

### **About ESI (MB) Scheme:**

ESI MB Scheme, West Bengal is the key facilitator for rendering the medical services under the ESI Scheme in this State. The Employees' State Insurance Scheme was introduced under the Employees' State Insurance Act, 1948 as a Social Security measure with the objective of providing certain benefits to employees in case of sickness, maternity and employment injury etc.

The Scheme is applicable to the factories running with power and employing 10 or more persons and also to the factories running without power and employing 10 or more persons. Apart from this, Industries, Hotels, Restaurants, Theatres, Newspaper establishments, Road Motor or Transport Establishments, Shop and other establishments and recently Private Medical Institutions and Educational Institutions have been brought under the purview of this Scheme.

The Scheme is administered in our state through a network of 13 well equipped hospitals, about 378 Insurance Medical Practitioners (IMPs), 57 Service Dispensaries (SDs) and Specialty Centres through OPD of each ESI Hospitals, dedicated to the service of employees with annual numbers of beneficiaries above 39,00,000 nos.

The 13 ESI Hospitals are situated at:

- |               |                |
|---------------|----------------|
| 1) Asansol    | 7) Gaurhati    |
| 2) Baltikuri  | 8) Kalyani     |
| 3) Bandel     | 9) Kamarhati   |
| 4) Belur      | 10) Manicktala |
| 5) BudgeBudge | 11) Sealdah    |
| 6) Durgapur   | 12) Serampore  |
| 13) Uluberia  |                |

The Directorate of E.S.I. (M.B) Scheme, E.S.I. - C.M.S. and A.M.O's Office are located at:

**WING B, PLOT - VI**

**G.B BLOCK, SECTOR-III, SALT LAKE CITY**

**KOLKATA-700 097.**

### **ManPower Development Society [ESI MPDS]**

The ESI ManPower Development Society is a part of the ESI (MB) Scheme, Department of Labour, Government of West Bengal and was formed in the month of September 2007 in pursuance to the Government Order No: 947-SS/6A-11/2001 (Pt-II) dated 21/09/2007 issued by Labour Department, Government of West Bengal.

The objective of the institute is to create and augment facilities for training in Nursing, Medical and Para-Medical Training Courses for the purpose of development of manpower resources whose service can be utilized for up gradation and expansion of ESI hospitals, Diagnostic Centres and Service Dispensaries.

The Governing Body is constituted under the Chairmanship of the **Hon'ble Minister-in-Charge, Department of Labour, Government of West Bengal.**

#### **The following Institutes are run under the aegis of ESI MPDS:**

- A) Nurses' Training Centre (NTC), attached with ESI Hospital Manicktala.
- B) Nursing Training School (NTS), attached with ESI Hospital, Sealdah.
- C) B.Sc College of Nursing (CON), attached with ESI Hospital, Asansol.
- D) Institute of Pain Management (IPM), attached with ESI Hospital, Sealdah.

#### **ESI MPDS also runs the following 2 year Para-Medical Courses under the authority of State Medical Faculty of West Bengal:**

- A) Diploma in Medical Laboratory Technology (DMLT) at ESI Hospitals of Manicktala, Asansol, Sealdah.
- B) Diploma in Radiography Diagnosis (DRD-Tech) at ESI Hospitals of Asansol, Budgebudge and Serampore.
- C) Diploma in Optometry & Ocular Techniques (DOptom) at ESI Hospital Kamarhati.
- D) Diploma in Critical Care Technology (DCCT) at ESI Hospital Manicktala.
- E) Diploma in Dialysis Technician (Dialysis Tech) at ESI Hospital Manicktala.

## Nursing Training Institutes under ESI (MB) Scheme, WB

1. **NURSES' TRAINING CENTRE(NTC)** under ESI HOSPITAL,MANICKTALA
2. **NURSING TRAINING SCHOOL (NTS)** under ESI HOSPITAL,SEALDAH
3. **B.Sc COLLEGE OF NURSING** under ESI HOSPITAL, ASANSOL

**Of these, NTC Manicktala & NTS Sealdah offers 3 years GNM training course.**

**ESI Hospital, Manicktala** is a 500 bedded Hospital. It is centrally located in the heart of the capital city. It is quite aptly considered as a pioneer in the health care delivery system in the State. ESI Hospital, Manicktala is a Multidisciplinary Super Specialty Hospital with diverse activities. The in-house ICCU, Blood Bank, Dialysis Unit, ICTC, Pathology Department etc have lived upto the expectations of numerous IPs and is considered one of the best in the entire State of West Bengal. The **Nurses' Training Centre (NTC)** under this Hospital is famous for its academic performances and excellent training facilities. NTC was established in the year of 1985. It is also a Post Graduate Medical Institution now.

