

## AC 0103\*

## Anatomy-Chemistry

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type          | Group                                  | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|-----------------------------|--|-----------|----|-------------------|
| 10/25/2019 | 1:45 PM   | 2:00 PM   | 2:30 PM | 2:45 PM | PATTY-ELLAVATE SQUAD MEETINGS                      | Boardroom Style (9)         | Organizational Effectiveness           | Confirmed | EO | 54281             |
|            |           |           |         |         |  | Meeting -<br>Administrative | Platt, Patrizia Salani<br>215-573-0693 |           |    | 276117            |
|            |           |           |         |         | <b>MTP Equipment</b>                               |                             |  |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                     |                             |  |           |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                   |                             |  |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 1:45 PM to 2:00 PM</b>    |                             |  |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                             |  |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 2:30 PM to 2:45 PM</b> |                             |  |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                             |  |           |    |                   |

**AC 0104\*****Anatomy-Chemistry**

| Date  | Res Start | Evt Start | Evt End | Res End | Event       | Setup / Event Type   | Group  | Status    | EC | Res ID<br>Book ID   |
|---|-----------|-----------|---------|---------|-------------|--|--|-----------|----|---------------------|
| 10/25/2019  | 1:30 PM   | 2:00 PM   | 3:30 PM | 4:00 PM | PDC MEETING | Hollow Square Style<br>(11)<br>Meeting -<br>Administrative | Space Planning & Operations<br><br>SHUSTER, ANDREA I<br>215-573-8849 | Confirmed | RO | 57083<br><br>289916 |
| <b>Event Description</b><br>400-4006-1-000000-5340-7800-0921  |           |           |         |         |             |  |  |           |    |                     |
| <b>MTP Equipment</b><br>1 Laptop - PC<br>1 Plug and Play AV Package D<br>1 Computer Fixed in Space - PC<br>1 LCD Projector - Fixed in Space |           |           |         |         |             |  |  |           |    |                     |
| <b>MTP Tech - Setup from 1:30 PM to 2:00 PM</b><br>1 MTP Tech   |           |           |         |         |             |  |  |           |    |                     |
| <b>MTP Tech - Takedown from 3:30 PM to 4:00 PM</b><br>1 MTP Tech  |           |           |         |         |             |  |  |           |    |                     |

## AC 0349

## Anatomy-Chemistry

| Date                    | Res Start | Evt Start | Evt End  | Res End  | Event                             | Setup / Event Type       | Group                             | Status    | EC  | Res ID Book ID |
|-------------------------|-----------|-----------|----------|----------|-----------------------------------|--------------------------|-----------------------------------|-----------|-----|----------------|
| 10/25/2019              | 10:45 AM  | 11:00 AM  | 12:00 PM | 12:15 PM | FY21 CAPITAL PRE-PLANNING MEETING | Boardroom Style (5)      | Space Planning & Operations       | Confirmed | CW  | 55536          |
|                         |           |           |          |          |                                   | Meeting - Administrative | TAYLOR, SHIRLEY J. (215) 573-8852 |           |     | 280290         |
| 10/25/2019              | 2:45 PM   | 3:00 PM   | 4:00 PM  | 4:15 PM  | SPO/SES DAILY OPERATIONS MEETING  | Boardroom Style (7)      | Space Planning & Operations       | Confirmed | DMF | 2923           |
|                         |           |           |          |          |                                   | SPO Administration       | O'DONNELL, RHODA L 215-573-7563   |           |     | 220495         |
| Event Description       |           |           |          |          |                                   |                          |                                   |           |     |                |
| Attendees:              |           |           |          |          |                                   |                          |                                   |           |     |                |
| SSA                     |           |           |          |          |                                   |                          |                                   |           |     |                |
| Security                |           |           |          |          |                                   |                          |                                   |           |     |                |
| AV Tech                 |           |           |          |          |                                   |                          |                                   |           |     |                |
| Financial Coordinator   |           |           |          |          |                                   |                          |                                   |           |     |                |
| Manager                 |           |           |          |          |                                   |                          |                                   |           |     |                |
| Distribution Supervisor |           |           |          |          |                                   |                          |                                   |           |     |                |
| Building Administrator  |           |           |          |          |                                   |                          |                                   |           |     |                |

**AVRC Donner 2 Conference Room****AV Rental Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type          | Group  | Status           | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|-----------------------------|--|------------------|----|-------------------|
| 10/25/2019 | 1:30 PM   | 2:00 PM   | 4:00 PM | 4:30 PM | Professional Liability<br>Oversight Committee Meeting   | (1)                         | Office of General Counsel                        | Confirmed by MTP |    | 53912             |
|            |           |           |         |         |   | Meeting -<br>Administrative | LEONETTI-RADZISZEWSKI,<br>FRANCINE (215) 7465285 |                  |    | 274880            |
|            |           |           |         |         | <b>AV Rental Services - Assistance Only from 2:00 PM to 4:00 PM</b>   |                             |  |                  |    |                   |
|            |           |           |         |         | 1 Video Conf Unit (IP) - Fixed in Space   |                             |  |                  |    |                   |
|            |           |           |         |         | Need assistance with set-up for Video Conferencing Unit – Fixed in space  |                             |  |                  |    |                   |
|            |           |           |         |         | <b>Event Description</b>  |                             |  |                  |    |                   |
|            |           |           |         |         | Due to issues with the VTC system in the room, you will most likely need to use the Polycom web connection using the following: |                             |  |                  |    |                   |
|            |           |           |         |         | <a href="https://mea.uphs.upenn.edu/776140495">https://mea.uphs.upenn.edu/776140495</a>   |                             |  |                  |    |                   |
|            |           |           |         |         | VMR: 6140495  |                             |  |                  |    |                   |
|            |           |           |         |         | Phone: 1-215-823-7770   |                             |  |                  |    |                   |
|            |           |           |         |         | You will connect to the meeting on the PC for content. Bring webcam, but may not be needed.                                     |                             |  |                  |    |                   |
|            |           |           |         |         | You will connect to the phone for the audio.  |                             |  |                  |    |                   |
|            |           |           |         |         | Dial 1 first for the phone (no 9 needed)  |                             |  |                  |    |                   |
|            |           |           |         |         | When putting the VMR number in on the web login, you will need to add 77 before the VMR number.                                 |                             |  |                  |    |                   |
|            |           |           |         |         | See RR for questions.   |                             |  |                  |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 1:30 PM to 2:00 PM</b>   |                             |  |                  |    |                   |
|            |           |           |         |         | 1 MTP Tech - AVRC   |                             |  |                  |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 4:00 PM to 4:30 PM</b>  |                             |  |                  |    |                   |
|            |           |           |         |         | 1 MTP Tech - AVRC   |                             |  |                  |    |                   |

**BRB 0251\*****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type   | Group                     | Status    | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|----------------------|---------------------------|-----------|-----|-------------------|
| 10/25/2019 | 12:30 PM  | 1:00 PM   | 2:00 PM | 2:30 PM | CFAR PILOT FEEDBACK<br>TALK SERIES                 | Classroom Style (25) | Center For Aids Research  | Confirmed | FRS | 49078             |
|            |           |           |         |         |  | Seminar - Research   | Gordon, Kate 215-573-7354 |           |     | 252801            |
|            |           |           |         |         | <b>MTP Equipment</b>                               |                      |                           |           |     |                   |
|            |           |           |         |         | 1 Plug and Play AV Package C                       |                      |                           |           |     |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                     |                      |                           |           |     |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                   |                      |                           |           |     |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space               |                      |                           |           |     |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 12:30 PM to 1:00 PM</b>   |                      |                           |           |     |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                      |                           |           |     |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 2:00 PM to 2:30 PM</b> |                      |                           |           |     |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                      |                           |           |     |                   |

**BRB 0252\*****Biomedical Research Building**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event                            | Setup / Event Type   | Group                           | Status                | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|----------------------------------|----------------------|---------------------------------|-----------------------|----|-------------------|
| 10/25/2019  | 8:30 AM   | 9:00 AM   | 10:30 AM | 11:00 AM | CAMB-532-401 HUMAN<br>PHYSIOLOGY | Classroom Style (25) | Biomedical Graduate Studies     | Confirmed<br>Academic | EO | 50993             |
|   |           |           |          |          |                                  | Class - Lecture      | Dunn, Colleen M<br>215-898-2792 |                       |    | 261477            |
| <b>Event Description</b>  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| Course Instructor: Tejvir Khurana (tsk@pennmedicine.upenn.edu) - Ben Prosser<br>(bpros@pennmedicine.upenn.edu) - Paul Titchenell (ptitc@pennmedicine.upenn.edu) |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| <b>MTP Equipment</b>  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Tuition-Generating Class AV Request   |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Computer Fixed in Space - PC  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 LCD Projector - Fixed in Space  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Podium with Sound - Fixed in Space  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Tuition-Generating Mediasite  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| Mediasite Selections: JMB 1   |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Laser Pointer - Portable  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Microphone - Wireless - Lapel   |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Remote Mouse - Wireless   |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 Remote Slide Advancer - Fixed in Space  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| <b>MTP Tech - Setup from 8:30 AM to 9:00 AM</b>   |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 MTP Tech  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| <b>MTP Tech - Takedown from 10:30 AM to 11:00 AM</b>  |           |           |          |          |                                  |                      |                                 |                       |    |                   |
| 1 MTP Tech  |           |           |          |          |                                  |                      |                                 |                       |    |                   |

**BRB 0252\*****Biomedical Research Building**

| Date   | Res Start | Evt Start | Evt End  | Res End | Event                 | Setup / Event Type                          | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|---------|-----------------------|---|--|-----------|----|-------------------|
| 10/25/2019   | 11:00 AM  | 11:30 AM  | 12:30 PM | 1:00 PM | NGG LIVE REHEARSAL    | Classroom Style (10)<br>Meeting - Education | Biomedical Graduate Studies<br>CLAY, CHRISTINE M<br>215-898-8048 | Confirmed | CW | 56739<br>288484   |
| <b>AV Rental Services - Assistance Only (10) from 11:30 AM to 12:30 PM</b> |           |           |          |         |                       |   |  |           |    |                   |
| 1 Video Conference Unit - Web  |           |           |          |         |                       |   |  |           |    |                   |
| <b>MTP Equipment</b>   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Plug and Play AV Package C   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |         |                       |   |  |           |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Podium with Sound - Fixed in Space                                       |           |           |          |         |                       |   |  |           |    |                   |
| <b>MTP Tech - Setup from 11:00 AM to 11:30 AM</b>                          |           |           |          |         |                       |   |  |           |    |                   |
| 1 MTP Tech - AVRC  |           |           |          |         |                       |   |  |           |    |                   |
| <b>MTP Tech - Takedown from 12:30 PM to 1:00 PM</b>                        |           |           |          |         |                       |   |  |           |    |                   |
| 1 MTP Tech - AVRC  |           |           |          |         |                       |   |  |           |    |                   |
| 10/25/2019   | 1:00 PM   | 1:30 PM   | 4:30 PM  | 5:00 PM | IGG PRELIMINARY EXAMS | Classroom Style (15)<br>Meeting - Education | Biomedical Graduate Studies<br>TAYLOR, MARY E<br>215-573-4394    | Confirmed | RS | 53557<br>273366   |
| <b>MTP Equipment</b>   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Plug and Play AV Package C   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Remote Slide Advancer - Fixed in Space                                   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Laser Pointer - Fixed in Space   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |         |                       |   |  |           |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |          |         |                       |   |  |           |    |                   |
| 1 Podium with Sound - Fixed in Space                                       |           |           |          |         |                       |   |  |           |    |                   |
| <b>MTP Tech - Setup from 1:00 PM to 1:30 PM</b>                            |           |           |          |         |                       |   |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |         |                       |   |  |           |    |                   |
| <b>MTP Tech - Takedown from 4:30 PM to 5:00 PM</b>                         |           |           |          |         |                       |   |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |         |                       |   |  |           |    |                   |

**BRB 0253\*****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type            | Group                               | Status                | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|-------------------------------|-------------------------------------|-----------------------|----|-------------------|
| 10/25/2019 | 11:30 AM  | 12:00 PM  | 2:30 PM | 3:00 PM | MOD 4 SURG  | Classroom Style (40)          | Vice Dean Education                 | Confirmed<br>Academic | RO | 56698             |
|            |           |           |         |         |   | Class -<br>Discussion/Section | MCCABE, JONATHAN F<br>(215) 8983280 |                       |    | 288395            |
|            |           |           |         |         | <b>Event Description</b>                                |                               |                                     |                       |    |                   |
|            |           |           |         |         | (30) seats classroom style (10) seats perimeter seating |                               |                                     |                       |    |                   |
|            |           |           |         |         | <b>MTP Equipment</b>                                    |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 Plug and Play AV Package C                            |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                          |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                        |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space                    |                               |                                     |                       |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b>       |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                     |                               |                                     |                       |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 2:30 PM to 3:00 PM</b>      |                               |                                     |                       |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                     |                               |                                     |                       |    |                   |



**BRB 0301+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type          | Group                                   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|-----------------------------|---|-----------------|-----|-------------------|
| 10/25/2019 | 8:15 AM   | 8:30 AM   | 10:00 AM | 10:15 AM | FRIDAY A&I MORNING<br>CONFERENCES                    | Boardroom Style (12)        | Pulmonary, Allergy and Critical<br>Care | Confirmed       | RS  | 46857             |
|            |           |           |          |          |  | Grand Rounds -<br>Education | ENGLEHARDT, MELISSA JO<br>215-615-3718  |                 |     | 242349            |
|            |           |           |          |          | <b>MTP Equipment</b>                                 |                             |   |                 |     |                   |
|            |           |           |          |          | 1 BRB Lab Floor Default AV                           |                             |   |                 |     |                   |
|            |           |           |          |          | 1 Computer Fixed in Space - PC                       |                             |   |                 |     |                   |
|            |           |           |          |          | 1 LCD Projector - Fixed in Space                     |                             |   |                 |     |                   |
|            |           |           |          |          | 1 Internet Access Needed                             |                             |   |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 8:15 AM to 8:30 AM</b>      |                             |   |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                             |   |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 10:00 AM to 10:15 AM</b> |                             |   |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                             |   |                 |     |                   |
| 10/25/2019 | 11:30 AM  | 12:00 PM  | 2:00 PM  | 2:30 PM  | SONG & MING LAB<br>MEETINGS                          | Boardroom Style (30)        | Neuroscience                            | Confirmed       | RS  | 50000             |
|            |           |           |          |          |  | Meeting - Research          | SCHNOLL, JORDAN G<br>215-573-2449       |                 |     | 255476            |
|            |           |           |          |          | <b>MTP Equipment</b>                                 |                             |   |                 |     |                   |
|            |           |           |          |          | 1 Plug and Play AV Package C                         |                             |   |                 |     |                   |
|            |           |           |          |          | 1 Computer Fixed in Space - PC                       |                             |   |                 |     |                   |
|            |           |           |          |          | 1 LCD Projector - Fixed in Space                     |                             |   |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b>    |                             |   |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                             |   |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 2:00 PM to 2:30 PM</b>   |                             |   |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                             |   |                 |     |                   |
| 10/25/2019 | 2:45 PM   | 3:00 PM   | 5:00 PM  | 5:15 PM  | COMPUTATIONAL JC                                     | Boardroom Style (18)        | - PENN Immunology Institute             | Confirmed by LS | KBP | 48942             |
|            |           |           |          |          |  | Journal Club -<br>Research  | Piazza, Kaitlyn Baraldi<br>215-746-5523 |                 |     | 251933            |

**BRB 0501+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event               | Setup / Event Type                         | Group   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|---------------------|--|---|-----------------|-----|-------------------|
| 10/25/2019 | 8:45 AM   | 9:00 AM   | 12:00 PM | 12:15 PM | Stanger Lab Meeting | Boardroom Style (1)<br>Meeting - Research  | Abramson<br>STANGER, BEN<br>215-746-5560<br>YANG, CHENGHUA (215)<br>7465559 | Confirmed by LS | LMM | 52603<br>270099   |
| 10/25/2019 | 3:45 PM   | 4:00 PM   | 5:30 PM  | 5:45 PM  | Paralkar Meeting    | Boardroom Style (20)<br>Meeting - Research | Cell and Development Biology<br>BALDWIN, VENETIA L<br>215-746-2815          | Confirmed by LS | VLB | 52600<br>269838   |

**BRB 0601+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|----------------------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 9:00 AM   | 9:00 AM   | 11:15 AM | 11:15 AM | Gade Lab Meeting           | Boardroom Style (15)<br>Meeting - Research | Cancer Biology<br>SNEDDON, DEB<br>215-573-2281 | Confirmed by LS | DS | 31348<br>169164   |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 2:30 PM  | 2:30 PM  | *Chalk Talk                | Boardroom Style (20)<br>Meeting - Research | Cancer Biology<br>SNEDDON, DEB<br>215-573-2281 | Confirmed by LS | DS | 31346<br>168986   |
| 10/25/2019 | 3:00 PM   | 3:00 PM   | 4:30 PM  | 4:30 PM  | *Dept. Meeting - follow up | Boardroom Style (20)<br>Meeting - Research | Cancer Biology<br>SNEDDON, DEB<br>215-573-2281 | Confirmed by LS | DS | 31347<br>169075   |

**BRB 0701+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                                    | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|--|--|-----------------|----|-------------------|
| 10/25/2019 | 9:30 AM   | 9:30 AM   | 11:00 AM | 11:00 AM | Carroll Lab Meeting                      | Boardroom Style (10)<br>Meeting - Research | Hematology/Oncology<br>GOODRUM, MIRIAM<br>215-573-2931 | Confirmed by LS | MG | 24951<br>139716   |
| 10/25/2019 | 4:00 PM   | 4:00 PM   | 5:00 PM  | 5:00 PM  | Carroll Prostate Cancer<br>Working Group | Boardroom Style (10)<br>Meeting - Research | Hematology/Oncology<br>GOODRUM, MIRIAM<br>215-573-2931 | Confirmed by LS | MG | 45959<br>237399   |

## BRB 0801+

## Biomedical Research Building

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event                            | Setup / Event Type                            | Group   | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|----------------------------------|---|---|-----------|----|-------------------|
| 10/25/2019   | 8:45 AM   | 9:00 AM   | 10:00 AM | 10:15 AM | CHROMO CLUB                      | Boardroom Style (15)<br>Meeting - Research    | Cell and Development Biology<br>HARRINGTON, MEGAN K<br>215-898-2800 | Confirmed | RS | 45969<br>237440   |
| <b>MTP Equipment</b> <ul style="list-style-type: none"> <li>1 Plug and Play AV Package D</li> <li>1 Computer Fixed in Space - PC</li> <li>1 LCD Projector - Fixed in Space</li> </ul> <b>MTP Tech - Setup from 8:45 AM to 9:00 AM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul> <b>MTP Tech - Takedown from 10:00 AM to 10:15 AM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul> |           |           |          |          |                                  |   |   |           |    |                   |
| 10/25/2019   | 12:45 PM  | 1:00 PM   | 2:00 PM  | 2:15 PM  | GGEB CAREER FORUM -<br>CHENG JIA | Boardroom Style (30)<br>Meeting - Education   | Biomedical Graduate Studies<br>ELLIOTT, ELI 215-573-3881            | Confirmed | RS | 55521<br>280009   |
| <b>Housekeeping</b> <ul style="list-style-type: none"> <li>1 Housekeeping Requested - PSOM</li> </ul> <b>Caterer Information</b> <ul style="list-style-type: none"> <li>1 Provide Caterer Name<br/>Ed's Pizza</li> <li>1 Provide Caterer Arrival Time<br/>12:45</li> <li>1 Food will be served</li> </ul>  |           |           |          |          |                                  |   |   |           |    |                   |
| 10/25/2019   | 3:45 PM   | 4:00 PM   | 6:30 PM  | 6:45 PM  | CAMB RECEPTION                   | Boardroom Style (20)<br>Reception - Education | Cancer Biology<br>HUGHES, ASHLEY N (215)<br>8988532                 | Confirmed | RS | 54642<br>277115   |
| <b>Caterer Information</b> <ul style="list-style-type: none"> <li>1 Provide Caterer Name</li> <li>1 Provide Caterer Arrival Time<br/>4:00pm</li> <li>1 Food will be served</li> </ul> <b>Security - Event End from 6:00 PM to 6:30 PM</b> <ul style="list-style-type: none"> <li>1 Security Coverage - PSOM</li> </ul>   |           |           |          |          |                                  |   |   |           |    |                   |

