

# Peter Boss's CV

## Peter Boss

Rexburg, ID

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Portfolio: [pboss58.github.io/](https://pboss58.github.io/)

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## Professional Summary

Motivated Supply Chain Management student with hands-on experience in production operations, data analysis, and workflow optimization. Strong analytical background supported by a 4.0 GPA and advanced skills in Excel, SQL, and process improvement. Proven ability to lead teams, resolve operational issues, and enhance efficiency in fast-paced environments.

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## Education

### Brigham Young University–Idaho

*Bachelor of Science in Supply Chain Management (STEM); Minor: Data Science — Rexburg, ID*

**Jan 2023 – Dec 2026**

- Overall GPA: **4.0/4.0**
- Relevant Coursework: Global Sourcing, Logistics Management, Operations Analysis & Modeling

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## Experience

### Production Leadership Intern

*The Occasions Group (Taylor Corp.) — Rexburg, ID*

**Sep 2025 – Dec 2025**

- Led shipping staff in resolving workflow bottlenecks and maintaining operational continuity across 20+ brands, ensuring consistent order fulfillment
- Implemented 5S at shipping stations and leveraged Novatus Office and PJM systems to streamline item retrieval and address ~30 order issues weekly
- Trained and mentored 12 shipping personnel and 4 printing team members, reinforcing operational standards and improving performance

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### Spreadsheet Analysis Teaching Assistant

*BYU-Idaho Finance Department — Rexburg, ID*

**Jan 2025 – Jul 2025**

- Graded 1,200+ advanced Excel projects involving PivotTables, VBA, dashboards, and 50+ technical functions, ensuring accuracy and consistency
- Collaborated with faculty and fellow TAs to optimize grading workflow and reliably meet tight deadlines
- Developed a comprehensive Excel shortcut reference resource to help students increase speed, accuracy, and competency

## Assistant Coordinator

*For the Strength of Youth Conferences (FSY, LLC) — Provo, UT*

**May 2024 – Jul 2024**

- Oversaw daily program operations for 4,900 participants over seven weeks; trained and supported 50+ counselors
  - Directed a large-scale variety show, managing a team of 6 and coordinating auditions, selecting 13 acts, and executing a one-hour performance
  - Standardized procedures, resolved operational bottlenecks, and coached staff to improve engagement and program effectiveness
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## Counselor

*For the Strength of Youth Conferences (FSY, LLC) — Provo, UT*

**May 2023 – Aug 2023**

- Led engaging learning activities for 150+ youth across three states, ensuring smooth program delivery
  - Collaborated with co-counselors to streamline planning for 15+ daily activities, improving operational reliability and participant experience
  - Resolved logistics and participation challenges by adapting activities and implementing on-the-spot solutions
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## Technical Skills

- **Excel (Expert):** Macros, Solver, Dashboards, VBA, PivotTables
- **SQL (Highly Proficient):** JOINS, subqueries, window functions
- **Python (Intermediate):** Functions, loops, data structures, external libraries

- **Tools:** Power BI, Tableau, Microsoft Office
  - **Other:** Process improvement, workflow design, data cleaning
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## **Languages**

- **Portuguese:** Fluent (oral and written)
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## **Leadership & Activities**

- Executive Officer — Supply Chain Management Society
- Volunteer roles in church and community organizations
- Full Tuition Academic Scholarship (5 semesters)