**ESI Hospital,Sealdah** is 250 bedded Hospital having a similar status as that of ESI Hospital, Manicktala. The **Nursing Training School (NTS)** attached to this hospital is running the GNM Course since its inception in September 2010.

### COURSE OFFERED& DURATION:

**General Nursing and Midwifery (GNM) : 3 years including 6 months 'Internship' period.**

### INTAKE PER ANNUM:

**90(Ninety) students per year**

The breakup is as follows:

Name of the Institution	Total Seats
Nurses Training Centre, ESI Hospital, Manicktala	50
Nurses Training School, ESI Hospital, Sealdah	40

Reservations of seats are maintained according to Government Rules & Regulations.

Also, there is separate provision of reservations for

**'Dependent Daughter of Insured Persons '**

2 students in each of the two Training Institutions.

**Fees Structure:**

<b>Fees Details</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>
Library and Development fees	2000/- (ONE TIME)	NIL	NIL
Establishment Charges (including Seat Rent, Water and Electricity)	500/- per month	500/- per month	500/- per month

- **Food Expenses:**

Wholesome nutritious diet is supplied by the 'Diet Contractors' of the attached ESI Hospitals. The food charges will be decided by the management of the Training Centre and have to be borne by the students themselves.

- **Expenses for Books and other stationery materials:**

Students will also have to bear the expenditure required for the purchase of books and related stationery materials and other personal properties.

- **Transport Expenses:**

Fares and other expenditures to visit different clinical fields as per requirement of the syllabus are to be borne by the students. Sometimes buses are hired for group movements and the expenses are borne on a shared basis by the students.

## Course of Instruction

### FIRST YEAR:

Subjects	Theory (hours)	Practical (hours)
<b>Bio Sciences</b> <ul style="list-style-type: none"> <li>Anatomy &amp; Physiology</li> <li>Microbiology</li> </ul>	120 (Total) 90 30	X
<b>Behavioral Sciences</b> <ul style="list-style-type: none"> <li>Psychology</li> <li>Sociology</li> </ul>	60 (Total) 40 20	X
<b>Nursing Foundations</b> <ul style="list-style-type: none"> <li>Fundamentals of Nursing</li> <li>First Aid</li> </ul>	210 (Total) 190 20	Lab: 200 Hrs Clinic: 680 Hrs (22 weeks)
<b>Community Health Nursing</b> <ul style="list-style-type: none"> <li>CHN-I</li> <li>Environmental Hygiene</li> <li>Health Education &amp; Communication Skills</li> <li>Nutrition</li> </ul>	180 (Total) 80 30 40 30	320 Hrs (8 weeks)

Subjects	Theory (hours)	Practical (hours)
• English	30	X
• Computer Education	15	15
• Co-curricular activities	10	X
<b>TOTAL</b>	<b>625</b>	<b>1215</b>

### SECOND YEAR:

Subjects	Theory (hours)	Practical (hours)
• Medical Surgical Nursing - I	120	800 (20 wks)
• Medical Surgical Nursing - II	120	
• Mental Health Nursing	70	320 (8 Wks)
• Child Health Nursing	70	320 (8 Wks)
• Co-curricular activities	20	-
<b>TOTAL</b>	<b>400</b>	<b>1440</b>

### **THIRD YEAR PART- I:**

<b>Subjects</b>	<b>Theory (hours)</b>	<b>Practical (hours)</b>
Midwifery & Gyanaecological Nursing	140	560 (14 wks)
Community Health Nursing - II	90	160 (4 wks)
Co-curricular	10	-
<b>TOTAL</b>	<b>240 hours</b>	<b>720 hours</b>