**BRB 0901+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                         | Setup / Event Type  | Group  | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|-------------------------------|---|--|-----------|----|-------------------|
| 10/25/2019 | 8:45 AM   | 9:00 AM   | 11:00 AM | 11:15 AM | MBC CORE MEETING              | Boardroom Style (20)<br>Conference/Symposiu<br>m-Research | Gastroenterology<br>Marielle Kent 215-898-0850 | Confirmed | RS | 41629<br>217498   |
| 10/25/2019 | 11:15 AM  | 11:30 AM  | 1:30 PM  | 1:45 PM  | FRIDAY RESEARCH<br>CONFERENCE | Boardroom Style (25)<br>Conference/Symposiu<br>m-Research | Gastroenterology<br>Marielle Kent 215-898-0850 | Confirmed | RS | 41633<br>217650   |
| 10/25/2019 | 1:45 PM   | 2:00 PM   | 4:00 PM  | 4:15 PM  | LYNCH LAB MEETING             | Boardroom Style (25)<br>Conference/Symposiu<br>m-Research | Gastroenterology<br>Marielle Kent 215-898-0850 | Confirmed | RS | 41631<br>217566   |

**BRB 1001+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                                      | Setup / Event Type          | Group                                   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|-----------------------------|---|-----------------|-----|-------------------|
| 10/25/2019 | 8:45 AM   | 9:00 AM   | 12:00 PM | 12:00 PM | DERM DR. RIDKY LAB MTG.<br>FY16 (9AM-11AM) | Boardroom Style (12)        | Dermatology                             | Confirmed by LS | kke | 57                |
|            |           |           |          |          |  | Meeting - Research          | STOKES, EDWARD WILLIAM<br>215-662-3165  |                 |     | 197177            |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 2:00 PM  | 2:00 PM  | DERM ADMINISTRATIVE<br>MEETING             | Boardroom Style (15)        | Dermatology                             | Confirmed by LS | AR  | 67                |
|            |           |           |          |          |  | Meeting -<br>Administrative | STOKES, EDWARD WILLIAM<br>215-662-3165  |                 |     | 188412            |
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 6:00 PM  | 6:15 PM  | Dr. Seykora & Rohto's<br>Meeting           | Boardroom Style (25)        | Dermatology                             | Confirmed by LS | ES  | 53850             |
|            |           |           |          |          |  | Meeting - Research          | STOKES, EDWARD WILLIAM<br>(215) 8983231 |                 |     | 274584            |

**BRB 1101+****Biomedical Research Building**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event               | Setup / Event Type                         | Group   | Status          | EC  | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|---------------------|--|---|-----------------|-----|-------------------|
| 10/25/2019   | 9:45 AM   | 10:00 AM  | 11:30 AM | 11:45 AM | MULLINS LAB MEETING | Boardroom Style (10)<br>Meeting - Research | Cell and Development Biology<br>HARRINGTON, MEGAN K<br>215-898-2800 | Confirmed       | FRS | 44817<br>233335   |
| <b>MTP Equipment</b><br>1 BRB Lab Floor Default AV<br>1 Computer Fixed in Space - PC<br>1 LCD Projector - Fixed in Space<br><b>MTP Tech - Setup from 9:45 AM to 10:00 AM</b><br>1 MTP Tech - Runner<br><b>MTP Tech - Takedown from 11:30 AM to 11:45 AM</b><br>1 MTP Tech - Runner |           |           |          |          |                     |  |   |                 |     |                   |
| 10/25/2019   | 1:15 PM   | 1:30 PM   | 3:30 PM  | 3:45 PM  | GRANATO LAB MEETING | Boardroom Style (10)<br>Meeting - Research | Cell and Development Biology<br>HARRINGTON, MEGAN K<br>215-898-2800 | Confirmed by LS | MH  | 47938<br>247988   |



## BRB 1201+

## Biomedical Research Building

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event                  | Setup / Event Type                                  | Group   | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|------------------------|---|---|-----------|----|-------------------|
| 10/25/2019   | 8:45 AM   | 9:00 AM   | 10:00 AM | 10:15 AM | KAZANIETIZ LAB MEETING | Boardroom Style (8)<br>Meeting - Research           | Pharmacology Business Office<br>RUCKER, ROSALYN C<br>215-898-8417 | Confirmed | RS | 46184<br>238585   |
| <b>MTP Equipment</b> <ul style="list-style-type: none"> <li>1 BRB Lab Floor Default AV</li> <li>1 Computer Fixed in Space - PC</li> <li>1 LCD Projector - Fixed in Space</li> <li>1 Keyboard w Mouse - Fixed in Space</li> <li>1 LCD Projector - Fixed in Space</li> </ul> |           |           |          |          |                        |   |   |           |    |                   |
| <b>MTP Tech - Setup from 8:45 AM to 9:00 AM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul>  |           |           |          |          |                        |   |   |           |    |                   |
| <b>MTP Tech - Takedown from 10:00 AM to 10:15 AM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul>   |           |           |          |          |                        |   |   |           |    |                   |
| 10/25/2019   | 11:45 AM  | 12:00 PM  | 1:00 PM  | 1:15 PM  | DR GRICE JOURNAL CLUB  | Boardroom Style (15)<br>Meeting -<br>Administrative | Dermatology<br>STOKES, EDWARD WILLIAM<br>(215) 6623165            | Confirmed | CW | 54837<br>277971   |
| <b>MTP Equipment</b> <ul style="list-style-type: none"> <li>1 Wireless Keyboard with Mouse - Fixed in Space</li> <li>1 Plug and Play AV Package D</li> <li>1 Computer Fixed in Space - PC</li> <li>1 LCD Projector - Fixed in Space</li> </ul>                             |           |           |          |          |                        |   |   |           |    |                   |
| <b>MTP Tech - Setup from 11:45 AM to 12:00 PM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul>  |           |           |          |          |                        |   |   |           |    |                   |
| <b>MTP Tech - Takedown from 1:00 PM to 1:15 PM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul>   |           |           |          |          |                        |   |   |           |    |                   |
| <b>Caterer Information</b> <ul style="list-style-type: none"> <li>1 Provide Caterer Arrival Time<br/>11:45 am</li> <li>1 Provide Caterer Name<br/>Pattaya</li> <li>1 Food will be served</li> </ul>  |           |           |          |          |                        |   |   |           |    |                   |

**BRB 1201+****Biomedical Research Building**

| Date   | Res Start | Evt Start | Evt End | Res End | Event               | Setup / Event Type                         | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|---------------------|--|--|-----------|----|-------------------|
| 10/25/2019   | 1:45 PM   | 2:00 PM   | 4:00 PM | 4:15 PM | MULLINS LAB MEETING | Boardroom Style (10)<br>Meeting - Research | Cell and Development Biology<br>HARRINGTON, MEGAN K<br>(215) 8982800 | Confirmed | RS | 54044<br>275274   |
| <b>MTP Equipment</b>                               |           |           |         |         |                     |  |  |           |    |                   |
| 1 Plug and Play AV Package D                       |           |           |         |         |                     |  |  |           |    |                   |
| 1 Computer Fixed in Space - PC                     |           |           |         |         |                     |  |  |           |    |                   |
| 1 LCD Projector - Fixed in Space                   |           |           |         |         |                     |  |  |           |    |                   |
| <b>MTP Tech - Setup from 1:45 PM to 2:00 PM</b>    |           |           |         |         |                     |  |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |                     |  |  |           |    |                   |
| <b>MTP Tech - Takedown from 4:00 PM to 4:15 PM</b> |           |           |         |         |                     |  |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |                     |  |  |           |    |                   |

**BRB 1301+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type   | Group                                       | Status    | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|----------------------|---|-----------|-----|-------------------|
| 10/25/2019 | 9:15 AM   | 9:30 AM   | 11:30 AM | 11:45 AM | OCRC WIP MTG   | Boardroom Style (10) | Ctr for Res on Reprod and<br>Women's Health | Confirmed | DDA | 40626             |
|            |           |           |          |          |  | Meeting - Research   | ADAMOLI, DONNA<br>215-573-5446              |           |     | 210607            |
|            |           |           |          |          | <b>MTP Equipment</b>                                 |                      |   |           |     |                   |
|            |           |           |          |          | 1 BRB Lab Floor Default AV                           |                      |   |           |     |                   |
|            |           |           |          |          | 1 Computer Fixed in Space - PC                       |                      |   |           |     |                   |
|            |           |           |          |          | 1 LCD Projector - Fixed in Space                     |                      |   |           |     |                   |
|            |           |           |          |          | 1 Keyboard w Mouse - Fixed in Space                  |                      |   |           |     |                   |
|            |           |           |          |          | 1 Laser Pointer - Fixed in Space                     |                      |   |           |     |                   |
|            |           |           |          |          | 1 Internet Access Needed                             |                      |   |           |     |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 9:15 AM to 9:30 AM</b>      |                      |   |           |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                      |   |           |     |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 11:30 AM to 11:45 AM</b> |                      |   |           |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                      |   |           |     |                   |

**BRB 1412+****Biomedical Research Building**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type   | Group                           | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--|----------------------|---------------------------------|-----------|----|-------------------|
| 10/25/2019   | 8:30 AM   | 9:00 AM   | 11:00 AM | 11:30 AM | CAMB MD/ PHD<br>RECRUITING INFO AND<br>SCIENCE TALKS | U-Shaped Style (25)  | Biomedical Graduate Studies     | Confirmed | CW | 55592             |
|  |           |           |          |          |  | Admissions Interview | KLINE, ANNA S. (215)<br>8983918 |           |    | 280363            |
| <b>Event Description</b>   |           |           |          |          |  |                      |                                 |           |    |                   |
| SSA: Please set up (1) 6' table with Blue table cloth set between door and windows |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>Event Equipment</b>   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 6' X 30" Long Table  |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Tablecloth   |           |           |          |          |  |                      |                                 |           |    |                   |
| Tablecloth color: Blue   |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>MTP Equipment</b>   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Plug and Play AV Package E   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Flat Screen - Fixed in Space   |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>MTP Tech - Setup from 8:30 AM to 9:00 AM</b>                                    |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>MTP Tech - Takedown from 11:00 AM to 11:30 AM</b>                               |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>Caterer Information</b>   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Provide Caterer Name   |           |           |          |          |  |                      |                                 |           |    |                   |
| 12th Street  |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Provide Caterer Arrival Time   |           |           |          |          |  |                      |                                 |           |    |                   |
| 8:45am   |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 Food will be served  |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>SSA/BSA - Setup from 8:30 AM to 9:00 AM</b>                                     |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 CG   |           |           |          |          |  |                      |                                 |           |    |                   |
| <b>SSA/BSA - Takedown from 11:00 AM to 11:30 AM</b>                                |           |           |          |          |  |                      |                                 |           |    |                   |
| 1 CG   |           |           |          |          |  |                      |                                 |           |    |                   |

**BRB 1412+****Biomedical Research Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type  | Group                           | Status                | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|---------------------|---------------------------------|-----------------------|----|-------------------|
| 10/25/2019 | 3:00 PM   | 3:15 PM   | 4:45 PM | 5:00 PM | CAMB-542-401 TOPICS IN<br>MOLECULAR MEDICINE   | U-Shaped Style (30) | Biomedical Graduate Studies     | Confirmed<br>Academic | EO | 50994             |
|            |           |           |         |         |  | Class - Lecture     | Dunn, Colleen M<br>215-898-2792 |                       |    | 261535            |
|            |           |           |         |         | <b>Event Description</b>   |                     |                                 |                       |    |                   |
|            |           |           |         |         | Course Instructor: Rahul Kohli (rmkohli@gmail.com) - Rajan Jain (jainr@pennmedicine.upenn.edu) |                     |                                 |                       |    |                   |
|            |           |           |         |         | No AV requested.   |                     |                                 |                       |    |                   |

**BRB 1413+****Biomedical Research Building**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type                            | Group  | Status    | EC | Res ID<br>Book ID   |
|---|-----------|-----------|----------|----------|--|---|--|-----------|----|---------------------|
| 10/25/2019  | 8:45 AM   | 9:00 AM   | 10:00 AM | 10:00 AM | EMMI STUDY MEETING                                   | Boardroom Style (5)<br>Meeting - Research     | Gastroenterology<br>KIRKPATRICK, WADE<br>215-573-4117        | Confirmed | EO | 54300<br>276152     |
| <b>Event Description</b><br>MTP: back to back - take down to occur after next event.<br><b>MTP Tech - Setup from 8:45 AM to 9:00 AM</b><br>1 MTP Tech - Runner  |           |           |          |          |  |   |  |           |    |                     |
| 10/25/2019  | 10:00 AM  | 10:00 AM  | 12:00 PM | 12:15 PM | PENNCROP MICROBIOME<br>PROGRAM STEERING<br>COMMITTEE | Boardroom Style (7)<br><br>Meeting - Research | Gastroenterology<br><br>MONKOSKI, JESSICA R<br>(215) 5734970 | Confirmed | WN | 56829<br><br>288827 |
| <b>Event Description</b><br>MTP: back to back. set up as part of previous event.<br><b>MTP Equipment</b><br>1 Computer Fixed in Space - PC<br>1 Plug and Play AV Package E<br>1 Flat Screen - Fixed in Space<br><b>MTP Tech - Takedown from 12:00 PM to 12:15 PM</b><br>1 MTP Tech - Runner |           |           |          |          |  |   |  |           |    |                     |

**BRB AUD & LOBBY****Biomedical Research Building**

| Date   | Res Start | Evt Start | Evt End | Res End | Event                                | Setup / Event Type  | Group                           | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|--------------------------------------|---------------------|---------------------------------|-----------|----|-------------------|
| 10/25/2019   | 11:30 AM  | 12:00 PM  | 1:00 PM | 1:30 PM | FY20 RESEARCH IN<br>PROGRESS SEMINAR | Theater Style (100) | - PENN Immunology Institute     | Confirmed | EO | 32957             |
|  |           |           |         |         |                                      | Seminar - Research  | MARKS, JEANNE M<br>215-898-0481 |           |    | 179407            |
| <b>Event Description</b>                                 |           |           |         |         |                                      |                     |                                 |           |    |                   |
| SSA: Please set (3) 8' tables with tablecloths in lobby. |           |           |         |         |                                      |                     |                                 |           |    |                   |
| HOUSEKEEPING: Please empty trash and check restrooms;    |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>Event Equipment</b>                                   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 3 Tablecloth   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| blue   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 3 8' X 30" Long Table                                    |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>Housekeeping</b>                                      |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Housekeeping Staff - PSOM                              |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>MTP Equipment</b>                                     |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Auditorium Default AV                                  |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Computer Fixed in Space - PC                           |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 LCD Projector - Fixed in Space                         |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Microphone - Wireless - Lapel                          |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Podium with Sound - Fixed in Space                     |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>MTP Tech - Entire Event from 11:30 AM to 1:30 PM</b>  |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 MTP Tech   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>Caterer Information</b>                               |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Provide Caterer Name                                   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| Zesto Pizza  |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Provide Caterer Arrival Time                           |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 11:15am  |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 Food will be served                                    |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>SSA/BSA - Setup from 11:30 AM to 12:00 PM</b>         |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 NM   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 MR   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| <b>SSA/BSA - Takedown from 1:00 PM to 1:30 PM</b>        |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 CG   |           |           |         |         |                                      |                     |                                 |           |    |                   |
| 1 CR   |           |           |         |         |                                      |                     |                                 |           |    |                   |

**BRB FAC LOUNGE****Biomedical Research Building**

| Date  | Res Start | Evt Start | Evt End | Res End | Event                       | Setup / Event Type       | Group                            | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|-----------------------------|--------------------------|----------------------------------|-----------|----|-------------------|
| 10/25/2019  | 6:00 AM   | 6:00 AM   | 2:00 PM | 2:00 PM | BRB BUILDING FACADE WORK    | Reception Style (5)      | Space Planning & Operations      | Confirmed | EO | 53236             |
|   |           |           |         |         |                             | Meeting - Administrative | FISHBURN, MYRA<br>215-898-2876   |           |    | 288608            |
| <b>Event Description</b>  |           |           |         |         |                             |                          |                                  |           |    |                   |
| AV maintenance will occur in lounge while maintenance work being done outside of building   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 10/25/2019  | 2:00 PM   | 3:30 PM   | 5:00 PM | 6:00 PM | MD-PHD ADMISSIONS RECEPTION | Reception Style (100)    | Combined Degree                  | Confirmed | EO | 50199             |
|   |           |           |         |         |                             | Reception - Education    | BITTNER, DAVID W<br>215-898-8025 |           |    | 256697            |
| <b>Event Description</b>  |           |           |         |         |                             |                          |                                  |           |    |                   |
| SSA: LAYOUT ATTACHED Please remove pre-existing furniture and setup (7) 60" rounds with (8) chairs at each and (2) coat rack. Blue tablecloths on all tables. |           |           |         |         |                             |                          |                                  |           |    |                   |
| <b>Event Equipment</b>  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 7 60" Round Table   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 56 Black Mesh Folding Chair   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 7 Tablecloth  |           |           |         |         |                             |                          |                                  |           |    |                   |
| Tablecloth color: Blue  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 2 Coat Rack   |           |           |         |         |                             |                          |                                  |           |    |                   |
| <b>Housekeeping</b>   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 Housekeeping Requested - PSOM   |           |           |         |         |                             |                          |                                  |           |    |                   |
| <b>Caterer Information</b>  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 Provide Caterer Name  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 12th St. Catering   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 Provide Caterer Arrival Time  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 2:30pm  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 Food will be served   |           |           |         |         |                             |                          |                                  |           |    |                   |
| <b>SSA/BSA - Setup from 2:00 PM to 3:00 PM</b>  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 CG  |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 BS  |           |           |         |         |                             |                          |                                  |           |    |                   |
| <b>SSA/BSA - Takedown from 5:00 PM to 6:00 PM</b>   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 CG OT   |           |           |         |         |                             |                          |                                  |           |    |                   |
| 1 BS OT   |           |           |         |         |                             |                          |                                  |           |    |                   |



**BLK 0235+****Blockley Hall**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                                 | Setup / Event Type                         | Group  | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|---------------------------------------|--|--|-----------------|-----|-------------------|
| 10/25/2019 | 10:00 AM  | 10:00 AM  | 11:30 AM | 11:30 AM | PhD Candidacy Exam - Nick Illenberger | Boardroom Style (6)                        | Biomedical Graduate Studies                        | Confirmed by LS | JAF | 54757             |
|            |           |           |          |          |                                       | Meeting - Education                        | ELLIOTT, ELI 215-573-3881                          |                 |     | 277508            |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 2:00 PM  | 2:00 PM  | Mingyao Li's group meeting            | Boardroom Style (10)<br>Meeting - Research | Biostatistics Division<br>LI, MINGYAO 215-746-3916 | Confirmed by LS | JAF | 54221<br>276330   |
| 10/25/2019 | 3:00 PM   | 3:00 PM   | 5:00 PM  | 5:00 PM  | Qi Long's Group meeting               | Boardroom Style (10)<br>Meeting - Research | Biostatistics Division<br>LONG, QI 215-573-0659    | Confirmed by LS | JAF | 51714<br>265601   |

