

Team Name: Software Surge
Report Number: 14
Reporting Week: 14

Summary of work completed in prior week:

This week our team began work on the testing doc and preparing testing requirements. We also worked on implementing and finalizing integration.

Summary of work planned for next week:

This week our team plans to finish integration and then complete testing of requirements.

Open issues and action plan to resolve them:

At the moment our team has no active issues.

Project management summary

Team member	Tasks completed	Hours worked for week	Total hours
Payton Shafer	Working on integration	8	100
Ceilidh Kiegle	Testing Document and prepping test results docs	3	54
Ethan Matzek	Worked on Integration Attended Team Meeting	5	59
Andrew Caruso	Meeting, helped with integration	3	34
Cole Caruso	Attended Team Meeting	1	42

Meeting summary

For each team meeting provide the date, time, and location of the meeting. Indicate which members attended the meeting and action items discussed in the meeting.

04/11/2023 6:00 ERC

Payton, Ethan, Andrew, and Cole present.

- Discussed plans for implementation.
- Discussed testing.