order Confirmation**
 - Close the payment confirmation, and the system will display a successful order message.
- **Next Steps**
 - Now you can review your order and test additional features, such as refunds.

VISA •  •  •  • NETELLER® • Paysafe:cash • Skrill •  paysafeCard •  Apple Pay

Setting Up a Payment Integration Type

By default, the offsite/redirect **Paysafe Checkout** method is selected. This method supports card payments, as well as saved cards and various Alternative Payment Methods (APMs). Choose this option if you plan to support either of those features.

The second option is **Hosted Payment**. With this method, the customer pays for the order directly on the checkout page, without any redirection or modal window. Select this option for a better user experience, especially if you don't plan to support saved cards or APMs.

Settings

Activity

Finish setup

Merchant Phone on Bank Statement (optional)

Payment method title

Payment method title visible on the WooCommerce Checkout page (optional)

Payment method description

Easy and secure payments

Payment method description visible on the WooCommerce Checkout page (optional)

Paysafe Checkout Language

English

The selected language for the Paysafe Checkout

Payment form type

Hosted Checkout

Type of Payment Integration Form
The Paysafe Checkout form supports credit cards, APMs, and saved cards.
The Hosted Checkout supports only card payments and is a directly embedded payment method within the checkout page.

Payment action

Capture payment immediately after authorization

Select the default payment action
Important note: Manual capture will only be available for card payments. For payments made via APMs/LPMs, the capture will still be automatic regardless of your selected setting.
If you want to allow only payments with manual capture, please disable all other payment methods.

Shipping options



Free shipping

FREE

Payment options

Credit/Debit Cards



Easy and secure payments

Paysafe Checkout is in TEST MODE. Use the test Visa card 4000000000001091 with any expiry date, CVC, email, or OTP token. Important notice: Please use only TEST CARDS for testing. You can find other test cards [here](#).

Card Number

Expiry Date

CVV

Set up the additional payment methods (LPMs)

Follow the steps below to add support for Alternative Payment Methods (APMs):

1. On the WooCommerce Paysafe Checkout settings page, copy the webhook URL from the highlighted section in the image below.

The screenshot shows the WooCommerce Settings page for Paysafe Checkout. The left sidebar contains navigation links: Dashboard, Jetpack, Posts, Media, Pages, Comments, Feedback, WooCommerce (selected), Home (2), Orders (11), Customers, Coupons, Reports, Settings, Status, Extensions, Products, Payments (1), and Analytics. The main content area is titled 'Settings' and includes 'Private API key', 'Public API key', and 'Webhook Setup'. The 'Webhook Setup' section is highlighted with a red box and contains the following information:

- Webhook Setup**
Set up Webhook functionality from Optic
- Webhook URL**
`https://[redacted].com/wc-api/paysafe_webhook/?payment_gateway=paysafe`
- Webhook Secret Key**
`YzY5MWEzMjZmMmVIZTg2MTU3ZTdmY2UyNDdiMWMYn`
Webhook API key from Optic

2. In the Optic Portal, navigate to Developer → Webhook Configurations and add a new configuration.

Optic

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Developer
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Webhook Configurations
Apple Pay Certificates
3D Secure Configurations
Salvage Configurations
API documentation
Manage SFTP Key

Webhooks

Manage your webhooks for the events

Search by Account ID/Event Name

+ Add New Configuration

Filters

Merchant Legal Entity | **Test Company (1421420)** | Account ID | All

Account	Event Name	End Point URL	View / Actions	Status
1002829 030 - CARD	REGISTRATION COMPLETED, SA CREDIT RETURN COMPLETED, PAYMENT ERRORED Show more	https://...com/wc- api/paysafe_w ebhook/? payment_gate way=paysafe	Test	
1002845	PAYMENT HANDLE COMPLETED, PAYMENT HANDLE DELETED	https://...com/wc-		

3. Select the APM for which you want to add webhook configuration (marked as 1 in the image below).

Note: You can find the corresponding Account IDs (FMAs) on the WooCommerce Paysafe Checkout Settings page, under the Payment Methods section.