**BLK 0418+****Blockley Hall**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                          | Setup / Event Type                         | Group   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--------------------------------|--|---|-----------------|-----|-------------------|
| 10/25/2019 | 9:00 AM   | 9:00 AM   | 12:00 PM | 12:00 PM | Gina South grant writing group | Boardroom Style (12)<br>Meeting - Research | Emergency Medicine<br>MCDONNELL, EILEEN M<br>215-746-5610   | Confirmed by LS | JAF | 54365<br>276324   |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 1:30 PM  | 1:30 PM  | Dr. Mary Boland Lab Meeting    | Boardroom Style (8)<br>Meeting - Research  | Informatics Division<br>HAMBEAU-MILLER,<br>ROCHELLE D 215-898-2537<br>BOLAND, MARY REGINA<br>215-573-7394 | Confirmed by LS | JAF | 55002<br>278593   |

**BLK 0701+****Blockley Hall**

| Date       | Res Start | Evt Start | Evt End | Res End | Event                      | Setup / Event Type                         | Group   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|----------------------------|--|---|-----------------|-----|-------------------|
| 10/25/2019 | 11:45 AM  | 12:00 PM  | 2:00 PM | 2:15 PM | DBEI Working Group Meeting | Boardroom Style (30)<br>Meeting - Research | Biostatistical Analysis Core<br>PRITCHARD, JANINE M<br>215-573-4045 | Confirmed by LS | JAF | 52098<br>268227   |

**BLK 0840+****Blockley Hall**

| Date       | Res Start | Evt Start | Evt End | Res End | Event                             | Setup / Event Type   | Group                    | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|-----------------------------------|----------------------|--------------------------|-----------------|-----|-------------------|
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 1:30 PM | 1:30 PM | Meeting with Drs. Xie and Gehrman | Boardroom Style (10) | Biostatistics Division   | Confirmed by LS | JAF | 55615             |
|            |           |           |         |         |                                   | Meeting - Research   | XIE, DAWEI (215) 5735174 |                 |     | 280411            |

**BLK 0940+****Blockley Hall**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type   | Group                                      | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|----------------------|--|-----------------|-----|-------------------|
| 10/25/2019 | 1:00 PM   | 1:00 PM   | 2:00 PM | 2:00 PM | PMT Weekly Team Meeting -<br>Lautenbach Group | Boardroom Style (10) | Epidemiology Division                      | Confirmed by LS | JAF | 49240             |
|            |           |           |         |         |   | Meeting - Research   | JASKOWIAK-BARR, ANNE<br>MARIE 215-898-8188 |                 |     | 268835            |

**CRB 0205+****Clinical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                | Setup / Event Type                          | Group   | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|----------------------|---|---|-----------------|----|-------------------|
| 10/25/2019 | 8:45 AM   | 9:00 AM   | 11:00 AM | 11:15 AM | De Biasi Lab Meeting | Boardroom Style (10)<br>Meeting - Education | Neuroscience<br>LAFFERTY, WILLIAM J<br>215-898-8754 | Confirmed by LS | WL | 38622<br>203401   |
| 10/25/2019 | 11:15 AM  | 11:30 AM  | 12:00 PM | 12:15 PM | Dani Lab Meeting     | Boardroom Style (10)<br>Meeting - Education | Neuroscience<br>LAFFERTY, WILLIAM J<br>215-898-8754 | Confirmed by LS | WL | 46959<br>242820   |

**CRB 0400+****Clinical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event               | Setup / Event Type                         | Group   | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|---------------------|--|---|-----------------|----|-------------------|
| 10/25/2019 | 9:00 AM   | 9:00 AM   | 11:00 AM | 11:00 AM | EPSTEIN LAB MEETING | Boardroom Style (10)<br>Meeting - Research | Genetics<br>ROBINSON, SADIE<br>215-898-8586   | Confirmed by LS | SR | 32161<br>261029   |
| 10/25/2019 | 11:00 AM  | 11:15 AM  | 1:00 PM  | 1:15 PM  | MURRAY LAB MTG      | Boardroom Style (7)<br>Meeting - Research  | Genetics<br>PRESTON, ELICIA A<br>215-746-4363 | Confirmed       | EO | 53805<br>274332   |

**CRB 0500+****Clinical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                | Setup / Event Type                         | Group                                       | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|----------------------|--|---|-----------------|----|-------------------|
| 10/25/2019 | 10:00 AM  | 10:00 AM  | 12:00 PM | 12:00 PM | GEORGE LAB MEETING   | Boardroom Style (10)<br>Meeting - Research | Genetics<br>ROBINSON, SADIE<br>215-898-8586 | Confirmed by LS | SR | 32163<br>261079   |
| 10/25/2019 | 3:00 PM   | 3:00 PM   | 5:00 PM  | 5:00 PM  | KAMBEROV LAB MEETING | Boardroom Style (10)<br>Meeting - Research | Genetics<br>ROBINSON, SADIE<br>215-898-8586 | Confirmed by LS | SR | 32164<br>261129   |



**CRB 0702+****Clinical Research Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                          | Setup / Event Type      | Group                            | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--------------------------------|-------------------------|----------------------------------|-----------|----|-------------------|
| 10/25/2019 | 9:45 AM   | 10:00 AM  | 11:00 AM | 11:15 AM | JOURNAL CLUB ROBERTO DOMINGUEZ | Boardroom Style (14)    | Physiology                       | Confirmed | CW | 55167             |
|            |           |           |          |          |                                | Journal Club - Research | DOMINGUEZ, ROBERTO (215) 5734559 |           |    | 279053            |

**CRB AUST AUD & LOBBY\*****Clinical Research Building**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event                           | Setup / Event Type  | Group                           | Status             | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|---------------------------------|---------------------|---------------------------------|--------------------|----|-------------------|
| 10/25/2019   | 10:00 AM  | 10:30 AM  | 11:50 AM | 12:00 PM | BIOM-600-1 CELL BIOLOGY LECTURE | Theater Style (145) | Biomedical Graduate Studies     | Confirmed Academic | RO | 50973             |
|  |           |           |          |          |                                 | Class - Lecture     | Dunn, Colleen M<br>215-898-2792 |                    |    | 261316            |
| <b>Event Description</b>   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| Kurt Englela/ kengleka@pennmedicine.upenn.edu  |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| Only 10 minutes of teardown/setup time between BIOM-600-1 (res#50973) and GENETICS FRIDAY RESEARCH TALKS (res#42261) |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| <b>MTP Equipment</b>   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Tuition-Generating Class AV Request  |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Podium with Sound - Fixed in Space   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Tuition-Generating Mediasite   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| Mediasite Selections: CRB Austrian   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Laser Pointer - Portable   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Microphone - Wireless - Lapel  |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 Remote Mouse - Wireless  |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| <b>MTP Tech - Entire Event from 10:00 AM to 12:20 PM</b>   |           |           |          |          |                                 |                     |                                 |                    |    |                   |
| 1 MTP Tech   |           |           |          |          |                                 |                     |                                 |                    |    |                   |

## CRB AUST AUD &amp; LOBBY\*

## Clinical Research Building

| Date   | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type  | Group                             | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|--|---------------------|-----------------------------------|-----------|----|-------------------|
| 10/25/2019   | 12:00 PM  | 12:00 PM  | 1:00 PM | 1:30 PM | GENETICS FRIDAY<br>RESEARCH TALKS<br>2019-2020 | Theater Style (100) | Genetics                          | Confirmed | EO | 42261             |
|  |           |           |         |         |  | Seminar - Research  | Runyan, Kimberly (215)<br>7466172 |           |    | 220247            |
| <b>Event Description</b>   |           |           |         |         |  |                     |                                   |           |    |                   |
| SSA: Please set-up (2) 6' tables with blue tablecloths in hallway for food.  |           |           |         |         |  |                     |                                   |           |    |                   |
| Only 10 minutes of teardown/setup time between BIOM-600-1 (res#50973) and GENETICS FRIDAY RESEARCH TALKS (res#42261) |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>Event Equipment</b>   |           |           |         |         |  |                     |                                   |           |    |                   |
| 2 Tablecloth   |           |           |         |         |  |                     |                                   |           |    |                   |
| Tablecloth color: Blue   |           |           |         |         |  |                     |                                   |           |    |                   |
| 2 6' X 30" Long Table  |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>Housekeeping</b>  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Housekeeping Requested - PSOM  |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>MTP Equipment</b>   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Auditorium Default AV  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Microphone - Wireless - Lapel  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Podium with Sound - Fixed in Space   |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>MTP Tech - Entire Event from 11:30 AM to 1:30 PM</b>  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 MTP Tech   |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>Caterer Information</b>   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Food will be served  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Provide Caterer Arrival Time   |           |           |         |         |  |                     |                                   |           |    |                   |
| 12PM   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 Provide Caterer Name   |           |           |         |         |  |                     |                                   |           |    |                   |
| 12th Street Catering   |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>SSA/BSA - Setup from 11:30 AM to 12:00 PM</b>   |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 MR   |           |           |         |         |  |                     |                                   |           |    |                   |
| <b>SSA/BSA - Takedown from 1:00 PM to 1:30 PM</b>  |           |           |         |         |  |                     |                                   |           |    |                   |
| 1 BS   |           |           |         |         |  |                     |                                   |           |    |                   |

**CRB AUST AUD & LOBBY\*****Clinical Research Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type | Group                                    | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|--------------------|--|-----------|----|-------------------|
| 10/25/2019 | 2:30 PM   | 3:00 PM   | 4:30 PM | 5:00 PM | CAMB THESIS DEFENSE -<br>C. HARRINGTON                 | Theater Style (70) | Biomedical Graduate Studies              | Confirmed | EO | 52363             |
|            |           |           |         |         |  | Thesis Defense     | STRATHEARN, CHRISTINA<br>M (215) 5738349 |           |    | 268897            |
|            |           |           |         |         | <b>Event Description</b>                               |                    |  |           |    |                   |
|            |           |           |         |         | 400-4009-2-014001-xxxx-7005-1008                       |                    |  |           |    |                   |
|            |           |           |         |         | <b>MTP Equipment</b>                                   |                    |  |           |    |                   |
|            |           |           |         |         | 1 Auditorium Default AV                                |                    |  |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                         |                    |  |           |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                       |                    |  |           |    |                   |
|            |           |           |         |         | 1 Microphone - Wireless - Lapel                        |                    |  |           |    |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space                   |                    |  |           |    |                   |
|            |           |           |         |         | 1 Laser Pointer - Fixed in Space                       |                    |  |           |    |                   |
|            |           |           |         |         | 1 Remote Slide Advancer - Fixed in Space               |                    |  |           |    |                   |
|            |           |           |         |         | 1 Microphone - Wireless - Lapel                        |                    |  |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Entire Event from 2:30 PM to 5:00 PM</b> |                    |  |           |    |                   |
|            |           |           |         |         | 1 MTP Tech   |                    |  |           |    |                   |

**JMB 0149+****John Morgan Building**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event                       | Setup / Event Type                         | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|-----------------------------|--|--|-----------|----|-------------------|
| 10/25/2019   | 8:45 AM   | 9:00 AM   | 12:00 PM | 12:15 PM | NGT MEETING                 | Boardroom Style (10)<br>Meeting - Research | Radiology<br>WORTHAM, GLENDA D.<br>(215) 7468746 | Confirmed | CW | 55532<br>280168   |
| <b>Security - Event Start from 8:45 AM to 9:00 AM</b>  |           |           |          |          |                             |  |  |           |    |                   |
| 1 Security Needed - No Charge - PSOM                   |           |           |          |          |                             |  |  |           |    |                   |
| 10/25/2019   | 12:45 PM  | 1:00 PM   | 3:00 PM  | 3:15 PM  | SEHGAL FRIDAY PM<br>MEETING | Boardroom Style (6)<br>Meeting - Research  | Radiology<br>SCHULTZ, SUSAN<br>215-573-0972      | Confirmed | TF | 38207<br>202195   |
| <b>Security - Event Start from 12:45 PM to 1:00 PM</b> |           |           |          |          |                             |  |  |           |    |                   |
| 1 Security Needed - No Charge - PSOM                   |           |           |          |          |                             |  |  |           |    |                   |

**JMB CLASS OF 62\*****John Morgan Building**

| Date   | Res Start | Evt Start | Evt End | Res End | Event           | Setup / Event Type                           | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-----------------|--|--|-----------|----|-------------------|
| 10/25/2019   | 1:30 PM   | 2:00 PM   | 3:00 PM | 3:30 PM | GCB CHALK TALKS | Theater Style (40)<br>Chalk Talk - Education | Biomedical Graduate Studies<br>KIRSCH, MAUREEN M<br>215-746-2807 | Confirmed | EO | 51121<br>262681   |
| <b>MTP Equipment</b>                                   |           |           |         |         |                 |  |  |           |    |                   |
| 1 Auditorium Default AV                                |           |           |         |         |                 |  |  |           |    |                   |
| 1 Computer Fixed in Space - PC                         |           |           |         |         |                 |  |  |           |    |                   |
| 1 LCD Projector - Fixed in Space                       |           |           |         |         |                 |  |  |           |    |                   |
| 1 Podium with Sound - Fixed in Space                   |           |           |         |         |                 |  |  |           |    |                   |
| 1 Microphone - Wireless - Lapel                        |           |           |         |         |                 |  |  |           |    |                   |
| <b>MTP Tech - Entire Event from 1:30 PM to 3:30 PM</b> |           |           |         |         |                 |  |  |           |    |                   |
| 1 MTP Tech   |           |           |         |         |                 |  |  |           |    |                   |

**JMB M162+****John Morgan Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event    | Setup / Event Type                                  | Group   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|----------|---|---|-----------------|-----|-------------------|
| 10/25/2019 | 11:45 AM  | 12:00 PM  | 1:00 PM | 1:15 PM | PBO mtg. | Boardroom Style (20)<br>Meeting -<br>Administrative | Pathology Business Office<br>LUDWIG, MICHELLE<br>215-898-8062 | Confirmed by LS | MLU | 43177<br>225511   |

**JMB REUNION\*****John Morgan Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type | Group                             | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|--------------------|-----------------------------------|-----------|----|-------------------|
| 10/25/2019 | 12:30 PM  | 1:00 PM   | 2:00 PM | 2:30 PM | CANCER CELL<br>METABOLISM SEMINAR<br>SERIES             | Theater Style (40) | CDB Cancer Biology                | Confirmed | EO | 54157             |
|            |           |           |         |         |   | Seminar - Research | Simon, M. Celeste<br>215-746-5532 |           |    | 275826            |
|            |           |           |         |         | <b>Housekeeping</b>                                     |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Housekeeping Requested - PSOM                         |                    |                                   |           |    |                   |
|            |           |           |         |         | <b>MTP Equipment</b>                                    |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Auditorium Default AV                                 |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                          |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                        |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Microphone - Wireless - Lapel                         |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space                    |                    |                                   |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Entire Event from 12:30 PM to 2:30 PM</b> |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 MTP Tech  |                    |                                   |           |    |                   |
|            |           |           |         |         | <b>Caterer Information</b>                              |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Arrival Time                          |                    |                                   |           |    |                   |
|            |           |           |         |         | Caterer will arrive between 12:30-12:45pm.              |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Name                                  |                    |                                   |           |    |                   |
|            |           |           |         |         | Zesto's Pizza   |                    |                                   |           |    |                   |
|            |           |           |         |         | 1 Food will be served                                   |                    |                                   |           |    |                   |



**JMB WOOD RM+****John Morgan Building**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event          | Setup / Event Type       | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|----------------|--------------------------|--|-----------|----|-------------------|
| 10/25/2019   | 7:30 AM   | 8:00 AM   | 10:30 AM | 11:00 AM | COAP FY20      | U-Shaped Style (18)      | Faculty Affairs and Professional Development | Confirmed | EO | 47813             |
|  |           |           |          |          |                | Meeting - Administrative | SHALA, KAREN<br>215-746-7828                 |           |    | 247218            |
| <b>Event Description</b>   |           |           |          |          |                |                          |  |           |    |                   |
| SSA: Please reset room to U-shaped layout and confirm table by window for food. When resetting the room to boardroom after event, put 4 chairs from outside the doors back in the room per EW. |           |           |          |          |                |                          |  |           |    |                   |
| <b>Caterer Information</b>   |           |           |          |          |                |                          |  |           |    |                   |
| 1 Provide Caterer Arrival Time   |           |           |          |          |                |                          |  |           |    |                   |
| 7:30 am  |           |           |          |          |                |                          |  |           |    |                   |
| 1 Provide Caterer Name   |           |           |          |          |                |                          |  |           |    |                   |
| Philadelphia Catering  |           |           |          |          |                |                          |  |           |    |                   |
| 1 Food will be served  |           |           |          |          |                |                          |  |           |    |                   |
| <b>SSA/BSA - Setup from 7:30 AM to 8:00 AM</b>   |           |           |          |          |                |                          |  |           |    |                   |
| 1 CG OT  |           |           |          |          |                |                          |  |           |    |                   |
| 1 BS OT  |           |           |          |          |                |                          |  |           |    |                   |
| <b>SSA/BSA - Takedown from 10:30 AM to 11:00 AM</b>  |           |           |          |          |                |                          |  |           |    |                   |
| 1 CG   |           |           |          |          |                |                          |  |           |    |                   |
| 1 CR   |           |           |          |          |                |                          |  |           |    |                   |
| 10/25/2019   | 12:30 PM  | 1:00 PM   | 2:00 PM  | 2:30 PM  | FAPD + PSOM HR | Boardroom Style (6)      | Faculty Affairs and Professional Development | Confirmed | EO | 55436             |
|  |           |           |          |          |                | Meeting - Administrative | SHALA, KAREN<br>215-746-7828                 |           |    | 285193            |
| <b>MTP Equipment</b>   |           |           |          |          |                |                          |  |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |          |                |                          |  |           |    |                   |
| 1 Flat Screen - Fixed in Space   |           |           |          |          |                |                          |  |           |    |                   |
| <b>MTP Tech - Setup from 12:30 PM to 1:00 PM</b>   |           |           |          |          |                |                          |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |          |                |                          |  |           |    |                   |
| <b>MTP Tech - Takedown from 2:00 PM to 2:30 PM</b>   |           |           |          |          |                |                          |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |          |          |                |                          |  |           |    |                   |

**JMEC 0501****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End | Event             | Setup / Event Type                                   | Group                                     | Status    | EC  | Res ID<br>Book ID |
|--|-----------|-----------|----------|---------|-------------------|--|---|-----------|-----|-------------------|
| 10/25/2019   | 12:01 AM  | 8:00 AM   | 12:30 PM | 5:30 PM | ISCT/ASTCT COURSE | Clusters Style (30)<br>Conference/Symposium-Research | Path and Lab<br>Bruce Levine 215-573-6788 | Confirmed | LMF | 35242<br>188545   |
| <b>Event Description</b><br>JMEC 501-503 REMAINS IN CLUSTER STYLE LAYOUT<br>SSA: Check to ensure cluster style layout in JMEC 501 and 503. JMEC 502 has a U shape with tables to the side of the room for food and beverages OT charges listed under 505EW.<br>AV: Runner resources requested in JMEC 501-503. OT charges listed under JMEC 505EW. |           |           |          |         |                   |  |   |           |     |                   |
| <b>Housekeeping</b><br>1 Housekeeping Requested - HUP  |           |           |          |         |                   |  |   |           |     |                   |
| <b>MTP Equipment</b><br>3 Plug and Play AV Package B<br>3 Computer Fixed in Space - PC<br>3 Flat Screen - Fixed in Space<br>3 LCD Projector - Fixed in Space   |           |           |          |         |                   |  |   |           |     |                   |
| <b>MTP Tech - Setup from 7:30 AM to 8:00 AM</b><br>1 MTP Tech - Runner   |           |           |          |         |                   |  |   |           |     |                   |
| <b>MTP Tech - Takedown from 12:30 PM to 1:00 PM</b><br>1 MTP Tech - Runner   |           |           |          |         |                   |  |   |           |     |                   |
| <b>SSA/BSA - Setup from 7:30 AM to 8:00 AM</b><br>1 MJ   |           |           |          |         |                   |  |   |           |     |                   |

