## **Functional Requirements:**

- 1. Customer Details:
- Display customer information:

## Sample

- o Customer name
- o Email
- o Company name
- 2. Add Submission Inquiry function.
  - Users can attach files and include explanations.
- 3. Requests for Quote:
- User can request a quotation to a certain product
- 4. About us
- o Provide a button to easily contact the company.
- o Include various contact methods such as email and phone.
- o Info about PBIBINC
- 5. Payments:
- o Facilitate payments. If Joe can do it on their program.
  - o Payment status tracking
- o Users can select between seeking assistance from us or directly contacting finance.
- 6. Dashboard:
- o Display All policies, using card with CTA.



- 7. Including status info of policies
- Intent:
  - User can see the intent information
- Renewal:
  - o Track renewal statuses
- Pending Approval:
  - Display pending approval statuses.
- Cancellation Request Status:
  - Approved
  - o Reviewed
  - o Pending
  - o Process
  - Waiting for Approval
  - Completed

#### 8. DIY Certificates

## Proof of Insurance:

- o Allow users to edit personal information.
- o Allow users to preview POI after submission of updated information.
- Once the user has already reviewed the document and confirms that all the information is correct, they can send it to their own email.

## **Specialized Certificates:**

- o Users can request certificates with specialized certifications.
- Allow users to preview certificate after the customer service representative approved the document.

#### 9. Notifications

o All various notification such as statuses, reminders, update etc.

## 10. Technical Requirements:

#### Platforms:

- The application should be developed for both iOS and Android platforms.

#### User Interface:

- Design a user friendly and intuitive interface.
- Ensure easy navigation through the customer portal, payments, and notifications sections.

#### Security:

- Implement robust security measures to protect customer data.
- Encryption of sensitive data
- Ensure secure transactions for payments. (Possible to have payment)
- User privacy.

#### Performance:

- Optimize the application for fast loading times and smooth performance.
- Ensure the application works seamlessly on various devices and screen sizes.

#### Notifications:

- Implement push notifications to alert customers of important updates, renewals, and statuses.

## Nonfunctional Requirements:

- Usability:
- The application should be easy to use and accessible for all users.
- Provide clear instructions and tooltips where necessary.

## Reliability:

- Ensure the application is reliable and functions correctly without frequent crashes or bugs.

## Compatibility:

- Ensure compatibility with the latest versions of iOS and Android operating systems.

## Maintainability:

- Design the application to be easily maintainable and updatable.

# **Development and Testing:**

# Development:

- Use agile development methodologies to ensure timely delivery and continuous improvement.
- Conduct regular code reviews and testing.

## Testing:

- Perform thorough testing including unit testing, integration testing, and user acceptance testing.
- Ensure the application is free from critical bugs before release.

# Deployment:

- Deploy the application to the respective app stores (Apple App Store and Google Play Store).
- Provide clear instructions for downloading and installing the application.

## Feedback Mechanism

- In-app feedback form
- Regular Surveys

#### Documentation:

- Provide comprehensive documentation for both users and developers.
- Include user manuals, API documentation, and troubleshooting guides.