4. Paste the webhook URL copied in step 1 into the designated field (marked as 2 in the image below).
5. Select the appropriate Environment (marked as 3 in the image below).
6. Click Test Connectivity (marked as 4 in the image below). If the connection is successful, a green checkmark will appear (marked as 5 in the image below).
7. In the Events section, select the following main categories (including all related events): Payment Handle, Authorization, Settlement, Refund (marked as 6 in the image below).
8. Generate an HMAC key (marked as 7 in the image below).

Important: If you plan to use more than one APM, you **must use the same HMAC key**. Each time you create a webhook for an additional APM, instead of generating a new HMAC key, enter the same one that was generated for the first configuration.

9. Click Create Webhook (marked as 8 in the image below).
10. You will receive a confirmation message that the webhook was successfully created.
11. Repeat this process for each APM you want to support (steps 2-10).

Homepage

Business

Payments

Analytics

Merchant

Settings

Developer

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Webhook Configurations

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3D Secure Configurations

Salvage Configurations

API documentation

Manage SFTP Key

Add New Webhook Configuration

1002845820 - APM

2

End Point URI*

https://.com/wc-api/paysa

3

Environment*

Test

5

4

Test Connectivity

Events

☐ Event (Description)

8 Events Selected

☒ PAYMENT HANDLE 6

☒ PAYMENT HANDLE INITIATED

☒ PAYMENT HANDLE PROCESSING

☒ PAYMENT HANDLE PAYABLE

☒ PAYMENT HANDLE FAILED

☒ PAYMENT HANDLE COMPLETED

☒ PAYMENT HANDLE EXPIRED

☒ PAYMENT HANDLE ERRORED

☒ PAYMENT HANDLE DELETED

☐ AUTHORIZATION

Secret Key *

7

Generate Key

d8cca5e51443ec0ffccc50d6c0ece6cae2d79bcf2c0e38fd2c241350cc339c3a99534d6485a673870cd05186ff116a9079a490e1ac4

Note - The key will be converted to base-64 format after clicking on Create/Update Webhook.

Cancel









Send Test Webhook

8

Create Webhook

12. Open the newly created webhook configuration by clicking the view icon (marked in the image below).

The screenshot displays the Paysafe Merchant Account Configuration interface. On the left is a sidebar with navigation options: Analytics, Merchant, Settings, and Developer. The Developer section is expanded, showing options like API keys, Webhook Configurations (highlighted), Apple Pay Certificates, 3D Secure Configurations, Salvage Configurations, API documentation, and Manage SFTP Key. The main content area features a search bar labeled 'Search by Account Id/Event Name' and a '+ Add New Configuration' button. Below this is a 'Filters' section with two active filters: 'Merchant Legal Entity | Test Cpmpany (1421420)' and 'Account ID | All'. The main table lists four webhook configurations. The third configuration is highlighted, and its 'View' icon (an eye) is circled in red. The table columns are Account, Event Name, End Point URL, View / Actions, and Status.

Account	Event Name	End Point URL	View / Actions	Status
1002829 030 - CARD	REGISTRATION COMPLETED, SA CREDIT RETURN COMPLETED, PAYMENT ERRORED Show more	https:// .com/w c- api/paysafe _webhook/? payment_ga teway=pays afe	Test  	<input type="checkbox"/>
1002845 820 - APM	PAYMENT HANDLE COMPLETED, PAYMENT HANDLE DELETED, PAYMENT HANDLE ERRORED Show more	https:// .com/w c- api/paysafe _webhook/? payment_ga teway=pays afe	Test  	<input type="checkbox"/>
1002845 840 - APM	REGISTRATION COMPLETED, SA CREDIT RETURN COMPLETED, PAYMENT ERRORED Show more	https:// .com/w c- api/paysafe _webhook/? payment_ga teway=pays afe	Test  	<input type="checkbox"/>
1002845 850 - APM	PAYMENT ERRORED, REFUND PROCESSING, PAYMENT PENDING Show more	https://podu zece.com/w c- api/paysafe _webhook/? payment_ga teway=pays afe	Test  	<input type="checkbox"/>

13. Scroll to the bottom of the screen and, in the “HMAC Secret Key” section, click “Show more” (marked in the image below).