### **THIRD YEAR PART- II:(Integrated supervised Internship)**

<b>Theory Subjects</b>	<b>Theory (hours)</b>
Nursing Education	20
Introduction to Research and statistics	30
Professional Trends & Adjustments	30
Nursing Administration & ward Management	40
<b>TOTAL</b>	<b>120</b>

<b>Clinical Areas</b>	<b>Clinical Hours / weeks</b>
Medical Surgical Nursing	288 (6 wks)
Community Health Nursing	288 (6 wks)
Child Health Nursing	96 (2 wks)
Midwifery & Gyanaecological Nursing	384 (8 wks)
Mental Health Nursing	96 (2 wks)
<b>TOTAL</b>	<b>1152</b>

## SCHEME OF EXAMINATION

### FIRST YEAR:

	Subjects	Total Marks	Internal assessment	Council/Board Examination	Duration of Examination (Hrs.)
I	Bio-Science <ul style="list-style-type: none"> <li>Anatomy &amp; Physiology</li> <li>Microbiology</li> </ul>	100	25	75	3
II	Behavioral Sciences <ul style="list-style-type: none"> <li>Psychology</li> <li>Sociology</li> </ul>	100	25	75	3
III.	Foundation of Nursing <ul style="list-style-type: none"> <li>Fundamentals of Nursing</li> <li>First aid</li> </ul>	100	25	75	
IV	Community Health Nursing <ul style="list-style-type: none"> <li>CHN-1</li> <li>Environmental Hygiene</li> <li>HE &amp; Communication Skills</li> <li>Nutrition</li> </ul>	100	25	75	3
<b>Practical I: Fundamentals of Nursing</b>		100	50	50	X

### SECOND YEAR:

Paper	Subjects	Total Marks	Internal assessment	Council/Board Examination	Duration of Examination (Hrs.)
I	Medical Surgical Nursing -I	100	25	75	3
II	Medical Surgical Nursing -II	100	25	75	3
III	Mental Health Nursing	100	25	75	3
IV	Child Health Nursing	100	25	75	3
<b>Practical I : Medical Surgical Nursing</b>		100	50	50	X
<b>Practical II : Child Health Nursing</b>		100	50	50	X
<b>Practical III : Mental Health Nursing</b>		100	50	50	X

**THIRD YEAR (Part 1):**

Paper	Subjects	Total Marks	Internal assessment	Council/Board Examination	Duration of Examination (Hrs.)
I	Midwifery & Gynecological Nursing	100	25	75	3
II	Community Nursing -II	100	25	75	3
Practical I: Midwifery		100	50	50	
Practical II:Community Health Nursing		100	50	50	

**THIRD YEAR Part – II**

Paper	Subjects	Total Marks	Term assessment	School Exam	Duration of Examination (Hrs.)
I	Nursing Education and Introduction to Research and Statistics	100	50	50	3
II	Professional Trends & Adjustment, Nursing Administration and Ward Management	100	50	50	3



**ADMISSION TO THE 'GENERAL NURSING AND MIDWIFERY (G.N.M) COURSE' FOR THE**  
**SESSION NOVEMBER 2020 TO SEPTEMBER 2023**

Applications are invited for three years General Nursing and Midwifery (GNM) training Course including six months internship in the Nursing Training Institutes under ESI (MB) Scheme of the session 2020 to 2023 under E.S.I. (M.B) Scheme, West Bengal.

**Total no. of seats:** 90(ninety)

**Reservation of seats**

- Schedule caste candidate: 22%
  - Schedule Tribe candidates: 6%
  - Other Backward classes Category-A candidates : 10%
  - Other Backward classes Category-B candidates : 7%
  - PWD candidates (**person with disabilities**): 3 %. As per INC norms, disability reservation to be considered with a disability locomotor to the tune of 40% to 50% of the lower extremity and eligibility criteria with regards to age and qualification will be same as prescribed for each nursing programme.
- Also, there is separate provision of reservations for '**Dependent Daughter of Insured Persons (IP)**': 2 (two) seats in each of the two Training Institutions (Total–four seats)

**CRITERIA FOR SELECTION:**

1. **Age:** - Between 17(seventeen) to 27(twenty-seven) years as on 1<sup>st</sup> January, year of Admission.
2. **Sex:** Female candidate only
3. The candidate must be a **Citizen of India** and a **permanent resident of the West Bengal** uninterruptedly for at least **five** years preceding the date of **submission** of the application.
4. Candidate must be able to read, write and speak in Bengali.
5. **Minimum educational qualification:** The candidate must have **passed** Higher Secondary examination (10+2) from West Bengal Council of Higher Secondary Education or passed **equivalent** examination from any recognized Council or Board with 40% qualifying marks in English.