**JMEC 0502****Jordan Medical Education Center**

| Date                           | Res Start | Evt Start | Evt End  | Res End | Event             | Setup / Event Type                                       | Group                                     | Status    | EC  | Res ID<br>Book ID |
|--------------------------------|-----------|-----------|----------|---------|-------------------|--|---|-----------|-----|-------------------|
| 10/25/2019                     | 12:01 AM  | 8:00 AM   | 12:30 PM | 5:30 PM | ISCT/ASTCT COURSE | Clusters Style (10)<br>Conference/Symposiu<br>m-Research | Path and Lab<br>Bruce Levine 215-573-6788 | Confirmed | LMF | 35242<br>200905   |
| <b>Housekeeping</b>            |           |           |          |         |                   |  |   |           |     |                   |
| 1 Housekeeping Requested - HUP |           |           |          |         |                   |  |   |           |     |                   |

**JMEC 0503****Jordan Medical Education Center**

| Date                           | Res Start | Evt Start | Evt End  | Res End | Event             | Setup / Event Type                                       | Group                                     | Status    | EC  | Res ID<br>Book ID |
|--------------------------------|-----------|-----------|----------|---------|-------------------|--|---|-----------|-----|-------------------|
| 10/25/2019                     | 12:01 AM  | 8:00 AM   | 12:30 PM | 5:30 PM | ISCT/ASTCT COURSE | Clusters Style (10)<br>Conference/Symposiu<br>m-Research | Path and Lab<br>Bruce Levine 215-573-6788 | Confirmed | LMF | 35242<br>200906   |
| <b>Housekeeping</b>            |           |           |          |         |                   |  |   |           |     |                   |
| 1 Housekeeping Requested - HUP |           |           |          |         |                   |  |   |           |     |                   |

**JMEC 0504****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event            | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|------------------|--|--|-----------------|----|-------------------|
| 10/25/2019  | 8:00 AM   | 8:00 AM   | 11:00 AM | 11:00 AM | Ultrasound video | Clusters Style (10)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 56582<br>287555   |
| <b>AV Rental Services - Assistance Only (10) from 8:00 AM to 11:00 AM</b>   |           |           |          |          |                  |  |  |                 |    |                   |
| 1 Videotaping   |           |           |          |          |                  |  |  |                 |    |                   |
| From: "Barrosse-Antle, Mary" <Mary.Barrosse-Antle@pennmedicine.upenn.edu><br>Date: Friday, October 11, 2019 at 3:23 PM<br>To: Media Production <mtpgroup@pennmedicine.upenn.edu><br>Cc: "Baston, Cameron M" <Cameron.Baston@uphs.upenn.edu><br>Subject: DVT Video Filming   |           |           |          |          |                  |  |  |                 |    |                   |
| Hello,  |           |           |          |          |                  |  |  |                 |    |                   |
| I'm Mary, a former Penn med student and current medical resident at Penn. I'm reaching out because my research mentor Cameron and I are working on filming an instructional video on point of care ultrasound for detection of deep vein thrombosis, and we were hoping to find some support with filming and finding standardized patients for the portions of the video showing how to obtain the ultrasound images. Would your team be available to help with this project, perhaps on October 25th? Thank you so much for your consideration. |           |           |          |          |                  |  |  |                 |    |                   |
| Best,<br>Mary   |           |           |          |          |                  |  |  |                 |    |                   |
| --<br>Mary Barrosse-Antle, MD<br>PGY-2, Department of Internal Medicine<br>Hospital of the University of Pennsylvania<br>Penn Presbyterian Medical Center<br>Mary.Barrosse-Antle@uphs.upenn.edu<br>(267) 872-0374   |           |           |          |          |                  |  |  |                 |    |                   |
| <b>Event Description</b>  |           |           |          |          |                  |  |  |                 |    |                   |
| Need budget code.   |           |           |          |          |                  |  |  |                 |    |                   |
| <b>MTP Tech - Setup from 7:30 AM to 8:00 AM</b>   |           |           |          |          |                  |  |  |                 |    |                   |
| 1 MTP Tech - AVRC - OT - KA   |           |           |          |          |                  |  |  |                 |    |                   |
| <b>MTP Tech - Entire Event from 8:00 AM to 11:30 AM</b>   |           |           |          |          |                  |  |  |                 |    |                   |
| 1 MTP Tech - AVRC   |           |           |          |          |                  |  |  |                 |    |                   |

**JMEC 0504****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event          | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|----------------|--|--|-----------------|----|-------------------|
| 10/25/2019   | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections   | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245311   |
| <b>Event Description</b><br>AV: Runner resources requested in JMEC 504, both sides of 506EW, and 511-514   |           |           |          |          |                |  |  |                 |    |                   |
| <b>MTP Equipment</b><br>7 Plug and Play AV Package B<br>7 Computer Fixed in Space - PC<br>7 Flat Screen - Fixed in Space<br>7 LCD Projector - Fixed in Space |           |           |          |          |                |  |  |                 |    |                   |
| <b>MTP Tech - Setup from 10:30 AM to 11:00 AM</b><br>1 MTP Tech - Runner   |           |           |          |          |                |  |  |                 |    |                   |
| <b>MTP Tech - Takedown from 12:00 PM to 12:30 PM</b><br>1 MTP Tech - Runner  |           |           |          |          |                |  |  |                 |    |                   |
| 10/25/2019   | 12:00 PM  | 12:00 PM  | 2:30 PM  | 2:30 PM  | SP event       | Clusters Style (10)<br>Meeting - Education | Vice Dean Education<br>HAGELE, CATHERINE A<br>215-573-5605 | Confirmed by AP | JM | 55162<br>279042   |
| 10/25/2019   | 3:30 PM   | 3:30 PM   | 5:00 PM  | 5:00 PM  | MED 250 course | Clusters Style (5)<br>Meeting - Education  | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 54148<br>275803   |
| <b>MTP Equipment</b><br>1 Plug and Play AV Package B<br>1 Computer Fixed in Space - PC<br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space |           |           |          |          |                |  |  |                 |    |                   |
| <b>MTP Tech - Setup from 3:00 PM to 3:30 PM</b><br>1 MTP Tech - Runner   |           |           |          |          |                |  |  |                 |    |                   |
| <b>MTP Tech - Takedown from 5:00 PM to 5:30 PM</b><br>1 MTP Tech - Runner - OT - LMK   |           |           |          |          |                |  |  |                 |    |                   |

**JMEC 0505EW****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End  | Res End | Event             | Setup / Event Type                                    | Group                                     | Status    | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|---------|-------------------|---|---|-----------|-----|-------------------|
| 10/25/2019 | 12:01 AM  | 8:00 AM   | 12:30 PM | 5:30 PM | ISCT/ASTCT COURSE | Classroom Style (30)<br>Conference/Symposium-Research | Path and Lab<br>Bruce Levine 215-573-6788 | Confirmed | LMF | 35242<br>188546   |

**Event Description**

SPACE WILL BE USED FOR PRESENTATIONS. SETUP WILL BE SAME EVERY DAY MONDAY-FRIDAY.

SSA: LAYOUT ATTACHED Please setup space in classroom layout with (5) rows of (3) tables with (2) chairs at each. (2) existing tables set up in back of the room for food and beverages. Additional tables should be setup in rear of the room with additional seating. No breakdown. Layout will remain unchanged until Friday evening

Group will use AP package/luggage room to store personal items as necessary.

AV: NO recording on this date. Per RR tech set up and take down only.

**Housekeeping**

- 1 Housekeeping Requested - HUP

**MTP Equipment**

- 1 Internet Access Needed
- 1 Flat Screen - Fixed in Space
- 1 Podium with Sound - Fixed in Space
- 1 LCD Projector - Fixed in Space
- 1 Computer Fixed in Space - PC

**MTP Tech - Setup from 7:30 AM to 8:00 AM**

- 1 MTP Tech - OT - KA

**MTP Tech - Entire Event from 12:30 PM to 1:00 PM**

- 1 MTP Tech
- 1 Media Services Fee - Breakdown

**Caterer Information**

- 1 Provide Caterer Arrival Time  
7:30am
- 1 Provide Caterer Name  
Bon Appetit
- 1 Food will be served

**SSA/BSA - Setup from 7:30 AM to 8:00 AM**

- 1 MJ OT

**SSA/BSA - Takedown from 12:30 PM to 1:30 PM**

JMEC 0505EW

Jordan Medical Education Center

| Date | Res Start | Evt Start | Evt End | Res End | Event | Setup / Event Type | Group | Status | EC | Res ID<br>Book ID |
|------|-----------|-----------|---------|---------|-------|--------------------|-------|--------|----|-------------------|
|      |           |           |         |         | 1 MJ  |                    |       |        |    |                   |
|      |           |           |         |         | 1 JD  |                    |       |        |    |                   |



**JMEC 0506E****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group  | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--------------|------------------------------------|--|-----------------|----|-------------------|
| 10/25/2019   | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245318   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504  |           |           |          |          |              |                                    |  |                 |    |                   |
| 10/25/2019   | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | MOD 4 SURG   | Clusters Style (10)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 56583<br>287556   |
| 10/25/2019   | 1:00 PM   | 1:00 PM   | 2:00 PM  | 2:00 PM  | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245316   |
| 10/25/2019   | 2:30 PM   | 2:30 PM   | 4:00 PM  | 4:00 PM  | MOD 4 Surg   | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 55106<br>278826   |
| <b>Event Description</b><br>Runner resources are requested in both sides of JMEC 506EW   |           |           |          |          |              |                                    |  |                 |    |                   |
| <b>MTP Equipment</b><br>2 Plug and Play AV Package B<br>2 Computer Fixed in Space - PC<br>2 Flat Screen - Fixed in Space<br>2 LCD Projector - Fixed in Space |           |           |          |          |              |                                    |  |                 |    |                   |
| <b>MTP Tech - Setup from 2:00 PM to 2:30 PM</b><br>1 MTP Tech - Runner   |           |           |          |          |              |                                    |  |                 |    |                   |
| <b>MTP Tech - Takedown from 4:00 PM to 4:30 PM</b><br>1 MTP Tech - Runner  |           |           |          |          |              |                                    |  |                 |    |                   |

**JMEC 0506EW****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event      | Setup / Event Type                          | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|------------|---|--|-----------------|----|-------------------|
| 10/25/2019 | 9:30 AM   | 9:30 AM   | 11:00 AM | 11:00 AM | INTERVIEWS | Undefined Style (40)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>247926   |

**JMEC 0506W****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group  | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|--------------|------------------------------------|--|-----------------|----|-------------------|
| 10/25/2019  | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245317   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504   |           |           |          |          |              |                                    |  |                 |    |                   |
| 10/25/2019  | 12:00 PM  | 12:00 PM  | 1:30 PM  | 1:30 PM  | MOD 4 SURG   | Clusters Style (12)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47960<br>248995   |
| <b>MTP Equipment</b><br>1 Computer Fixed in Space - PC<br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space<br><b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b><br>1 MTP Tech - Runner<br><b>MTP Tech - Takedown from 1:30 PM to 2:00 PM</b><br>1 MTP Tech - Runner |           |           |          |          |              |                                    |  |                 |    |                   |
| 10/25/2019  | 2:30 PM   | 2:30 PM   | 4:00 PM  | 4:00 PM  | MOD 4 Surg   | Clusters Style (11)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 55106<br>278834   |
| <b>Event Description</b><br>Runner staff and resources listed in JMEC 506E  |           |           |          |          |              |                                    |  |                 |    |                   |

**JMEC 05-104****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                  | Group  | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|------------|-------------------------------------|--|-----------------|----|-------------------|
| 10/25/2019   | 12:00 PM  | 12:00 PM  | 1:30 PM | 1:30 PM | MOD 4 SURG | Theater Style (12)<br>Class - Lab   | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47960<br>249006   |
| <b>MTP Equipment</b><br>1 Apple TV<br>1 Laptop - PC<br>1 Internet Access Needed<br><b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b><br>1 MTP Tech<br><b>MTP Tech - Takedown from 1:30 PM to 2:00 PM</b><br>1 MTP Tech |           |           |         |         |            |                                     |  |                 |    |                   |
| 10/25/2019   | 2:30 PM   | 2:30 PM   | 4:00 PM | 4:00 PM | MOD 4 Surg | Boardroom Style (11)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 55106<br>278829   |
| <b>MTP Equipment</b><br>1 Apple TV<br>1 Laptop - PC<br><b>MTP Tech - Setup from 2:00 PM to 2:30 PM</b><br>1 MTP Tech<br><b>MTP Tech - Takedown from 4:00 PM to 4:30 PM</b><br>1 MTP Tech                               |           |           |         |         |            |                                     |  |                 |    |                   |

**JMEC 0511****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event              | Setup / Event Type                          | Group  | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|--------------------|---|--|-----------------|----|-------------------|
| 10/25/2019  | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections       | Clusters Style (20)<br>Class - Lab          | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245330   |
| <b>Event Description</b><br>AV: Runner resources are requested in JMEC 511-514, and both sides of 515EW and 516EW<br><b>MTP Equipment</b><br>8 Plug and Play AV Package B<br>8 Computer Fixed in Space - PC<br>8 Flat Screen - Fixed in Space<br>8 LCD Projector - Fixed in Space<br><b>MTP Tech - Setup from 7:30 AM to 8:00 AM</b><br>1 MTP Tech - Runner - OT - LMK<br><b>MTP Tech - Takedown from 10:00 AM to 10:30 AM</b><br>1 MTP Tech - Runner |           |           |          |          |                    |   |  |                 |    |                   |
| 10/25/2019  | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections       | Clusters Style (20)<br>Class - Lab          | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245312   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504   |           |           |          |          |                    |   |  |                 |    |                   |
| 10/25/2019  | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | Course Rep Meeting | Boardroom Style (20)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47624<br>246752   |
| 10/25/2019  | 1:00 PM   | 1:00 PM   | 2:00 PM  | 2:00 PM  | SONO scanning      | Clusters Style (10)<br>Meeting - Education  | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 56702<br>288413   |

**JMEC 0511****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End | Res End | Event     | Setup / Event Type                 | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-----------|------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019   | 2:30 PM   | 2:30 PM   | 5:15 PM | 5:15 PM | MOD 4 MED | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247689   |
| <b>Event Description</b>                           |           |           |         |         |           |                                    |   |                 |    |                   |
| AV runner resources requested in JMEC 511-514      |           |           |         |         |           |                                    |   |                 |    |                   |
| <b>MTP Equipment</b>                               |           |           |         |         |           |                                    |   |                 |    |                   |
| 4 Plug and Play AV Package B                       |           |           |         |         |           |                                    |   |                 |    |                   |
| 4 Computer Fixed in Space - PC                     |           |           |         |         |           |                                    |   |                 |    |                   |
| 4 Flat Screen - Fixed in Space                     |           |           |         |         |           |                                    |   |                 |    |                   |
| 4 LCD Projector - Fixed in Space                   |           |           |         |         |           |                                    |   |                 |    |                   |
| <b>MTP Tech - Setup from 2:00 PM to 2:30 PM</b>    |           |           |         |         |           |                                    |   |                 |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |           |                                    |   |                 |    |                   |
| <b>MTP Tech - Takedown from 5:00 PM to 6:00 PM</b> |           |           |         |         |           |                                    |   |                 |    |                   |
| 1 MTP Tech - Runner - OT - LMK                     |           |           |         |         |           |                                    |   |                 |    |                   |

**JMEC 0512****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|--------------|--|--|-----------------|----|-------------------|
| 10/25/2019  | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245331   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511  |           |           |          |          |              |  |  |                 |    |                   |
| 10/25/2019  | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47188<br>245313   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504   |           |           |          |          |              |  |  |                 |    |                   |
| 10/25/2019  | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | INTERVIEWS   | Clusters Style (20)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829     | Confirmed by AP | JM | 47927<br>259690   |
| <b>Event Description</b><br>Runner resources requested for Standardized Patient.<br><br>Back to back with prior and following AP event. |           |           |          |          |              |  |  |                 |    |                   |
| <b>MTP Equipment</b><br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space<br>1 Computer Fixed in Space - PC            |           |           |          |          |              |  |  |                 |    |                   |
| <b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b><br>1 MTP Tech - Runner  |           |           |          |          |              |  |  |                 |    |                   |
| <b>MTP Tech - Takedown from 1:00 PM to 1:30 PM</b><br>1 MTP Tech - Runner   |           |           |          |          |              |  |  |                 |    |                   |
| 10/25/2019  | 1:00 PM   | 1:00 PM   | 2:00 PM  | 2:00 PM  | Penn HealthX | Clusters Style (10)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 56157<br>282496   |
| 10/25/2019  | 2:30 PM   | 2:30 PM   | 5:15 PM  | 5:15 PM  | MOD 4 MED    | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280  | Confirmed by AP | JM | 47878<br>247690   |
| <b>Event Description</b><br>AV staff and resources requested in JMEC 511  |           |           |          |          |              |  |  |                 |    |                   |

**JMEC 0513****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event                  | Setup / Event Type                        | Group   | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|------------------------|---|---|-----------------|----|-------------------|
| 10/25/2019  | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections           | Clusters Style (20)<br>Class - Lab        | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245322   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511  |           |           |          |          |                        |   |   |                 |    |                   |
| 10/25/2019  | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections           | Clusters Style (20)<br>Class - Lab        | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245314   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504 |           |           |          |          |                        |   |   |                 |    |                   |
| 10/25/2019  | 12:00 PM  | 12:00 PM  | 2:00 PM  | 2:00 PM  | Surg Education Meeting | Clusters Style (5)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 50764<br>260035   |
| 10/25/2019  | 2:30 PM   | 2:30 PM   | 5:15 PM  | 5:15 PM  | MOD 4 MED              | Clusters Style (20)<br>Class - Lab        | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247691   |
| <b>Event Description</b><br>AV staff and resources requested in JMEC 511  |           |           |          |          |                        |   |   |                 |    |                   |



**JMEC 0514****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                         | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--------------|--|---|-----------------|----|-------------------|
| 10/25/2019   | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245323   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511   |           |           |          |          |              |  |   |                 |    |                   |
| 10/25/2019   | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245315   |
| <b>Event Description</b><br>AV: Staff and resources listed under JMEC 504  |           |           |          |          |              |  |   |                 |    |                   |
| 10/25/2019   | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | INTERVIEWS   | Clusters Style (20)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829    | Confirmed by AP | JM | 47927<br>259663   |
| <b>Event Description</b><br>Runner resources requested for Ultrasound.<br><br>Back to back with prior AP event.<br><b>MTP Equipment</b><br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space<br>1 Computer Fixed in Space - PC<br><b>MTP Tech - Setup from 11:30 AM to 12:00 PM</b><br>1 MTP Tech - Runner<br><b>MTP Tech - Takedown from 1:00 PM to 1:30 PM</b><br>1 MTP Tech - Runner |           |           |          |          |              |  |   |                 |    |                   |
| 10/25/2019   | 1:30 PM   | 1:30 PM   | 2:30 PM  | 2:30 PM  | SNMA         | Clusters Style (20)<br>Meeting - Education | Vice Dean Education<br>Dawson, Erika please email         | Confirmed by AP | CG | 57098<br>289933   |
| 10/25/2019   | 2:30 PM   | 2:30 PM   | 5:15 PM  | 5:15 PM  | MOD 4 MED    | Clusters Style (20)<br>Class - Lab         | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247692   |
| <b>Event Description</b><br>AV staff and resources requested in JMEC 511   |           |           |          |          |              |  |   |                 |    |                   |