Analytics

Merchant

Settings

Developer ^

- API keys
- Webhook Configurations
- Apple Pay Certificates
- 3D Secure Configurations
- Salvage Configurations
- API documentation
- Manage SFTP Key

Account*
1002845850 - APM

End Point URL* Environment*

https://.com/wc Test

+ - Test Connectivity

Events

☐ Event (Description) 28 Events Selected

- ☒ PAYMENT HANDLE
 - ☒ PAYMENT HANDLE INITIATED
 - ☒ PAYMENT HANDLE PROCESSING
 - ☒ PAYMENT HANDLE PAYABLE
 - ☒ PAYMENT HANDLE FAILED
 - ☒ PAYMENT HANDLE COMPLETED
 - ☒ PAYMENT HANDLE EXPIRED
 - ☒ PAYMENT HANDLE ERRORED
 - ☒ PAYMENT HANDLE DELETED

HMAC Secret Key ⓘ

YjM3MjcyMjQ0MWY1YmJjZTUzY2QzOGQ0ZWMyOGQ1OTgzMzMwNDUwNjc5NGRl

Edit Key

Show more

Privacy Policy • Cookie Settings

14. Copy the entire HMAC key (highlight the key text, right-click, and select Copy) as shown in the image below.

The screenshot displays the 'Developer' section of the Paysafe Merchant Account Configuration page. The left sidebar contains navigation links: Merchant, Settings, Developer (selected), API keys, Webhook Configurations, Apple Pay Certificates, 3D Secure Configurations, Salvage Configurations, API documentation, and Manage SFTP Key. The main content area shows the 'Events' section with a list of 28 events selected. Below this, the 'HMAC Secret Key' is displayed, highlighted with a red box. The key is a long alphanumeric string: YJM3MjcyMjQ0MwY1YmJjZTUzY2QzOGQ0ZWMyOGQ1OTgzMzMwNDUwNjc5NGRkOGU0ZGNIY2YxZTM5OWNINGExMjM4NmZiMTcxMWFIMGE2MjRmNWVhMjE3ZTFjMGZjZjZlYmJhNmY0MGZlOTYzZmE=. The key is followed by a 'Show less' link. An 'Edit Key' link is also visible in the top right corner of the HMAC Secret Key section.

Merchant

Settings

Developer

API keys

Webhook Configurations

Apple Pay Certificates

3D Secure Configurations

Salvage Configurations

API documentation

Manage SFTP Key

1002843830 - APM

End Point URL*

Environment*

Events

☐ Event (Description) 28 Events Selected

- ☒ PAYMENT HANDLE
 - ☒ PAYMENT HANDLE INITIATED
 - ☒ PAYMENT HANDLE PROCESSING
 - ☒ PAYMENT HANDLE PAYABLE
 - ☒ PAYMENT HANDLE FAILED
 - ☒ PAYMENT HANDLE COMPLETED
 - ☒ PAYMENT HANDLE EXPIRED
 - ☒ PAYMENT HANDLE ERRORED
 - ☒ PAYMENT HANDLE DELETED

HMAC Secret Key

YJM3MjcyMjQ0MwY1YmJjZTUzY2QzOGQ0ZWMyOGQ1OTgzMzMwNDUwNjc5NGRkOGU0ZGNIY2YxZTM5OWNINGExMjM4NmZiMTcxMWFIMGE2MjRmNWVhMjE3ZTFjMGZjZjZlYmJhNmY0MGZlOTYzZmE= [Show less](#)

[Privacy Policy](#) • [Cookie Settings](#)

15. Finally, go back to the WooCommerce Paysafe Checkout settings page and paste the HMAC key.

16. Save changes.

The screenshot shows the WooCommerce Settings page for Paysafe Checkout. The left sidebar contains navigation links: Dashboard, Jetpack, Posts, Media, Pages, Comments, Feedback, WooCommerce (selected), Home (2), Orders (11), Customers, Coupons, Reports, Settings, Status, Extensions, Products, Payments (1), and Analytics. The main content area is titled 'Settings' and includes links for Activity and Finish setup. It contains the following sections:

- Private API key**: A text input field with a toggle icon. Below it, a note states: 'Private API key token provided by Paysafe. Check your private key in your Optic Portal, under the Developer/API Keys section. Do not share your private API key. It should not be used for client-server communication, only for secure backend-backend communication.'
- Public API key**: A text input field. Below it, a note states: 'Public API key token provided by Paysafe. Check your public key in your Optic Portal, under the Developer/API Keys section. Public API key used for integration with Paysafe Checkout. This key is accessible to customers and visible in data traffic between Paysafe Payments and Paysafe Checkout. Do not use this key for connecting to the Paysafe Payment API.'
- Webhook Setup**: A section titled 'Set up Webhook functionality from Optic'.
- Webhook URL**: A text input field containing the URL: `https://[redacted].com/wc-api/paysafe_webhook/?payment_gateway=paysafe`.
- Webhook Secret Key**: A text input field containing the key: `YzY5MWEzMjZmMmVIZTg2MTU3ZTdmy2UyNDdiMWMYn`. This field is highlighted with a red box. Below it, a note states: 'Webhook API key from Optic'.

17. Select the appropriate payment methods and their corresponding accounts, then save the changes again.

Settings

Payment Methods

Select payment methods you want to enable or disable.

Card payments

☒ Check to enable the payment method

Account ID (FMA): 1002738450

Apple Pay

☐ Check to enable the payment method

Enable this payment method in your merchant dashboard

Skrill

☒ Check to enable the payment method

Account ID (FMA): 1002841020

Neteller

☒ Check to enable the payment method

Account ID (FMA): 1002841030

PaysafeCard

☒ Check to enable the payment method

Account ID (FMA): 1002798520

PaysafeCash

☒ Check to enable the payment method

Account ID (FMA): 1002801300

Save changes

Step-by-Step Guide

The following scenarios demonstrate different ways merchants can use the Paysafe Checkout Plugin.

Scenario 1: One-off Card Payment with Auth and Settlement

This is a typical scenario merchants may use to provide immediate delivery of the order without delayed payment capture.

1. Set Payment Action:

- On the **Settings** page, ensure that the selected Payment Action is **"Settle payment after authorization (CAPTURE)"**.

2. Visit the Store:

- In the WordPress admin, use the top dropdown menu below your WordPress site/store name to select **"Visit Store"**.

3. Add Item to Cart:

- In the store, add an item to the cart, proceed to the cart, and click **"Go to checkout"**.

4. Check for Paysafe Payment Method:

- On the WooCommerce Checkout page, the **Paysafe Checkout** method should appear.
- If you don't see it, verify that the extension is enabled, **Test Mode** is active, and other settings are configured correctly.

5. Make a Payment:

- Select the Paysafe payment method, copy a test card number, and click **"Place Order"**.
- In the Paysafe Checkout form, paste the test card number, enter any Cardholder Name, an expiration date that is still valid, and any CVV.
- Click **"Proceed to Pay"** to complete the payment.

Scenario 2: Card Payment with Authorization Only

This is a typical scenario where the merchant obtains authorization for an initial purchase amount and captures payment at a later stage, for example, after the order is fulfilled.

1. Set Payment Action:

- On the **Settings** page, ensure that the selected Payment Action is **"Authorization only"**.

2. Visit the Store:

- In the WordPress admin, use the top dropdown menu below your WordPress site/store name to select **"Visit Store"**.

3. Add Item to Cart:

- In the store, add an item to the cart, proceed to the cart, and click **"Go to checkout"**.

4. Check for Paysafe Payment Method:

- On the WooCommerce Checkout page, the **Paysafe Checkout** method should appear.
- If it doesn't, verify that the extension is enabled, **Test Mode** is active, and other settings are correctly configured.

5. Make a Payment:

- Select the Paysafe payment method, copy a test card number, and click **"Place Order"**.
- On the Paysafe Checkout form, paste the test card number, enter any Cardholder Name, a valid expiration date, and any CVV.
- Click **"Proceed to Pay"** to complete the payment.

6. Review Order Status:

- After a successful transaction, visit the WooCommerce **Orders** page and open the order you just created.
- The order should have a status of **"On Hold"**, indicating that the order is not fulfilled and only the payment authorization has been completed.

Scenario 3: Card Payment for Returning Customer

This scenario demonstrates how a customer can save their card details for future purchases. The information is securely stored on the Paysafe infrastructure.