6. Selection will be made strictly on the basis of total marks obtained in one language (best among language papers) in addition to best of three marks among **selected subjects** as mentioned below. A minimum 40% marks in English language paper is mandatory.

**Percentage will be calculated on total of four subjects**

- ✓ **For PCB combination applicant:** 20(twenty) marks will be added with P.C.B (physics, chemistry and biology) Subjects. *(candidates must pass both in theory & practical separately)*

Total marks (four subjects) = Marks of PCB + best marks in Language paper +20 (Twenty)

- ✓ **Other than PCB combination applicant:**

Total marks (four subjects) = Marks of best of three + best marks in Language paper

- Marks in **Vocational Stream** and Candidates who have passed from **Open Schools** will **not be considered**.

**Selected subjects are**

-Mathematics	- History	- Accountancy
-Physics	- Geography	- Business Studies
-Chemistry	- Sociology	- Commercial law and preliminaries of auditing.
-Biology/biological science	- Economics	- Costing and taxation
-Computer-Science	- Political Science	
-Computer-Application	- Philosophy	
-Statistics	- Nutrition	
-Psychology	- Education	
	- sociology	

7. Applications are to be made as per prescribed format published in the website ([www.esiwb.gov.in](http://www.esiwb.gov.in)) or Application Form will be available from the office of NTC, ESI Hospital Manicktala Kolkata-54. All the columns should be filled up properly. **No application will be entertained if necessary documents are not furnished or not completed as per pro-forma.**

8. Application must be accompanied by original or attested photocopies of the following documents. If any of the document is not submitted with the filled up Application Form, that application will be rejected (this will be followed strictly)

- a) Mark sheet of H.S or equivalent examination(two photocopies)

**b)** Age proof certificate (madhyamik admit card/ certificate)

**c)** **Original copy** of residential certificate, Issued only by:

The Mayor / Councilor of a Municipal Corporation / Chairman of Municipality / The Local M.L.A. / The M.P. of election area of the candidate / The Sabhapati of Panchayat Samity / The Sabhadhipati of Zilla Parishad/ The Block Development Officer of the locality/ Panchayat Pradhan mentioning that the candidate has been residing there permanently or for the period of last five(5) years till date

**d)** A candidate claiming to be S.C., S.T., O.B.C., must have a certificate issued by a competent authority as specified below before the closing date of submission of Application Form in support of her claim.

- **In the district, the Sub-Divisional Officer of the Sub-Division concerned and**
- **In Kolkata, the District Welfare Officer, Kolkata/Ex-Officio Jt. Director or Deputy Director, Backward Classes Welfare Department.**

**e)** For Person with Disabilities (PWD): certificate issued by: A Medical Board constituted at Government Medical College Hospital in Kolkata, District Hospital and Sub-Divisional Hospitals.

**f)** For the daughter of Insured Person (**I.P**):-Valid Latest Entitlement Certificate with IP no.

**g)** One passport size recent colour photograph [self signed in front side].

**h)** Original Demand Draft of Rs. three hundred fifty(350/-) in favour of “ESI MANPOWER DEVELOPMENT SOCIETY” payable at Kolkata.

9. Sealed envelope containing the properly filled-in Application Form with all the necessary documents should be submitted by **Registered Post** or **Speed Post** or by **Hand** in Drop Box in the office of **NTC, ESI Hospital, Manicktala, Kolkata -54.** The application form will be received during office hours from Monday to Friday (10 am to 4 pm) and Saturday (10 am to 1 pm) except Sunday and Holiday.