**JMEC 0515E****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--------------|------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019                                   | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245324   |
| <b>Event Description</b>                     |           |           |          |          |              |                                    |   |                 |    |                   |
| AV staff and resources listed under JMEC 511 |           |           |          |          |              |                                    |   |                 |    |                   |

**JMEC 0515EW****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event   | Setup / Event Type  | Group  | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|---|---|--|-----------------|----|-------------------|
| 10/25/2019   | 10:30 AM  | 11:00 AM  | 12:00 PM | 12:30 PM | INTERVIEWS                                      | Clusters Style (14)<br>Meeting - Education                    | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829     | Confirmed by AP | JM | 47927<br>248064   |
| <b>Event Description</b><br>AV: Tech requested for set-up assistance of Orientation<br><br>Set-up time available for LH to reset room before and after.  |           |           |          |          |   |   |  |                 |    |                   |
| <b>MTP Equipment</b><br>1 Plug and Play AV Package A<br>1 Computer Fixed in Space - PC<br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space<br>1 Podium with Sound - Fixed in Space |           |           |          |          |   |   |  |                 |    |                   |
| <b>MTP Tech - Setup from 10:30 AM to 11:00 AM</b><br>1 MTP Tech  |           |           |          |          |   |   |  |                 |    |                   |
| <b>MTP Tech - Takedown from 12:00 PM to 12:30 PM</b><br>1 MTP Tech - Runner  |           |           |          |          |   |   |  |                 |    |                   |
| <b>Partition Extending / Stacking</b><br>1 JMEC Partition - Stack  |           |           |          |          |   |   |  |                 |    |                   |
| 10/25/2019   | 12:30 PM  | 12:30 PM  | 1:00 PM  | 1:00 PM  | INTERVIEWS                                      | Clusters Style (20)<br>Meeting - Education                    | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829     | Confirmed by AP | JM | 47927<br>248133   |
| 10/25/2019   | 1:00 PM   | 1:00 PM   | 2:15 PM  | 2:15 PM  | MoSAIC Post-Doctoring 1A<br>Debrief Session     | Clusters Style (20)<br>Meeting - Education                    | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 54035<br>275231   |
| 10/25/2019   | 2:30 PM   | 3:00 PM   | 6:00 PM  | 6:30 PM  | 5TH INTERNATIONAL<br>SALIVARY GLAND<br>CONGRESS | Clusters Style (40)<br><br>Conference/Symposiu<br>m-Education | Otorhinolaryngology<br><br>HAMBURG, MARY<br>215-349-5691   | Confirmed       | RO | 31571<br>273947   |

**JMEC 0515W****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--------------|------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019   | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245321   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511 |           |           |          |          |              |                                    |   |                 |    |                   |

**JMEC 0516E****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group   | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|--------------|------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019  | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245320   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511  |           |           |          |          |              |                                    |   |                 |    |                   |
| 10/25/2019  | 10:30 AM  | 10:30 AM  | 4:00 PM  | 4:00 PM  | MOD 4 MED    | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247821   |
| <b>Event Description</b><br>Runner resources needed in both sides of JMEC 516EW<br><b>MTP Equipment</b> <ul style="list-style-type: none"> <li>2 Plug and Play AV Package B</li> <li>2 Computer Fixed in Space - PC</li> <li>2 Flat Screen - Fixed in Space</li> <li>2 LCD Projector - Fixed in Space</li> </ul> <b>MTP Tech - Setup from 10:00 AM to 10:30 AM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul> <b>MTP Tech - Takedown from 4:00 PM to 4:30 PM</b> <ul style="list-style-type: none"> <li>1 MTP Tech - Runner</li> </ul> |           |           |          |          |              |                                    |   |                 |    |                   |

**JMEC 0516W****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event        | Setup / Event Type                 | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|--------------|------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019   | 8:00 AM   | 8:00 AM   | 10:00 AM | 10:00 AM | MS2 Sections | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>245319   |
| <b>Event Description</b><br>AV staff and resources listed under JMEC 511       |           |           |          |          |              |                                    |   |                 |    |                   |
| 10/25/2019   | 10:30 AM  | 10:30 AM  | 4:00 PM  | 4:00 PM  | MOD 4 MED    | Clusters Style (20)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247822   |
| <b>Event Description</b><br>AV: Runner resources and staff listed in JMEC 516E |           |           |          |          |              |                                    |   |                 |    |                   |

**JMEC 05M-A****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248499   |

**JMEC 05M-B****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|--|--|-----------------|----|-------------------|
| 10/25/2019 | 10:30 AM  | 11:00 AM  | 12:00 PM | 12:30 PM | MEETING-RE:<br>PENN-VINGROUP ALLIANCE<br>(COST CENTER) | Boardroom Style (4)                        | Global Health Programs                                 | Confirmed       | EO | 56815             |
|            |           |           |          |          |  | Meeting -<br>Administrative                | TRAN, QUYEN T<br>215-898-2056                          |                 |    | 288772            |
|            |           |           |          |          | <b>MTP Equipment</b>                                   |  |  |                 |    |                   |
|            |           |           |          |          | 1 Flat Screen - Fixed in Space                         |  |  |                 |    |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 10:30 AM to 11:00 AM</b>      |  |  |                 |    |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                    |  |  |                 |    |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 12:00 PM to 12:30 PM</b>   |  |  |                 |    |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                    |  |  |                 |    |                   |
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM  | 4:30 PM  | INTERVIEWS   | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248500   |



**JMEC 06-121-CMS****Jordan Medical Education Center**

| Date                             | Res Start | Evt Start | Evt End  | Res End  | Event                              | Setup / Event Type  | Group                              | Status          | EC | Res ID<br>Book ID |
|----------------------------------|-----------|-----------|----------|----------|------------------------------------|---------------------|------------------------------------|-----------------|----|-------------------|
| 10/25/2019                       | 10:00 AM  | 10:30 AM  | 12:00 PM | 12:30 PM | GME STAFF MEETING WITH<br>DR BERNS | Boardroom Style (8) | Graduate Medical Education         | Confirmed       | CW | 56993             |
|                                  |           |           |          |          |                                    | Meeting - Education | GINNANE, MAUREEN T<br>215-662-3957 |                 |    | 289575            |
| <b>Event Description</b>         |           |           |          |          |                                    |                     |                                    |                 |    |                   |
| GME Staff Meeting with Dr. Berns |           |           |          |          |                                    |                     |                                    |                 |    |                   |
| 10/25/2019                       | 2:00 PM   | 2:00 PM   | 4:30 PM  | 4:30 PM  | INTERVIEWS                         | Boardroom Style (2) | Vice Dean Education                | Confirmed by AP | JM | 47927             |
|                                  |           |           |          |          |                                    | Meeting - Education | HARLAN, LAURA A<br>215-898-1829    |                 |    | 289427            |

**JMEC 06-182-CMS****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>289428   |

**JMEC ATRIUM 1****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                          | Group  | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|------------|---|--|-----------------|----|-------------------|
| 10/25/2019  | 6:00 AM   | 7:00 AM   | 3:00 PM | 4:00 PM | INTERVIEWS | Reception Style (50)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 55349<br>247875   |
| <b>Event Description</b>  |           |           |         |         |            |   |  |                 |    |                   |
| SSA: SEE LAYOUT ATTACHED. Please set up (1) 8' tables with cloth for breakfast and (1) 8' table with (2) white JMEC chairs and (1) easel for registration - leave (1) additional tablecloth for later use. Please leave existing 60" round tables with (8) white JMEC chairs at each and add (5) additional 60" round tables with (8) white JMEC chairs and (4) 8' tables for lunch. Add (4) stanchions and (2) easels with private event signs. Tablecloths on all tables. |           |           |         |         |            |   |  |                 |    |                   |
| <b>Event Equipment</b>  |           |           |         |         |            |   |  |                 |    |                   |
| 6 8' X 30" Long Table   |           |           |         |         |            |   |  |                 |    |                   |
| 5 60" Round Table   |           |           |         |         |            |   |  |                 |    |                   |
| 3 Easel   |           |           |         |         |            |   |  |                 |    |                   |
| 2 Private Event Sign  |           |           |         |         |            |   |  |                 |    |                   |
| 4 Stanchion   |           |           |         |         |            |   |  |                 |    |                   |
| 16 Tablecloth   |           |           |         |         |            |   |  |                 |    |                   |
| Tablecloth color: Blue  |           |           |         |         |            |   |  |                 |    |                   |
| <b>Housekeeping</b>   |           |           |         |         |            |   |  |                 |    |                   |
| 1 Housekeeping Requested - HUP  |           |           |         |         |            |   |  |                 |    |                   |
| <b>Caterer Information</b>  |           |           |         |         |            |   |  |                 |    |                   |
| 1 Food will be served   |           |           |         |         |            |   |  |                 |    |                   |
| 7:15am  |           |           |         |         |            |   |  |                 |    |                   |
| 1 Provide Caterer Name  |           |           |         |         |            |   |  |                 |    |                   |
| Fresh on 47th   |           |           |         |         |            |   |  |                 |    |                   |
| 1 Provide Caterer Arrival Time  |           |           |         |         |            |   |  |                 |    |                   |
| <b>SSA/BSA - Setup from 6:00 AM to 8:00 AM</b>  |           |           |         |         |            |   |  |                 |    |                   |
| 1 CG OT   |           |           |         |         |            |   |  |                 |    |                   |
| 1 CR OT   |           |           |         |         |            |   |  |                 |    |                   |
| <b>SSA/BSA - Takedown from 3:00 PM to 4:00 PM</b>   |           |           |         |         |            |   |  |                 |    |                   |
| 1 DC  |           |           |         |         |            |   |  |                 |    |                   |
| 1 SSA-BSA TEMP  |           |           |         |         |            |   |  |                 |    |                   |

**JMEC ATRIUM 2****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                          | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|---|--|-----------------|----|-------------------|
| 10/25/2019 | 3:30 PM   | 3:30 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Undefined Style (50)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>259615   |

**JMEC LAW AUD****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End | Res End  | Event        | Setup / Event Type                     | Group   | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|----------|--------------|--|---|-----------------|----|-------------------|
| 10/25/2019  | 7:30 AM   | 8:00 AM   | 9:30 AM | 10:00 AM | MS1 Lectures | Theater Style (160)<br>Class - Lecture | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47189<br>250368   |
| <b>MTP Equipment</b>                                    |           |           |         |          |              |  |   |                 |    |                   |
| 1 Tuition-Generating Class AV Request                   |           |           |         |          |              |  |   |                 |    |                   |
| 1 Computer Fixed in Space - PC                          |           |           |         |          |              |  |   |                 |    |                   |
| 1 LCD Projector - Fixed in Space                        |           |           |         |          |              |  |   |                 |    |                   |
| 1 Podium with Sound - Fixed in Space                    |           |           |         |          |              |  |   |                 |    |                   |
| 1 Tuition-Generating Mediasite                          |           |           |         |          |              |  |   |                 |    |                   |
| Mediasite Selections: JMEC 1                            |           |           |         |          |              |  |   |                 |    |                   |
| 1 Academic Programs VC2000                              |           |           |         |          |              |  |   |                 |    |                   |
| 1 Laser Pointer - Portable                              |           |           |         |          |              |  |   |                 |    |                   |
| 1 Microphone - Wireless - Lapel                         |           |           |         |          |              |  |   |                 |    |                   |
| 1 Remote Mouse - Wireless                               |           |           |         |          |              |  |   |                 |    |                   |
| <b>MTP Tech - Setup from 7:30 AM to 8:00 AM</b>         |           |           |         |          |              |  |   |                 |    |                   |
| 1 MTP Tech - OT - Temp                                  |           |           |         |          |              |  |   |                 |    |                   |
| <b>MTP Tech - Entire Event from 8:00 AM to 10:00 AM</b> |           |           |         |          |              |  |   |                 |    |                   |
| 1 MTP Tech  |           |           |         |          |              |  |   |                 |    |                   |

**JMEC LAW AUD****Jordan Medical Education Center**

| Date   | Res Start | Evt Start | Evt End  | Res End  | Event             | Setup / Event Type                      | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|----------|----------|-------------------|---|---|-----------------|----|-------------------|
| 10/25/2019   | 10:00 AM  | 10:00 AM  | 11:00 AM | 11:00 AM | MODULE 2 LECTURES | Clusters Style (160)<br>Class - Lecture | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47187<br>245285   |
| <b>Event Description</b>   |           |           |          |          |                   |   |   |                 |    |                   |
| SSA: Set up only, this dry erase easel is for the next event which has requested this. Take down after next event. |           |           |          |          |                   |   |   |                 |    |                   |
| <b>Event Equipment</b>   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Dry Erase Easel  |           |           |          |          |                   |   |   |                 |    |                   |
| <b>MTP Equipment</b>   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Auditorium Default AV  |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Tuition-Generating Mediasite   |           |           |          |          |                   |   |   |                 |    |                   |
| Mediasite Selections: JMEC 1   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Podium with Sound - Fixed in Space   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 Microphone - Wireless - Lapel  |           |           |          |          |                   |   |   |                 |    |                   |
| 1 VC 2000  |           |           |          |          |                   |   |   |                 |    |                   |
| <b>MTP Tech - Entire Event from 10:00 AM to 11:00 AM</b>   |           |           |          |          |                   |   |   |                 |    |                   |
| 1 MTP Tech   |           |           |          |          |                   |   |   |                 |    |                   |
| <b>SSA/BSA - Setup from 9:30 AM to 10:00 AM</b>  |           |           |          |          |                   |   |   |                 |    |                   |
| 1 DC   |           |           |          |          |                   |   |   |                 |    |                   |

**JMEC LAW AUD****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event             | Setup / Event Type                      | Group   | Status          | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|-------------------|---|---|-----------------|----|-------------------|
| 10/25/2019  | 11:00 AM  | 11:00 AM  | 12:00 PM | 12:00 PM | MS2 Sections      | Clusters Style (20)<br>Class - Lab      | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47188<br>257369   |
| <b>Event Description</b><br>Take down only, set up happens at event prior due to being back to back with this event.  |           |           |          |          |                   |   |   |                 |    |                   |
| <b>Event Equipment</b><br>1 Dry Erase Easel   |           |           |          |          |                   |   |   |                 |    |                   |
| <b>MTP Equipment</b><br>1 Plug and Play AV Package A<br>1 Computer Fixed in Space - PC<br>1 Flat Screen - Fixed in Space<br>1 LCD Projector - Fixed in Space<br>1 Podium with Sound - Fixed in Space  |           |           |          |          |                   |   |   |                 |    |                   |
| <b>MTP Tech - Entire Event from 11:00 AM to 12:30 PM</b><br>1 MTP Tech  |           |           |          |          |                   |   |   |                 |    |                   |
| <b>SSA/BSA - Takedown from 12:00 PM to 12:30 PM</b><br>1 DC   |           |           |          |          |                   |   |   |                 |    |                   |
| 10/25/2019  | 12:00 PM  | 12:00 PM  | 3:00 PM  | 3:00 PM  | MODULE 2 LECTURES | Clusters Style (160)<br>Class - Lecture | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47187<br>288397   |
| <b>MTP Equipment</b><br>1 Tuition-Generating Class AV Request<br>1 Computer Fixed in Space - PC<br>1 LCD Projector - Fixed in Space<br>1 Podium with Sound - Fixed in Space<br>1 Tuition-Generating Mediasite<br>Mediasite Selections: JMEC 1<br>1 Academic Programs VC2000<br>1 Laser Pointer - Portable<br>1 Microphone - Wireless - Lapel<br>1 Remote Mouse - Wireless |           |           |          |          |                   |   |   |                 |    |                   |
| <b>MTP Tech - Entire Event from 12:00 PM to 2:45 PM</b><br>1 MTP Tech   |           |           |          |          |                   |   |   |                 |    |                   |

**JMEC LAW AUD****Jordan Medical Education Center**

| Date  | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type                 | Group                         | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|---|------------------------------------|-------------------------------|-----------|----|-------------------|
| 10/25/2019  | 3:15 PM   | 4:15 PM   | 4:45 PM | 5:30 PM | 5TH INTERNATIONAL<br>SALIVARY GLAND<br>CONGRESS | Theater Style (60)                 | Otorhinolaryngology           | Confirmed | RO | 31571             |
|   |           |           |         |         |   | Conference/Symposiu<br>m-Education | HAMBURG, MARY<br>215-349-5691 |           |    | 273948            |
| <b>Event Description</b>                                      |           |           |         |         |   |                                    |                               |           |    |                   |
| Please leave room reserved beginning at 3:15pm for organizer. |           |           |         |         |   |                                    |                               |           |    |                   |
| AV: Fixed in space resources requested.                       |           |           |         |         |   |                                    |                               |           |    |                   |
| <b>MTP Equipment</b>  |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 Auditorium Default AV                                       |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 Computer Fixed in Space - PC                                |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 LCD Projector - Fixed in Space                              |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 Microphone - Wireless - Lapel                               |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 Podium with Sound - Fixed in Space                          |           |           |         |         |   |                                    |                               |           |    |                   |
| <b>MTP Tech - Entire Event from 3:45 PM to 5:00 PM</b>        |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 MTP Tech  |           |           |         |         |   |                                    |                               |           |    |                   |
| <b>MTP Tech - Takedown from 5:00 PM to 5:30 PM</b>            |           |           |         |         |   |                                    |                               |           |    |                   |
| 1 MTP Tech - OT - LMK   |           |           |         |         |   |                                    |                               |           |    |                   |



**JMEC LIVING RM****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                          | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|---|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 3:00 PM | 3:00 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education  | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248501   |
| 10/25/2019 | 3:00 PM   | 3:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (40)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248178   |

**JMEC STUDY A****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event          | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|----------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 1:00 PM   | 1:00 PM   | 5:00 PM | 5:00 PM | Covenant House | Boardroom Style (5)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed by AP | JM | 56490<br>286394   |

**JMEC STUDY B****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248502   |

**JMEC STUDY C****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End  | Res End | Event             | Setup / Event Type                                       | Group                                     | Status    | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|---------|-------------------|--|---|-----------|-----|-------------------|
| 10/25/2019 | 12:01 AM  | 8:00 AM   | 12:30 PM | 5:30 PM | ISCT/ASTCT COURSE | Boardroom Style (5)<br>Conference/Symposiu<br>m-Research | Path and Lab<br>Bruce Levine 215-573-6788 | Confirmed | LMF | 35242<br>201821   |

**JMEC STUDY D****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248503   |

**JMEC STUDY E****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248504   |

**JMEC STUDY G****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248505   |

**JMEC STUDY H****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248506   |



**JMEC STUDY J****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248507   |

**JMEC STUDY K****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248508   |

**JMEC STUDY L****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248509   |

**JMEC STUDY M****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248510   |

**JMEC STUDY N****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248511   |

**JMEC STUDY O****Jordan Medical Education Center**

| Date       | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 4:30 PM | 4:30 PM | INTERVIEWS | Boardroom Style (2)<br>Meeting - Education | Vice Dean Education<br>HARLAN, LAURA A<br>215-898-1829 | Confirmed by AP | JM | 47927<br>248512   |