1. Initiate Payment:

- Start a payment as explained in the previous scenarios. After clicking **"Place Order"** on the WooCommerce Checkout page, the Paysafe Checkout form will open. Fill in the payment details.

2. Save Card Details:

- This time, select the **"Save this card details for future transactions"** option and click **"Proceed to Pay"** to complete the payment.

3. Card Details Saved:

- If the transaction is successful, a customer profile is created on the Paysafe infrastructure, and the card details are securely saved.

4. New Purchase:

- Start a new purchase. This time, in the Paysafe Checkout form, you should see your previously saved card. Simply enter the CVV to complete the payment without re-entering your card details.

Scenario 4: Canceling an Order with Authorized Payment (Void)

This scenario demonstrates how to cancel an order with an authorized payment, resulting in a Void transaction.

1. Create a New Order:

- Follow the steps in **Scenario 2** to create a new order with an authorized payment.

2. Access the Created Order:

- Open the created order, which should be in the **"On Hold"** status.

3. Cancel the Order:

- Change the order status to **"Canceled"**.
- Since the payment is only authorized, the extension will automatically create a Void transaction and update the order status to **"Canceled"**.

4. Verify Void Transaction:

- Check the **Order Notes** section of the order. There should be a message confirming the successful cancellation of the authorization.

Scenario 5: Canceling an Order with Auth and Settlement (Cancel Settlement)

This scenario demonstrates how to cancel an order where the payment includes authorization and settlement, but the settlement has not yet been processed.

1. Create a New Order:

- Follow the steps in **Scenario 1** to create a new order with authorization and settlement.

2. Access the Created Order:

- Open the created order, which should be in the **"Processing"** status.

3. Cancel the Order:

- Change the order status to **"Canceled"**.
- Since the payment includes a settlement but it hasn't been processed yet, the extension will automatically create a **Cancel Settlement** transaction and update the order status to **"Canceled"**.

4. Verify Cancellation:

- Check the **Order Notes** section of the order. There should be a message confirming the successful cancellation of the settlement.

Scenario 6: Refunding an Order (Refund)

This scenario demonstrates how to refund an order after the settlement has been processed.

1. Create a New Order:

- Follow the steps in **Scenario 1** to create a new order with authorization and settlement.
- Wait for some time until the settlement is processed. This usually happens overnight, so it's best to continue the test the following day.

2. Access the Created Order:

- Open the created order, which should now be in the **"Processing"** status.
- Click the **Refund** button.

3. Perform the Refund:

- Enter a partial or full payment amount.
- Then, click **Refund via Paysafe**.

4. Verify Refund:

- Since the payment is settled, the extension will automatically create a **Refund** transaction and update the order status to **"Refunded"**.
- Check the **Order Notes** section of the order for a message confirming the successful refund.

5. Partial Refunds:

- If you issued a partial refund, it is possible to refund the order in multiple steps, as long as the refund amount is equal or less than the remaining amount.

Scenario 7: Capture Payment for an Order with Authorized Payment

This scenario demonstrates how to capture payment for an order where the payment was authorized but not yet settled.

1. Create a New Order:

- Follow the steps in **Scenario 2** to create a new order with an authorized payment.

2. Access the Created Order:

- Open the order you just created, which should be in the **"On Hold"** status.

3. Capture the Payment:

- Change the order status from **"On Hold"** to **"Processing"**.

4. Verify Settlement:

- In this case, since the payment was only authorized, the extension will automatically create a **Settlement** transaction and update the order status to **"Processing"**.
- Check the **Order Notes** section of the order for a message confirming the successful settlement.

Scenario 8: Post-Purchase Payment for an Order

This scenario demonstrates how a customer can complete payment for an order if the initial payment attempt was unsuccessful.

1. Access Unpaid Orders:

- The customer should navigate to **My Account** → **Orders** and select the order that was not successfully paid.
- Unpaid orders will have a **"Pay"** button under the **"Actions"** section of the order.

2. Initiate Payment:

- The customer clicks the **"Pay"** button and is taken to the order page.
- On the order page, the customer clicks **"Pay for order"**. The Paysafe extension should automatically be selected as the payment method.