**10. The last date for receiving the applications for the said course is **11<sup>th</sup> September 2020** till **4 P.M.****

**All filled up application forms along with all requisite documents and application fee in form of Demand Draft must reach the office of NURSES' TRAINING CENTRE ESI HOSPITAL, MANICKTALA , 93, BAGMARI ROAD KOLKATA – 700 054 by 4:00 pm of 11<sup>th</sup> September 2020. Any application form received after the said date and hour shall be summarily rejected.**

11. Selection is subject to verification of mark-sheet from Higher Secondary Council/ concerned authority.

12. A list of provisionally selected candidates will be displayed on the Notice Board of N.T.C., Manicktala and N.T.S., Sealdah around 3rd week of October, 2020 and in our website [www.esiwb.gov.in](http://www.esiwb.gov.in) Candidates will not be informed personally.

13. The provisionally **selected candidates** will undergo '**Medical Test**', the venue and dates for it will be declared on the Notice Board of N.T.C., Manicktala and N.T.S, Sealdah along with the merit list. **The candidates failing to appear on the specified date will not be reconsidered.**

14. **Applicants should note that GNM is a purely academic and technical course conducted by the ESI (MB) Scheme, WB and after completion of the GNM training course the ESI (MB) Scheme, WB or the Labour Department, Govt. of W.B. will not be bound, in any way, to offer employment to the successful candidates under any condition.**

15. For any indiscipline in conduct of the trainee during the training period the candidate may be dismissed from the Institution and her training will be discontinued. Decisions of the Authority are final and binding in this regard.

**No individual intimation will be given to the candidate about rejection.**

## **MEDICAL EXAMINATION FOR THE SELECTED CANDIDATES:**

If a candidate is selected, then she should appear at the Medical Examination with the **following original** testimonials and medical reports:

### 1. Documents to be brought for verification :-

- a) Mark sheet (Higher Secondary Examination or **equivalent** from any recognized Council or Board)
- b) Age proof (Admit Card or Certificate of Madhyamik Examination/Equivalent)
- c) Caste certificate - own (S.C, S.T category, -OBC-A & OBC-B)
- d) Residential certificate - original
- e) Valid IP card (for dependent daughter of IPs)
- f) Certificate of PWD

### 2. Medical Reports to be brought:-

- a) Chest X-Ray (P.A. View) with report
- b) Urine for RE/ ME (Sugar & Albumin).
- c) Blood for Hb%, TC, DC & ESR and Blood Group
- d) Eye testing for refractive error (with power) & colour vision – certificate from Ophthalmologist.
- e) Certificate for vaccination against Hepatitis –‘B’ (if taken). However, we immunize those who are non-vaccinated against Hepatitis –‘B’ routinely.

### 3. Date of Medical Examination:-

Will be declared on the Notice Board of N.T.C., Manicktala and N.T.S, Sealdah

### 4. Venue of Medical Examination:-

- a) NTC, Manicktala :- For selected candidates of Manicktala
- b) NTS, Sealdah:- For selected candidates of Sealdah

## ❖ **DATE OF ADMISSION**

**On 09/11/2020 from 11A.M. to 4 P.M.**

- a. Candidates are requested to bring **eight (8) copies** of passport size colour photos, original documents of the entire testimonials on the day of admission.

**b. Candidature will be not be entertained, if absent on the scheduled date of admission in the particular Training Institute.**

**c. If vacancy is available, then it will be filled up from 'waiting list' of candidates within 30<sup>th</sup> November 2020 from 11 A.M. to 4 P.M.**

Waiting listed candidates if vacancies present are requested to come to the particular Institute with all original testimonials on the said date and time (to be announced later).

**FORM FOR 'MEDICAL EXAMINATION' OF THE SELECTED CANDIDATES AT E.S.I. HOSPITAL FOR  
ADMISSION TO THE GNM COURSE**

Photo to be  
attested by  
medical  
officer

1. Name of the candidate (in block letter):
2. Father's /guardian's name :
3. Date of birth:
4. Permanent and present Address:
5. History of illness:
  - a. Past and present
  - b. Family history
6. Physical examination
  - a. Height :
  - b. Weight :
  - c. Posture & Gait:
  - d. Deformity:
  - e. Condition of the skin & mucous membrane:
  - f. Teeth &gum:
  - g. Mental alertness:
  - h. Pulse/respiration :
  - i. Blood pressure :
7. Heart:
8. Lungs (to be supported by X-ray Chest Report):
9. Eye (to be supported by Report) : Visual Acuity: RE:-