**NO CANCELLED: AC - 0104****No Assignment**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type          | Group                            | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|-----------------------------|----------------------------------|-----------|----|-------------------|
| 10/25/2019 | 9:15 AM   | 9:45 AM   | 11:00 AM | 11:30 AM | GUATEMALA PENN<br>PARTNERSHIP STRATEGIC<br>MEETING | Hollow Square Style<br>(10) | Global Health Programs           | Confirmed | CW | 55820             |
|            |           |           |          |          |  | Meeting - Research          | GASTINGER, AMY R<br>215-573-8410 |           |    | 281033            |
|            |           |           |          |          | <b>MTP Equipment</b>                               |                             |                                  |           |    |                   |
|            |           |           |          |          | 1 MTP Resource Fee                                 |                             |                                  |           |    |                   |
|            |           |           |          |          | <b>SES Resources</b>                               |                             |                                  |           |    |                   |
|            |           |           |          |          | 1 \$75 SES Resource Fee                            |                             |                                  |           |    |                   |

**NO JMEC ATRIUM 2****No Assignment**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type   | Group                              | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|----------------------|------------------------------------|-----------|----|-------------------|
| 10/25/2019 | 8:00 AM   | 8:30 AM   | 4:30 PM | 5:00 PM | ADMISSIONS COAT RACK<br>SET UP  | (2)                  | Space Planning & Operations        | Confirmed | RO | 56615             |
|            |           |           |         |         |   | Admissions Interview | O'DONNELL, RHODA L<br>215-573-7563 |           |    | 287859            |
|            |           |           |         |         | <b>Event Description</b>  |                      |                                    |           |    |                   |
|            |           |           |         |         | Interviews will use this coat rack beginning at 7:00 am on Friday morning. Take down only. Coat rack was set up on Monday morning and will remain until Friday afternoon. |                      |                                    |           |    |                   |
|            |           |           |         |         | <b>Event Equipment</b>  |                      |                                    |           |    |                   |
|            |           |           |         |         | 1 Coat Rack   |                      |                                    |           |    |                   |
|            |           |           |         |         | 1 SCTR JMEC Portable Partition Walls  |                      |                                    |           |    |                   |
|            |           |           |         |         | <b>SSA/BSA - Takedown from 4:30 PM to 5:00 PM</b>   |                      |                                    |           |    |                   |
|            |           |           |         |         | 1 MJ  |                      |                                    |           |    |                   |
|            |           |           |         |         | 1 JD  |                      |                                    |           |    |                   |



**NO MTP DAILY INVENTORY FY20****No Assignment**

| Date   | Res Start | Evt Start | Evt End | Res End | Event               | Setup / Event Type        | Group   | Status    | EC  | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|---------------------|---------------------------|---|-----------|-----|-------------------|
| 10/25/2019   | 2:00 PM   | 2:00 PM   | 4:00 PM | 4:00 PM | MTP DAILY INVENTORY | (2)<br>SPO Administration | Space Planning & Operations<br>ROLLINS, RAYMOND<br>215-746-8120 | Confirmed | ADM | 51848<br>266817   |
| <b>MTP Tech - Entire Event from 2:00 PM to 4:00 PM</b> |           |           |         |         |                     |                           |   |           |     |                   |
|  |           |           |         |         | 1 MTP Tech          |                           |   |           |     |                   |
|  |           |           |         |         | 1 MTP Tech          |                           |   |           |     |                   |
|  |           |           |         |         | 1 MTP Tech          |                           |   |           |     |                   |
|  |           |           |         |         | 1 MTP Tech          |                           |   |           |     |                   |

**NO MTP INVENTORY****No Assignment**

| Date   | Res Start | Evt Start | Evt End | Res End | Event               | Setup / Event Type        | Group   | Status    | EC  | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|---------------------|---------------------------|---|-----------|-----|-------------------|
| 10/25/2019   | 7:00 AM   | 7:00 AM   | 8:00 AM | 8:00 AM | MTP INVENTORY FY 20 | (1)<br>SPO Administration | Space Planning & Operations<br>ROLLINS, RAYMOND<br>215-746-8120 | Confirmed | ADM | 51846<br>266567   |
| <b>MTP Tech - Entire Event from 7:00 AM to 8:00 AM</b> |           |           |         |         |                     |                           |   |           |     |                   |
| 1 MTP Tech   |           |           |         |         |                     |                           |   |           |     |                   |

**NO SPO ROOM CHECK****No Assignment**

| Date   | Res Start | Evt Start | Evt End | Res End | Event               | Setup / Event Type        | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|---------------------|---------------------------|--|-----------|----|-------------------|
| 10/25/2019                                     | 4:00 PM   | 4:00 PM   | 5:00 PM | 5:00 PM | SPO ROOM CHECK FY20 | (2)<br>SPO Administration | Space Planning & Operations<br>DENNIS, BRIAN K<br>215-898-2876 | Confirmed | RO | 51828<br>266266   |
| SSA/BSA - Entire Event from 4:00 PM to 5:00 PM |           |           |         |         |                     |                           |  |           |    |                   |
| 1 CG   |           |           |         |         |                     |                           |  |           |    |                   |
| 1 BS   |           |           |         |         |                     |                           |  |           |    |                   |
| 1 MJ   |           |           |         |         |                     |                           |  |           |    |                   |
| 1 JD   |           |           |         |         |                     |                           |  |           |    |                   |

**RCTRL 124****Remote Campus Translational Research  
Laboratory**

| Date       | Res Start | Evt Start | Evt End | Res End | Event                 | Setup / Event Type                                  | Group   | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|-----------------------|---|---|-----------|----|-------------------|
| 10/25/2019 | 11:45 AM  | 12:00 PM  | 1:00 PM | 1:15 PM | GTP Katherine Trostle | Boardroom Style (20)<br>Meeting -<br>Administrative | Gene Therapy Program<br>CHARLES, VERONIQUE<br>215-898-8104<br>Veronique Charles | Confirmed | RS | 49767<br>254624   |

**RICH B102A\*****Richards Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type   | Group                               | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|----------------------|-------------------------------------|-----------|----|-------------------|
| 10/25/2019 | 3:00 PM   | 3:30 PM   | 5:00 PM | 5:30 PM | BRAINSPACE FLYWHEEL MEETING                       | Classroom Style (15) | Neurology                           | Confirmed | CW | 56956             |
|            |           |           |         |         |   | Meeting - Research   | BENJAMIN, LACINDA M<br>215-573-3538 |           |    | 289338            |
|            |           |           |         |         | <b>Event Equipment</b>                            |                      |                                     |           |    |                   |
|            |           |           |         |         | 1 RCH Partition - Extend                          |                      |                                     |           |    |                   |
|            |           |           |         |         | <b>SSA/BSA - Setup from 3:00 PM to 3:30 PM</b>    |                      |                                     |           |    |                   |
|            |           |           |         |         | 1 BS  |                      |                                     |           |    |                   |
|            |           |           |         |         | 1 MR  |                      |                                     |           |    |                   |
|            |           |           |         |         | <b>SSA/BSA - Takedown from 5:00 PM to 5:30 PM</b> |                      |                                     |           |    |                   |
|            |           |           |         |         | 1 JB OT   |                      |                                     |           |    |                   |
|            |           |           |         |         | 1 CR OT   |                      |                                     |           |    |                   |

**RICH B102AB\*****Richards Building**

| Date  | Res Start | Evt Start | Evt End | Res End | Event     | Setup / Event Type                        | Group  | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|-----------|---|--|-----------|----|-------------------|
| 10/25/2019  | 11:30 AM  | 12:00 PM  | 1:00 PM | 1:30 PM | IBI LUNCH | Clusters Style (20)<br>Meeting - Research | Informatics Division<br>BAUTISTA, JOSHUA<br>CHARLES 215-573-3105 | Confirmed | CW | 55534<br>280286   |
| <b>Event Description</b>                          |           |           |         |         |           |   |  |           |    |                   |
| SSA: Please reset to clusters layout for 20.      |           |           |         |         |           |   |  |           |    |                   |
| <b>Caterer Information</b>                        |           |           |         |         |           |   |  |           |    |                   |
| 1 Provide Caterer Name                            |           |           |         |         |           |   |  |           |    |                   |
| Zesto's Pizza and Grill                           |           |           |         |         |           |   |  |           |    |                   |
| 1 Provide Caterer Arrival Time                    |           |           |         |         |           |   |  |           |    |                   |
| 11:45am   |           |           |         |         |           |   |  |           |    |                   |
| 1 Food will be served                             |           |           |         |         |           |   |  |           |    |                   |
| <b>SSA/BSA - Setup from 11:30 AM to 12:00 PM</b>  |           |           |         |         |           |   |  |           |    |                   |
| 1 NM  |           |           |         |         |           |   |  |           |    |                   |
| 1 MR  |           |           |         |         |           |   |  |           |    |                   |
| <b>SSA/BSA - Takedown from 1:00 PM to 1:30 PM</b> |           |           |         |         |           |   |  |           |    |                   |
| 1 NM  |           |           |         |         |           |   |  |           |    |                   |
| 1 MR  |           |           |         |         |           |   |  |           |    |                   |

**RICH B205\*****Richards Building**

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event                      | Setup / Event Type                         | Group                                      | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|----------------------------|--|--|-----------|----|-------------------|
| 10/25/2019                                    | 9:45 AM   | 10:00 AM  | 11:30 AM | 11:45 AM | RAPER LAB MEETING          | Boardroom Style (10)<br>Meeting - Research | Neuroscience<br>PHAM, VI 215-898-2180      | Confirmed | CW | 54852<br>277996   |
| <b>Event Description</b><br>Raper Lab Meeting |           |           |          |          |                            |  |  |           |    |                   |
| 10/25/2019                                    | 11:45 AM  | 12:00 PM  | 1:00 PM  | 1:15 PM  | FTDC-SCHEDULING<br>MEETING | Boardroom Style (10)<br>Meeting - Research | Neurology<br>MARTIN, MELANIE<br>2158983612 | Confirmed | RS | 53390<br>276415   |

**RICH B207\*****Richards Building**

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type          | Group   | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|-----------------------------|---|-----------|----|-------------------|
| 10/25/2019 | 1:15 PM   | 1:30 PM   | 2:30 PM | 2:45 PM | CE SOCIETY DROP IN<br>HOUR                         | Boardroom Style (10)        | Faculty Affairs and<br>Professional Development | Confirmed | CW | 56483             |
|            |           |           |         |         |  | Meeting -<br>Administrative | SHALA, KAREN<br>215-746-7828                    |           |    | 286333            |
|            |           |           |         |         | <b>MTP Equipment</b>                               |                             |   |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                     |                             |   |           |    |                   |
|            |           |           |         |         | 1 Flat Screen - Fixed in Space                     |                             |   |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 1:15 PM to 1:30 PM</b>    |                             |   |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                             |   |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 2:30 PM to 2:45 PM</b> |                             |   |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner                                |                             |   |           |    |                   |



**RICH C108+****Richards Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                 | Setup / Event Type         | Group                              | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|-----------------------|----------------------------|------------------------------------|-----------|----|-------------------|
| 10/25/2019 | 9:45 AM   | 10:00 AM  | 11:00 AM | 11:15 AM | ADDAPT WEEKLY MEETING | Boardroom Style (10)       | Pathology & Laboratory<br>Medicine | Confirmed | EO | 49982             |
|            |           |           |          |          |                       | Meeting - Research         | REN, YOULI 215-898-6986            |           |    | 275951            |
| 10/25/2019 | 11:15 AM  | 11:30 AM  | 12:15 PM | 12:30 PM | GENOMIC DB            | Boardroom Style (10)       | Pathology & Laboratory<br>Medicine | Confirmed | RS | 50153             |
|            |           |           |          |          |                       | Journal Club -<br>Research | MOON, MICHELLE K<br>215-746-5144   |           |    | 256564            |
| 10/25/2019 | 12:30 PM  | 12:30 PM  | 1:30 PM  | 1:45 PM  | PSP MEETING           | Boardroom Style (10)       | Pathology & Laboratory<br>Medicine | Confirmed | RS | 51179             |
|            |           |           |          |          |                       | Meeting - Research         | MOON, MICHELLE K<br>215-746-5144   |           |    | 262984            |
| 10/25/2019 | 2:45 PM   | 3:00 PM   | 4:00 PM  | 4:15 PM  | DSS MEETING           | Boardroom Style (10)       | Pathology & Laboratory<br>Medicine | Confirmed | CW | 56706             |
|            |           |           |          |          |                       | Meeting - Research         | REN, YOULI 215-898-6986            |           |    | 288425            |

**RICH C309+****Richards Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                | Setup / Event Type                         | Group  | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|----------------------|--|--|-----------------|----|-------------------|
| 10/25/2019 | 9:45 AM   | 10:00 AM  | 11:00 AM | 11:15 AM | GCB ADVISING MEETING | Boardroom Style (7)<br>Meeting - Education | Biomedical Graduate Studies<br>KIRSCH, MAUREEN M<br>215-746-2807                           | Confirmed       | CW | 55890<br>281137   |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | CNDS Lunch Club      | Boardroom Style (5)<br>Meeting - Research  | Center for the Neuroscience<br>of Depression & Stress<br>PROCIUK, MARIA L.<br>215-573-4229 | Confirmed by LS | MP | 28105<br>229611   |
| 10/25/2019 | 1:00 PM   | 1:00 PM   | 4:00 PM  | 4:00 PM  | CCBT V2              | Boardroom Style (5)<br>Meeting - Research  | Center for the Neuroscience<br>of Depression & Stress<br>PROCIUK, MARIA L.<br>215-573-4229 | Confirmed by LS | MP | 57020<br>289678   |

**RICH C610+****Richards Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event              | Setup / Event Type                         | Group   | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--------------------|--|---|-----------------|-----|-------------------|
| 10/25/2019 | 9:00 AM   | 9:00 AM   | 12:00 PM | 12:00 PM | PICSL - D601       | Boardroom Style (12)<br>Meeting - Research | Radiology<br>MCCANDLESS, MICHELLE<br>NATELLI 215-746-7073 | Confirmed by LS | MNH | 44714<br>232847   |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | Gee                | Boardroom Style (12)<br>Meeting - Research | Radiology<br>MCCANDLESS, MICHELLE<br>NATELLI 215-746-7073 | Confirmed by LS | MNH | 44716<br>232956   |
| 10/25/2019 | 1:00 PM   | 1:00 PM   | 3:30 PM  | 3:30 PM  | PICSL - Yushkevich | Boardroom Style (12)<br>Meeting - Research | Radiology<br>MCCANDLESS, MICHELLE<br>NATELLI 215-746-7073 | Confirmed by LS | MNH | 40816<br>211204   |

**RICH C712+****Richards Building**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                             | Setup / Event Type   | Group                               | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|-----------------------------------|----------------------|-------------------------------------|-----------------|-----|-------------------|
| 10/25/2019 | 8:45 AM   | 9:00 AM   | 11:00 AM | 11:15 AM | CBIG WEEKLY<br>SUB-GROUPS MEETING | Boardroom Style (15) | Radiology                           | Confirmed by LS | ALS | 28170             |
|            |           |           |          |          |                                   | Meeting - Research   | INCMIKOSKI, JESSICA<br>215-746-4060 |                 |     | 240066            |
| 10/25/2019 | 1:00 PM   | 1:00 PM   | 2:00 PM  | 2:00 PM  | CBIG Weekly Lab Meeting 2         | Boardroom Style (10) | Radiology                           | Confirmed by LS | ALS | 25522             |
|            |           |           |          |          |                                   | Meeting - Research   | INCMIKOSKI, JESSICA<br>215-746-4060 |                 |     | 142207            |
| 10/25/2019 | 2:45 PM   | 3:00 PM   | 5:00 PM  | 5:15 PM  | CBIG Weekly Lab Meeting 2         | Boardroom Style (24) | Radiology                           | Confirmed by LS | ALS | 25522             |
|            |           |           |          |          |                                   | Meeting - Research   | INCMIKOSKI, JESSICA<br>215-746-4060 |                 |     | 256185            |

**SCTR 01-102****Smilow Center for Translational Research**

| Date                                      | Res Start | Evt Start | Evt End | Res End | Event                                | Setup / Event Type                 | Group                         | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|--------------------------------------|------------------------------------|-------------------------------|-----------|----|-------------------|
| 10/25/2019                                | 4:45 AM   | 5:00 AM   | 7:00 PM | 7:15 PM | INTERNATIONAL SALIVARY<br>GLAND CONF | Boardroom Style (2)                | Otorhinolaryngology           | Confirmed | RO | 31571             |
|   |           |           |         |         |                                      | Conference/Symposiu<br>m-Education | HAMBURG, MARY<br>215-349-5691 |           |    | 278825            |
| <b>Event Description</b>                  |           |           |         |         |                                      |                                    |                               |           |    |                   |
| CATERER PREP ALL SURFACES MUST BE COVERED |           |           |         |         |                                      |                                    |                               |           |    |                   |

**SCTR 01-103****Smilow Center for Translational Research**

| Date   | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                                    | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|------------|---|--|-----------|----|-------------------|
| 10/25/2019   | 2:15 PM   | 2:30 PM   | 4:00 PM | 4:15 PM | MOD 4 Surg | Boardroom Style (11)<br>Class -<br>Discussion/Section | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed | RO | 55109<br>278843   |
| <b>MTP Equipment</b>                               |           |           |         |         |            |   |  |           |    |                   |
| 1 Plug and Play AV Package E                       |           |           |         |         |            |   |  |           |    |                   |
| 1 Computer Fixed in Space - PC                     |           |           |         |         |            |   |  |           |    |                   |
| 1 Flat Screen - Fixed in Space                     |           |           |         |         |            |   |  |           |    |                   |
| <b>MTP Tech - Setup from 2:15 PM to 2:30 PM</b>    |           |           |         |         |            |   |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |            |   |  |           |    |                   |
| <b>MTP Tech - Takedown from 4:00 PM to 4:15 PM</b> |           |           |         |         |            |   |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |            |   |  |           |    |                   |

SCTR 08-146AB\*

Smilow Center for Translational Research

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type     | Group                               | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|------------------------|-------------------------------------|-----------|----|-------------------|
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 3:30 PM | 4:00 PM | MOD 6 COMMUNITY LEAPP<br>COURSE                   | Classroom Style (40)   | Vice Dean Education                 | Confirmed | EO | 56200             |
|            |           |           |         |         |   | Chalk Talk - Education | MCCABE, JONATHAN F<br>(215) 8983280 |           |    | 285036            |
|            |           |           |         |         | <b>Event Description</b><br>Per JM, no AV needed. |                        |                                     |           |    |                   |

SCTR 09-146AB\*

Smilow Center for Translational Research

| Date       | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type              | Group                              | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|---|---------------------------------|------------------------------------|-----------|----|-------------------|
| 10/25/2019 | 6:30 AM   | 7:00 AM   | 5:00 PM | 5:30 PM | NUTRITION FOCUSED<br>PHYSICAL EXAM<br>WORKSHOP        | Classroom Style (30)            | Clinical Nutrition Support Svc     | Confirmed | RS | 53308             |
|            |           |           |         |         |   | Training/Workshop -<br>Clinical | Dwinnells, Kristen<br>267-275-1862 |           |    | 272495            |
|            |           |           |         |         | <b>Housekeeping</b>                                   |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Housekeeping Requested - HUP                        |                                 |                                    |           |    |                   |
|            |           |           |         |         | <b>MTP Equipment</b>                                  |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                        |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space                  |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Laser Pointer - Fixed in Space                      |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                      |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Internet Access Needed                              |                                 |                                    |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 6:30 AM to 8:00 AM</b>       |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner - OT - TM                         |                                 |                                    |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 5:00 PM to 5:30 PM</b>    |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - Runner - OT - MBB                        |                                 |                                    |           |    |                   |
|            |           |           |         |         | <b>Caterer Information</b>                            |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Food will be served                                 |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Name                                |                                 |                                    |           |    |                   |
|            |           |           |         |         | Corner Bakery Café                                    |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Arrival Time                        |                                 |                                    |           |    |                   |
|            |           |           |         |         | 7am delivery for lunch                                |                                 |                                    |           |    |                   |
|            |           |           |         |         | 11:30 delivery for dinner                             |                                 |                                    |           |    |                   |
|            |           |           |         |         | <b>Security - Event Start from 6:30 AM to 7:00 AM</b> |                                 |                                    |           |    |                   |
|            |           |           |         |         | 1 Security Coverage - UPHS                            |                                 |                                    |           |    |                   |



## SCTR 10-146AB\*

## Smilow Center for Translational Research

| Date       | Res Start | Evt Start | Evt End | Res End  | Event  | Setup / Event Type  | Group   | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|----------|--|---------------------|---|-----------|----|-------------------|
| 10/25/2019 | 12:01 AM  | 7:00 AM   | 7:00 PM | 11:59 PM | EDME 501 APPLIED<br>LEARNING AND<br>TECHNOLOGY IN MEDICAL<br>EDUCATION | Clusters Style (35) | Graduate School of Education                              | Confirmed | RO | 50895             |
|            |           |           |         |          |  | Class - Lecture     | Hall, Jess (215) 898-6447<br>Kitson, Laura (215) 898-6447 |           |    | 261201            |

**Event Description**

Set up remains from day before: 6 clusters with (6) chairs at each. (1) powerstrip at each table for a total of (6). Two tables together toward the back of the room with (6) chairs for faculty and on the other side of the column near the window in the back of the room please set (1) existing table and (2) chairs, (2) pre existing tables in the back of the room for food and beverage, (1) easel and (2) pads of paper.  
AV: Please provide (1) power strip for each cluster table. (1) smaller power strip if necessary, see RR with questions.

**Event Equipment**

- 1 Easel
- 2 Flip Chart

**Housekeeping**

- 1 Housekeeping Requested - HUP

**MTP Equipment**

- 6 Power Strips
- 1 Podium with Sound - Fixed in Space
- 1 Remote Mouse - Wireless
- 1 LCD Projector - Fixed in Space
- 1 Computer Fixed in Space - PC
- 1 Microphone - Wireless - Lapel

**MTP Tech - Setup from 6:30 AM to 8:00 AM**

- 1 MTP Tech - OT - TM

**MTP Tech - Takedown from 5:00 PM to 7:30 PM**

- 1 MTP Tech - OT - MBB

**Caterer Information**

- 1 Food will be served
- 1 Provide Caterer Name  
Chef's Table
- 1 Provide Caterer Arrival Time  
6:45AM

**Security - Event Start from 6:30 AM to 7:00 AM**

- 1 Security Coverage - UPHS

**SCTR 10-146AB\*****Smilow Center for Translational Research**

| Date   | Res Start | Evt Start | Evt End | Res End | Event | Setup / Event Type | Group | Status | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-------|--------------------|-------|--------|----|-------------------|
| Security - Event End from 7:00 PM to 7:30 PM |           |           |         |         |       |                    |       |        |    |                   |
| 1 Security Coverage - UPHS                   |           |           |         |         |       |                    |       |        |    |                   |

## SCTR 11-146AB\*

## Smilow Center for Translational Research

| Date  | Res Start | Evt Start | Evt End | Res End | Event                | Setup / Event Type                         | Group  | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|----------------------|--|--|-----------|----|-------------------|
| 10/25/2019  | 7:30 AM   | 8:15 AM   | 9:15 AM | 9:45 AM | BMT RESEARCH MEETING | Classroom Style (50)<br>Meeting - Clinical | Hematology/Oncology<br>MANGANARO, TERESE<br>215-220-9432 | Confirmed | RS | 47024<br>243128   |
| <b>Event Description</b>  |           |           |         |         |                      |  |  |           |    |                   |
| SSA: Please confirm classroom seating for 36 - perimeter seating for 14 |           |           |         |         |                      |  |  |           |    |                   |
| <b>MTP Equipment</b>  |           |           |         |         |                      |  |  |           |    |                   |
| 1 Plug and Play AV Package A  |           |           |         |         |                      |  |  |           |    |                   |
| 1 Computer Fixed in Space - PC  |           |           |         |         |                      |  |  |           |    |                   |
| 1 LCD Projector - Fixed in Space  |           |           |         |         |                      |  |  |           |    |                   |
| 1 Podium with Sound - Fixed in Space                                    |           |           |         |         |                      |  |  |           |    |                   |
| <b>MTP Tech - Setup from 7:30 AM to 8:00 AM</b>                         |           |           |         |         |                      |  |  |           |    |                   |
| 1 MTP Tech - Runner - OT - TM   |           |           |         |         |                      |  |  |           |    |                   |
| <b>MTP Tech - Takedown from 9:15 AM to 9:45 AM</b>                      |           |           |         |         |                      |  |  |           |    |                   |
| 1 MTP Tech - Runner   |           |           |         |         |                      |  |  |           |    |                   |
| <b>SSA/BSA - Setup from 8:00 AM to 8:15 AM</b>                          |           |           |         |         |                      |  |  |           |    |                   |
| 1 DC  |           |           |         |         |                      |  |  |           |    |                   |

## SCTR 11-146AB\*

## Smilow Center for Translational Research

| Date   | Res Start | Evt Start | Evt End | Res End | Event                   | Setup / Event Type  | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-------------------------|---------------------|--|-----------|----|-------------------|
| 10/25/2019   | 12:00 PM  | 12:30 PM  | 3:00 PM | 3:30 PM | FAPD-1-1 PACE SESSION 1 | Clusters Style (25) | Faculty Affairs and<br>Professional Development                      | Confirmed | RS | 51298             |
|  |           |           |         |         |                         | Class - Lecture     | TAITANO, STEPHANIE T<br>215-898-7160<br>SHALA, KAREN<br>215-746-7828 |           |    | 263705            |
| <b>Event Description</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| SSA: Please setup the room in clusters - Partition will be extended at 2pm so set clusters in such a way they do not interfere with partition. |           |           |         |         |                         |                     |  |           |    |                   |
| Extend partition at 2:00PM.  |           |           |         |         |                         |                     |  |           |    |                   |
| <b>Event Equipment</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 SCTR Partition - Extend  |           |           |         |         |                         |                     |  |           |    |                   |
| <b>MTP Equipment</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 Plug and Play AV Package A   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 Computer Fixed in Space - PC   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 Flat Screen - Fixed in Space   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 LCD Projector - Fixed in Space   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 Podium with Sound - Fixed in Space   |           |           |         |         |                         |                     |  |           |    |                   |
| <b>MTP Tech - Setup from 12:00 PM to 12:30 PM</b>  |           |           |         |         |                         |                     |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |         |         |                         |                     |  |           |    |                   |
| <b>MTP Tech - Takedown from 3:00 PM to 3:30 PM</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 MTP Tech - Runner  |           |           |         |         |                         |                     |  |           |    |                   |
| <b>SSA/BSA - Setup from 12:00 PM to 12:30 PM</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 WW   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 SSA-BSA TEMP   |           |           |         |         |                         |                     |  |           |    |                   |
| <b>SSA/BSA - Setup from 1:45 PM to 2:00 PM</b>   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 MJ   |           |           |         |         |                         |                     |  |           |    |                   |
| <b>SSA/BSA - Takedown from 3:00 PM to 3:30 PM</b>  |           |           |         |         |                         |                     |  |           |    |                   |
| 1 MJ   |           |           |         |         |                         |                     |  |           |    |                   |
| 1 JD   |           |           |         |         |                         |                     |  |           |    |                   |

SCTR 12-146AB\*

Smilow Center for Translational Research

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type            | Group                        | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|-------------------------------|------------------------------|-----------|----|-------------------|
| 10/25/2019 | 6:30 AM   | 7:00 AM   | 8:30 AM | 9:00 AM | MECHANICAL<br>CIRCULATORY SUPPORT<br>CLINICAL CONFERENCE | Boardroom Style (30)          | Med Cardiology Heart Failure | Confirmed | EO | 56497             |
|            |           |           |         |         |  | Conference/Symposium-Clinical | Hamburger, Mary 2156157964   |           |    | 286354            |
|            |           |           |         |         | <b>Event Description</b>                                 |                               |                              |           |    |                   |
|            |           |           |         |         | SSA: Please reset room to boardroom layout.              |                               |                              |           |    |                   |
|            |           |           |         |         | <b>Housekeeping</b>                                      |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Housekeeping Requested - HUP                           |                               |                              |           |    |                   |
|            |           |           |         |         | <b>MTP Equipment</b>                                     |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Plug and Play AV Package A                             |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Internet Access Needed                                 |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Telephone Conference Unit - Fixed in Space             |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Computer Fixed in Space - PC                           |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Flat Screen - Fixed in Space                           |                               |                              |           |    |                   |
|            |           |           |         |         | 1 LCD Projector - Fixed in Space                         |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Podium with Sound - Fixed in Space                     |                               |                              |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Setup from 6:30 AM to 8:00 AM</b>          |                               |                              |           |    |                   |
|            |           |           |         |         | 1 MTP Tech - OT - Temp                                   |                               |                              |           |    |                   |
|            |           |           |         |         | <b>MTP Tech - Takedown from 8:30 AM to 9:00 AM</b>       |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Media Services Fee - Breakdown                         |                               |                              |           |    |                   |
|            |           |           |         |         | 1 MTP Tech   |                               |                              |           |    |                   |
|            |           |           |         |         | <b>Caterer Information</b>                               |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Name                                   |                               |                              |           |    |                   |
|            |           |           |         |         | HUP catering   |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Provide Caterer Arrival Time                           |                               |                              |           |    |                   |
|            |           |           |         |         | 6:30 am  |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Food will be served                                    |                               |                              |           |    |                   |
|            |           |           |         |         | <b>Security - Event Start from 6:30 AM to 7:00 AM</b>    |                               |                              |           |    |                   |
|            |           |           |         |         | 1 Security Coverage - UPHS                               |                               |                              |           |    |                   |
|            |           |           |         |         | <b>SSA/BSA - Setup from 6:30 AM to 8:00 AM</b>           |                               |                              |           |    |                   |
|            |           |           |         |         | 1 MJ OT  |                               |                              |           |    |                   |
|            |           |           |         |         | 1 JD OT  |                               |                              |           |    |                   |
|            |           |           |         |         | <b>SSA/BSA - Takedown from 8:30 AM to 9:00 AM</b>        |                               |                              |           |    |                   |
|            |           |           |         |         | 1 MJ   |                               |                              |           |    |                   |
|            |           |           |         |         | 1 JD   |                               |                              |           |    |                   |

|   |          |          |          |          |                              |                                |                                   |           |    |        |
|---|----------|----------|----------|----------|------------------------------|--------------------------------|-----------------------------------|-----------|----|--------|
| 10/25/2019  | 10:30 AM | 11:00 AM | 12:00 PM | 12:00 PM | TARVER GROUP MONTHLY MEETING | Boardroom Style (20)           | Hematology/Oncology               | Confirmed | EO | 48158  |
|   |          |          |          |          |                              | Meeting - Research             | MANGANARO, TERESE<br>215-220-9432 |           |    | 249649 |
| <b>Event Description</b><br>SSA: Set a Boardroom Layout for 20. Takedown during setup for following event.<br><b>SSA/BSA - Setup from 10:30 AM to 11:00 AM</b><br>1 MJ<br>1 BS<br><b>SSA/BSA - Takedown from 12:00 PM to 12:30 PM</b><br>1 MJ<br>1 JD   |          |          |          |          |                              |                                |                                   |           |    |        |
| 10/25/2019  | 12:00 PM | 1:00 PM  | 1:45 PM  | 2:15 PM  | SYNTEGRITY                   | Clusters Style (40)            | OB-GYN Admin                      | Confirmed | RS | 54864  |
|   |          |          |          |          |                              | Conference/Symposium-Education | Harris, Julianne 215-662-7807     |           |    | 278018 |
| <b>Event Description</b><br>SSA: Change room to clusters layout and (2) 8' tables by windows for food. Please set white paper table clothes on all tables.<br><b>Event Equipment</b><br>2 Tablecloth<br>Tablecloth color: White<br>2 8' X 30" Long Table<br><b>Housekeeping</b><br>1 Housekeeping Requested - HUP<br><b>Caterer Information</b><br>1 Provide Caterer Name<br>Taste! Catering<br>1 Provide Caterer Arrival Time<br>12 pm<br>1 Food will be served<br><b>SSA/BSA - Setup from 12:00 PM to 12:30 PM</b><br>1 WW<br>1 SSA-BSA TEMP<br><b>SSA/BSA - Takedown from 1:45 PM to 2:15 PM</b><br>1 MJ<br>1 JD |          |          |          |          |                              |                                |                                   |           |    |        |

**SCTR 12-146AB\*****Smilow Center for Translational Research**

| Date       | Res Start | Evt Start | Evt End | Res End | Event                                | Setup / Event Type                 | Group                         | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--------------------------------------|------------------------------------|-------------------------------|-----------|----|-------------------|
| 10/25/2019 | 2:15 PM   | 2:30 PM   | 5:00 PM | 5:30 PM | INTERNATIONAL SALIVARY<br>GLAND CONF | Classroom Style (40)               | Otorhinolaryngology           | Confirmed | RO | 31571             |
|            |           |           |         |         |                                      | Conference/Symposiu<br>m-Education | HAMBURG, MARY<br>215-349-5691 |           |    | 267096            |

**SCTR AUD & COMMONS****Smilow Center for Translational Research**

| Date       | Res Start | Evt Start | Evt End | Res End  | Event                                | Setup / Event Type                 | Group                         | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|----------|--------------------------------------|------------------------------------|-------------------------------|-----------|----|-------------------|
| 10/25/2019 | 12:01 AM  | 6:45 AM   | 5:45 PM | 11:59 PM | INTERNATIONAL SALIVARY<br>GLAND CONF | Theater Style (170)                | Otorhinolaryngology           | Confirmed | RO | 31571             |
|            |           |           |         |          |                                      | Conference/Symposiu<br>m-Education | HAMBURG, MARY<br>215-349-5691 |           |    | 170736            |

**Event Description**

SES EVENT CONTACT: RO  
SSA: NO SET UP, SET UP TO OCCUR 10/24 AND REMAIN UNTIL 10/26.

LAYOUT and AGENDA ATTACHED.

(13) 6' vendor tables with (2) chairs at each and (2) 6' tables with (2) chairs, (3) partition walls, (6) 8' tables for food and beverages, (3) stanchions, (18) easels with (18) poster boards, (1) easel with (1) private event sign, (4) easels at registration, and (1) coat rack.

In AUD: Please set up (2) 8' panel tables and (6) conference room chairs.

RESET: SSA: AT 3:15PM ON FRIDAY PLEASE REMOVE PARTITION WALLS. All other equipment remains.

AV: Please leave the (3) power strips set up on 10/24 until end of event on 10/26. Group will have a panel of (6) in the auditorium and be using the video wall.  
NO ITEMS OF VALUE SHOULD BE LEFT overnight.  
CATERER TO PROVIDE ALL LINENS.

**Event Equipment**

- 15 6' X 30" Long Table
- 28 Black Stackable Chair
- 18 Poster Boards
- 1 Coat Rack
- 23 Easel
- 2 8' X 18" Panel Table
- 6 Chair Captain
- 6 8' X 30" Long Table
- 3 SCTR JMEC Portable Partition Walls
- 3 Stanchion
- 1 Private Event Sign
- 1 Coat Rack

**Housekeeping**

- 1 Housekeeping Staff - HUP

**MTP Equipment**

- 1 Internet Access Needed



## SCTR AUD &amp; COMMONS

## Smilow Center for Translational Research

| Date | Res Start | Evt Start | Evt End | Res End | Event   | Setup / Event Type | Group | Status | EC | Res ID<br>Book ID |
|------|-----------|-----------|---------|---------|---|--------------------|-------|--------|----|-------------------|
|      |           |           |         |         | 1 Auditorium Default AV                                 |                    |       |        |    |                   |
|      |           |           |         |         | 1 Computer Fixed in Space - PC                          |                    |       |        |    |                   |
|      |           |           |         |         | 1 LCD Projector - Fixed in Space                        |                    |       |        |    |                   |
|      |           |           |         |         | 1 Podium with Sound - Fixed in Space                    |                    |       |        |    |                   |
|      |           |           |         |         | 1 Microphone - Wireless - Lapel                         |                    |       |        |    |                   |
|      |           |           |         |         | 3 Power Strips  |                    |       |        |    |                   |
|      |           |           |         |         | 4 Microphone - Wireless - Handheld                      |                    |       |        |    |                   |
|      |           |           |         |         | 1 SCTR Video Wall                                       |                    |       |        |    |                   |
|      |           |           |         |         | <b>MTP Tech - Setup from 6:30 AM to 8:00 AM</b>         |                    |       |        |    |                   |
|      |           |           |         |         | 1 MTP Tech - OT - Temp                                  |                    |       |        |    |                   |
|      |           |           |         |         | <b>MTP Tech - Entire Event from 8:00 AM to 5:00 PM</b>  |                    |       |        |    |                   |
|      |           |           |         |         | 1 MTP Tech  |                    |       |        |    |                   |
|      |           |           |         |         | <b>MTP Tech - Takedown from 5:00 PM to 6:30 PM</b>      |                    |       |        |    |                   |
|      |           |           |         |         | 1 MTP Tech - OT - MBB                                   |                    |       |        |    |                   |
|      |           |           |         |         | <b>Caterer Information</b>                              |                    |       |        |    |                   |
|      |           |           |         |         | 1 Food will be served                                   |                    |       |        |    |                   |
|      |           |           |         |         | 1 Provide Caterer Arrival Time                          |                    |       |        |    |                   |
|      |           |           |         |         | 5:45AM  |                    |       |        |    |                   |
|      |           |           |         |         | 1 Provide Caterer Name                                  |                    |       |        |    |                   |
|      |           |           |         |         | Feast Your Eyes   |                    |       |        |    |                   |
|      |           |           |         |         | <b>Security - Event Start from 12:01 AM to 7:00 AM</b>  |                    |       |        |    |                   |
|      |           |           |         |         | 1 Security Coverage - UPHS                              |                    |       |        |    |                   |
|      |           |           |         |         | complete overnight security                             |                    |       |        |    |                   |
|      |           |           |         |         | <b>Security - Entire Event from 7:00 PM to 11:59 PM</b> |                    |       |        |    |                   |
|      |           |           |         |         | 1 Security Coverage - UPHS                              |                    |       |        |    |                   |
|      |           |           |         |         | overnight security                                      |                    |       |        |    |                   |
|      |           |           |         |         | <b>SSA/BSA - Takedown from 3:15 PM to 3:45 PM</b>       |                    |       |        |    |                   |
|      |           |           |         |         | 1 MJ  |                    |       |        |    |                   |
|      |           |           |         |         | 1 JD  |                    |       |        |    |                   |

## SPE ECR

## South Pavilion Expansion

| Date       | Res Start | Evt Start | Evt End | Res End | Event          | Setup / Event Type       | Group                          | Status    | EC | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|----------------|--------------------------|--------------------------------|-----------|----|-------------------|
| 10/25/2019 | 12:30 PM  | 1:00 PM   | 2:30 PM | 3:00 PM | DEAN'S MEETING | Boardroom Style (10)     | EVP and Dean Shared Service    | Confirmed | RO | 53526             |
|            |           |           |         |         |                | Meeting - Administrative | MATTERA, MARIE<br>215-898-6796 |           |    | 273293            |

**SCL 0104\*****Stellar-Chance Laboratories**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type   | Group                           | Status             | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|----------------------|---------------------------------|--------------------|----|-------------------|
| 10/25/2019 | 10:15 AM  | 10:30 AM  | 12:00 PM | 12:15 PM | NGG-597-401 "NEURAL DEVELOPMENT, REGENERATION AND REPAIR"  | Boardroom Style (15) | Biomedical Graduate Studies     | Confirmed Academic | RO | 51017             |
|            |           |           |          |          |  | Class - Lecture      | Dunn, Colleen M<br>215-898-2792 |                    |    | 262051            |
|            |           |           |          |          | <b>Event Description</b><br>Course Instructor: Greg Bashaw (gbashaw@pennmedicine.upenn.edu - 898-0829) - Yuanquan Song (songy2@email.chop.edu) |                      |                                 |                    |    |                   |
|            |           |           |          |          | <b>MTP Equipment</b><br>1 Computer Fixed in Space - PC<br>1 LCD Projector - Fixed in Space   |                      |                                 |                    |    |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 10:15 AM to 10:30 AM</b><br>1 MTP Tech - Runner   |                      |                                 |                    |    |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 12:00 PM to 12:15 PM</b><br>1 MTP Tech - Runner  |                      |                                 |                    |    |                   |

**SCL 0204\*****Stellar-Chance Laboratories**

| Date   | Res Start | Evt Start | Evt End | Res End | Event      | Setup / Event Type                        | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|------------|---|--|-----------|----|-------------------|
| 10/25/2019   | 2:45 PM   | 3:00 PM   | 4:30 PM | 4:45 PM | PIC CHARGE | Boardroom Style (6)<br>Meeting - Research | Research<br>NIKOO, KAYVON J (215)<br>8982875 | Confirmed | CW | 56772<br>288632   |
| <b>MTP Equipment</b>                               |           |           |         |         |            |   |  |           |    |                   |
| 1 Plug and Play AV Package E                       |           |           |         |         |            |   |  |           |    |                   |
| 1 Computer Fixed in Space - PC                     |           |           |         |         |            |   |  |           |    |                   |
| 1 Flat Screen - Fixed in Space                     |           |           |         |         |            |   |  |           |    |                   |
| <b>MTP Tech - Setup from 2:45 PM to 3:00 PM</b>    |           |           |         |         |            |   |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |            |   |  |           |    |                   |
| <b>MTP Tech - Takedown from 4:30 PM to 4:45 PM</b> |           |           |         |         |            |   |  |           |    |                   |
| 1 MTP Tech - Runner                                |           |           |         |         |            |   |  |           |    |                   |

**SCL 0301+****Stellar-Chance Laboratories**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                  | Setup / Event Type                         | Group  | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|------------------------|--|--|-----------------|-----|-------------------|
| 10/25/2019 | 9:00 AM   | 9:00 AM   | 11:00 AM | 11:00 AM | Stambolian Lab Meeting | Boardroom Style (15)<br>Meeting - Research | Ophthalmology<br>DELONG, ANTHONY D<br>215-573-8576<br>STAMBOLIAN, DWIGHT E<br>215-898-0305 | Confirmed by LS | ADD | 49721<br>254349   |
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 5:00 PM  | 5:00 PM  | Dunaief Lab Meeting    | Boardroom Style (15)<br>Meeting - Research | Ophthalmology<br>DELONG, ANTHONY D<br>215-573-8576<br>DUNAIEF, JOSHUA L.                   | Confirmed by LS | ADD | 49743<br>254552   |

**SCL 0501+****Stellar-Chance Laboratories**

| Date       | Res Start | Evt Start | Evt End | Res End | Event                 | Setup / Event Type   | Group                              | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|-----------------------|----------------------|------------------------------------|-----------------|-----|-------------------|
| 10/25/2019 | 1:45 PM   | 2:00 PM   | 4:00 PM | 4:15 PM | Ping Wang Lab Meeting | Boardroom Style (20) | Pathology & Laboratory<br>Medicine | Confirmed by LS | MLU | 42117             |
|            |           |           |         |         |                       | Meeting - Research   | CHEN, HUI 215-573-8924             |                 |     | 219770            |

**SCL 0601+****Stellar-Chance Laboratories**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event               | Setup / Event Type   | Group                               | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|---------------------|----------------------|-------------------------------------|-----------------|-----|-------------------|
| 10/25/2019 | 10:00 AM  | 10:00 AM  | 11:00 AM | 11:00 AM | F Lee Lab Meeting   | Boardroom Style (6)  | Pathology & Laboratory<br>Medicine  | Confirmed by LS | AAB | 30318             |
|            |           |           |          |          |                     | Meeting - Research   | BARR, ANNE A 215-573-6757           |                 |     | 164193            |
| 10/25/2019 | 1:45 PM   | 2:00 PM   | 4:00 PM  | 4:15 PM  | KE -LIM LAB MEETING | Boardroom Style (12) | Pathology & Laboratory<br>Medicine  | Confirmed       | RS  | 38706             |
|            |           |           |          |          |                     | Meeting - Research   | MALSEED, DAWN MARIE<br>215-746-5893 |                 |     | 203833            |

**SCL 0701+****Stellar-Chance Laboratories**

| Date   | Res Start | Evt Start | Evt End | Res End | Event | Setup / Event Type                          | Group  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-------|---|--|-----------|----|-------------------|
| 10/25/2019   | 1:00 PM   | 1:30 PM   | 3:00 PM | 3:30 PM | SNMA  | Boardroom Style (20)<br>Meeting - Education | Vice Dean Education<br>MCCABE, JONATHAN F<br>(215) 8983280 | Confirmed | RS | 56970<br>289377   |
| <b>MTP Equipment</b>                               |           |           |         |         |       |   |  |           |    |                   |
| 1 LCD Projector - Portable                         |           |           |         |         |       |   |  |           |    |                   |
| 1 Laptop - PC                                      |           |           |         |         |       |   |  |           |    |                   |
| <b>MTP Tech - Setup from 1:00 PM to 1:30 PM</b>    |           |           |         |         |       |   |  |           |    |                   |
| 1 MTP Tech   |           |           |         |         |       |   |  |           |    |                   |
| 1 Media Services Fee - Setup                       |           |           |         |         |       |   |  |           |    |                   |
| <b>MTP Tech - Takedown from 3:00 PM to 3:30 PM</b> |           |           |         |         |       |   |  |           |    |                   |
| 1 MTP Tech   |           |           |         |         |       |   |  |           |    |                   |
| 1 Media Services Fee - Breakdown                   |           |           |         |         |       |   |  |           |    |                   |



**SCL 1001+****Stellar-Chance Laboratories**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event             | Setup / Event Type                         | Group   | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|-------------------|--|---|-----------------|----|-------------------|
| 10/25/2019 | 8:30 AM   | 8:30 AM   | 10:00 AM | 10:00 AM | Black Lab Meeting | Boardroom Style (20)<br>Meeting - Research | Biochemistry and Biophysics<br>PAULDING, JOY B.<br>215-898-5669 | Confirmed by LS | JP | 50514<br>258317   |

## STM 105+

## Stemmler Hall

| Date                       | Res Start | Evt Start | Evt End | Res End | Event                          | Setup / Event Type                                       | Group   | Status    | EC | Res ID<br>Book ID |
|----------------------------|-----------|-----------|---------|---------|--------------------------------|--|---|-----------|----|-------------------|
| 10/25/2019                 | 8:15 AM   | 8:30 AM   | 4:30 PM | 4:45 PM | GREEN BELT TRAINING            | Boardroom Style (19)<br>Training/Workshop -<br>Administr | HUP Operations Admin<br>Plazas, Joanna 215-615-2186 | Confirmed | RS | 54004<br>275187   |
| <b>Caterer Information</b> |           |           |         |         |                                |  |   |           |    |                   |
|                            |           |           |         |         | 1 Food will be served          |  |   |           |    |                   |
|                            |           |           |         |         | 1 Provide Caterer Name         |  |   |           |    |                   |
|                            |           |           |         |         | 12th St                        |  |   |           |    |                   |
|                            |           |           |         |         | 1 Provide Caterer Arrival Time |  |   |           |    |                   |
|                            |           |           |         |         | 11:30 am                       |  |   |           |    |                   |

**STM 204 SIM LAB+****Stemmler Hall**

| Date   | Res Start | Evt Start | Evt End | Res End | Event     | Setup / Event Type                  | Group   | Status          | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|-----------|-------------------------------------|---|-----------------|----|-------------------|
| 10/25/2019   | 2:30 PM   | 2:30 PM   | 5:00 PM | 5:00 PM | MOD 4 MED | Undefined Style (15)<br>Class - Lab | Vice Dean Education<br>MCCABE, JONATHAN F<br>215-898-3280 | Confirmed by AP | JM | 47878<br>247613   |
| <b>MTP Equipment</b>                               |           |           |         |         |           |                                     |   |                 |    |                   |
| 1 Computer Fixed in Space - PC                     |           |           |         |         |           |                                     |   |                 |    |                   |
| 1 Sim Man  |           |           |         |         |           |                                     |   |                 |    |                   |
| <b>MTP Tech - Setup from 2:00 PM to 5:00 PM</b>    |           |           |         |         |           |                                     |   |                 |    |                   |
| 1 MTP Tech   |           |           |         |         |           |                                     |   |                 |    |                   |
| <b>MTP Tech - Takedown from 5:00 PM to 5:30 PM</b> |           |           |         |         |           |                                     |   |                 |    |                   |
| 1 MTP Tech - OT - MBB                              |           |           |         |         |           |                                     |   |                 |    |                   |

## STM 213+

## Stemmler Hall

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event  | Setup / Event Type   | Group                                | Status          | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|--|----------------------|--------------------------------------|-----------------|-----|-------------------|
| 10/25/2019 | 9:45 AM   | 10:00 AM  | 12:00 PM | 12:15 PM | GOTTFRIED LAB JOURNAL CLUB                           | Boardroom Style (12) | Neurology                            | Confirmed       | CW  | 55789             |
|            |           |           |          |          |  | Meeting - Research   | CHEHELTANI, SEPIDEH<br>2155314614    |                 |     | 280940            |
|            |           |           |          |          | <b>MTP Equipment</b>                                 |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 Plug and Play AV Package E                         |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 Keyboard w Mouse - Fixed in Space                  |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 Wireless Keyboard with Mouse - Fixed in Space      |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 Computer Fixed in Space - PC                       |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 Flat Screen - Fixed in Space                       |                      |                                      |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Setup from 9:45 AM to 10:00 AM</b>     |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                      |                                      |                 |     |                   |
|            |           |           |          |          | <b>MTP Tech - Takedown from 12:00 PM to 12:15 PM</b> |                      |                                      |                 |     |                   |
|            |           |           |          |          | 1 MTP Tech - Runner                                  |                      |                                      |                 |     |                   |
| 10/25/2019 | 2:00 PM   | 2:00 PM   | 3:00 PM  | 3:00 PM  | CHRISTIE LAB INTERVIEW                               | Boardroom Style (8)  | Pulmonary, Allergy and Critical Care | Confirmed by LS | MMN | 56965             |
|            |           |           |          |          |  | Meeting - Research   | MCNICHOL, MARY<br>215-573-9918       |                 |     | 289371            |
| 10/25/2019 | 4:00 PM   | 4:00 PM   | 5:00 PM  | 5:00 PM  | LUNG BIOLOGY DATA CLUB                               | Boardroom Style (15) | Pulmonary, Allergy and Critical Care | Confirmed by LS | MMN | 46271             |
|            |           |           |          |          |  | Meeting - Research   | MCNICHOL, MARY<br>215-573-9918       |                 |     | 239185            |

**STM 316+****Stemmler Hall**

| Date       | Res Start | Evt Start | Evt End  | Res End  | Event                 | Setup / Event Type   | Group                            | Status          | EC | Res ID<br>Book ID |
|------------|-----------|-----------|----------|----------|-----------------------|----------------------|----------------------------------|-----------------|----|-------------------|
| 10/25/2019 | 8:00 AM   | 8:00 AM   | 11:00 AM | 11:00 AM | Soslowsky Lab Meeting | Boardroom Style (15) | Orthopaedic Surgery Research     | Confirmed by LS | SD | 42633             |
|            |           |           |          |          |                       | Meeting - Research   | DINELLA, SUSAN M<br>215-746-0406 |                 |    | 221829            |
| 10/25/2019 | 12:00 PM  | 12:00 PM  | 1:00 PM  | 1:00 PM  | Learning Lunch        | Boardroom Style (15) | Orthopaedic Surgery Research     | Confirmed by LS | SD | 42777             |
|            |           |           |          |          |                       | Meeting - Research   | DINELLA, SUSAN M<br>215-746-0406 |                 |    | 224137            |
| 10/25/2019 | 2:45 PM   | 3:00 PM   | 5:00 PM  | 5:15 PM  | Mauck Lab Meeting     | Boardroom Style (15) | Orthopaedic Surgery Research     | Confirmed by LS | SD | 43228             |
|            |           |           |          |          |                       | Meeting - Research   | DINELLA, SUSAN M<br>215-746-0406 |                 |    | 225685            |

**STM 416\*****Stemmler Hall**

| Date  | Res Start | Evt Start | Evt End | Res End | Event               | Setup / Event Type                        | Group   | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|---------|---------|---------------------|---|---|-----------|----|-------------------|
| 10/25/2019  | 11:30 AM  | 12:00 PM  | 1:00 PM | 1:30 PM | KEATING LAB MEETING | Boardroom Style (8)<br>Meeting - Research | Surgery Administration<br>NAIR, NIKHIL 9142630812 | Confirmed | RS | 52830<br>271162   |
| <b>Event Description</b>                                |           |           |         |         |                     |   |   |           |    |                   |
| SSA: Extend partition and set room to boardroom layout. |           |           |         |         |                     |   |   |           |    |                   |
| <b>Event Equipment</b>                                  |           |           |         |         |                     |   |   |           |    |                   |
| 1 STM Partition - Extend                                |           |           |         |         |                     |   |   |           |    |                   |
| <b>SSA/BSA - Setup from 11:30 AM to 12:00 PM</b>        |           |           |         |         |                     |   |   |           |    |                   |
| 1 CG  |           |           |         |         |                     |   |   |           |    |                   |
| 1 CR  |           |           |         |         |                     |   |   |           |    |                   |
| <b>SSA/BSA - Takedown from 1:00 PM to 1:30 PM</b>       |           |           |         |         |                     |   |   |           |    |                   |
| 1 CG  |           |           |         |         |                     |   |   |           |    |                   |
| 1 CR  |           |           |         |         |                     |   |   |           |    |                   |

**STM 416-417\*****Stemmler Hall**

| Date       | Res Start | Evt Start | Evt End | Res End | Event  | Setup / Event Type   | Group                           | Status                | EC  | Res ID<br>Book ID |
|------------|-----------|-----------|---------|---------|--|----------------------|---------------------------------|-----------------------|-----|-------------------|
| 10/25/2019 | 1:30 PM   | 1:30 PM   | 6:00 PM | 6:15 PM | IMUN-506-2 IMMUNE<br>MECHANISMS  | Classroom Style (20) | Biomedical Graduate Studies     | Confirmed<br>Academic | ALP | 51011             |
|            |           |           |         |         |  | Class - Lecture      | Dunn, Colleen M<br>215-898-2792 |                       |     | 273730            |
|            |           |           |         |         | <b>Event Description</b>   |                      |                                 |                       |     |                   |
|            |           |           |         |         | Instructors: Michael May and Bruce Freedman                              |                      |                                 |                       |     |                   |
|            |           |           |         |         | Course Director: Mary Taylor, tayma@pennmedicine.upenn.edu, 215-573-4394 |                      |                                 |                       |     |                   |
|            |           |           |         |         | This is an exam- Per Colleen, no AV needed.                              |                      |                                 |                       |     |                   |

**STM 417\*****Stemmler Hall**

| Date   | Res Start | Evt Start | Evt End | Res End | Event                           | Setup / Event Type         | Group                  | Status    | EC | Res ID<br>Book ID |
|--|-----------|-----------|---------|---------|---------------------------------|----------------------------|------------------------|-----------|----|-------------------|
| 10/25/2019   | 11:30 AM  | 12:00 PM  | 1:00 PM | 1:30 PM | KEATING LAB RESEARCH<br>MEETING | Boardroom Style (12)       | Surgery Administration | Confirmed | RS | 47025             |
|  |           |           |         |         |                                 | Journal Club -<br>Research | David Walls 8609788366 |           |    | 243166            |
| <b>Event Description</b>                                       |           |           |         |         |                                 |                            |                        |           |    |                   |
| SSA: Extend partition and set room to boardroom layout for 12. |           |           |         |         |                                 |                            |                        |           |    |                   |
| <b>Event Equipment</b>   |           |           |         |         |                                 |                            |                        |           |    |                   |
| 1 STM Partition - Extend                                       |           |           |         |         |                                 |                            |                        |           |    |                   |
| <b>SSA/BSA - Setup from 11:30 AM to 12:00 PM</b>               |           |           |         |         |                                 |                            |                        |           |    |                   |
| 1 CG   |           |           |         |         |                                 |                            |                        |           |    |                   |
| 1 CR   |           |           |         |         |                                 |                            |                        |           |    |                   |
| <b>SSA/BSA - Takedown from 1:00 PM to 1:30 PM</b>              |           |           |         |         |                                 |                            |                        |           |    |                   |
| 1 CG   |           |           |         |         |                                 |                            |                        |           |    |                   |
| 1 CR   |           |           |         |         |                                 |                            |                        |           |    |                   |



## STM G05+

## Stemmler Hall

| Date  | Res Start | Evt Start | Evt End  | Res End  | Event                     | Setup / Event Type                          | Group  | Status    | EC | Res ID<br>Book ID |
|---|-----------|-----------|----------|----------|---------------------------|---|--|-----------|----|-------------------|
| 10/25/2019  | 8:45 AM   | 9:00 AM   | 11:00 AM | 11:15 AM | AUDITORY JOURNAL CLUB     | Boardroom Style (15)<br>Meeting - Research  | Otorhinolaryngology<br>LING, TYLER 4157287183  | Confirmed | EO | 53598<br>273481   |
| <b>MTP Equipment</b><br>1 Internet Access Needed<br>1 Computer Fixed in Space - PC<br>1 Plug and Play AV Package E<br>1 Flat Screen - Fixed in Space<br><b>MTP Tech - Setup from 8:45 AM to 9:00 AM</b><br>1 MTP Tech - Runner<br><b>MTP Tech - Takedown from 11:00 AM to 11:15 AM</b><br>1 MTP Tech - Runner |           |           |          |          |                           |   |  |           |    |                   |
| 10/25/2019  | 1:15 PM   | 1:30 PM   | 3:30 PM  | 3:45 PM  | COGNITIVE<br>NEUROSCIENCE | Boardroom Style (10)<br>Meeting - Education | Neurology<br>DIKECLIGIL, GULCE N<br>2158286358 | Confirmed | CW | 55044<br>278691   |
| 10/25/2019  | 3:45 PM   | 4:00 PM   | 5:00 PM  | 5:15 PM  | GOTTFRIED MEETING         | Boardroom Style (12)<br>Meeting - Research  | Neurology<br>GOTTFRIED, JAY<br>215-573-8946    | Confirmed | EO | 43761<br>276459   |