LE:-

Colour Vision:

9. Ear (Hearing):-
10. Abdomen (Liver & Spleen):-
11. Menstrual History:-
12. Blood group & TC,DC,ESR & Hb% (to be supported by Laboratory Report) :
13. Urine report (to be supported by Laboratory Report):
14. Immunization status (as per immunization card):
15. Hepatitis 'B' vaccination(to be supported by relevant document):

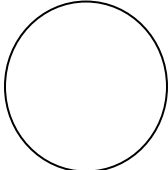
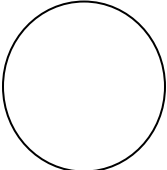
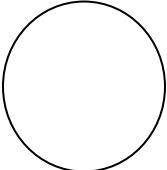
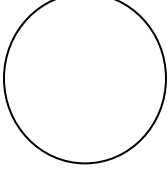
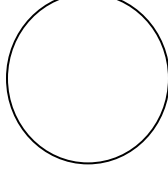
"I hereby certify that I have examined Smt. \_\_\_\_\_ a candidate for GNM training course and I couldn't discover that Smt \_\_\_\_\_ has any disease (communicable or otherwise), constitutional weakness or bodily infirmity, except \_\_\_\_\_. I do not consider this a disqualification for the said training. According to the statement of smt. \_\_\_\_\_, she is \_\_\_\_\_ year old and by appearance she is about \_\_\_\_\_ year old.

The candidate is

☐ i. Fit :-

☐ ) unfit on account of:-

FINGER PRINT OF CANDIDATE:-

				
Thumb finger	Index finger	Middle finger	Four finger	Little finger

\_\_\_\_\_  
Full signature of the candidate with date

\_\_\_\_\_  
Full signature of the nursing personal in medical board

\_\_\_\_\_  
Signature of Medical Officer& regn no  
Seal

\_\_\_\_\_  
Signature of Medical Officer&regn no  
seal



**SELECTED AND MEDICALLY FIT CANDIDATES WHO WILL TAKE ADMISSION**  
**MUST BRING THE FOLLOWING ARTICLES FOR HOSTEL ADMISSION**

Sl No.	Name of the items	Number of items
1	Bed sheets	2
2	Bed Cover	1
3	Pillow Cover	2
4	Mosquito net	1
5	Blanket with cover	1
6	Bath Towel	1
7	Bucket & Mug	1
8	Tooth Brush & paste	1
9	Soap with case	1
10	Hair & Body Oil	1
11	Shampoo	1
12	Nail Cutter	1
13	Bed room slipper	1
14	Towel Clip	12
15	Hanger	6
16	Torch	1
17	Tiffin Career (4box)	1
18	Rice plate + Bowl + Spoon + Glass	1each
19	Plate / Saucer	1each
20	White handkerchief	1
21	Umbrella	1
22	Black Woolen Cardigan	1
23	Black Woolen Scarf	1
24	Small exercise books (6no.)	2
25	Long exercise book	6
26	Brown paper for cover	6
27	Sketch pen set	1
28	Fevistick	1
29	Stapler	1
30	Cello tape	1
31	Pencil box + Eraser + Sharpener	1
32	Small pocket note book	1
33	Red & Blue pen	1each
34	6 inch scale	1
35	Tape measure	1
36	Small scissors	1

**Other Important Things to Bring:**

Sl No.	Name of the items	Number of items
1	Big Trunk or Suitcase with lock and key	1
2	Lock and Key for room	1
3	Original certificates (admit card, H.S. mark sheet and certificate, Caste certificate)	All Relevant
4	Xerox copies of the certificates	6 copies each
5	Passport size coloured photograph	12 copies
6	Passport size coloured photograph of both parents	2 copies
7	Wrist watch (with minutes and seconds hand)	1
8	Colourful Sari + Blouse + Petticoat	2 each

**Uniform after admission:**

Sl No.	Name of the items	Number of items
1	White salwar suit with blue joipuri dopatta	2 sets
2	White gown + Cap + Sky blue belt	3 sets
3	Black hair net	2 such
4	Black hair clip	1 dozen
5	White hair clip	6 such
6	White mask	1 such
7	Stockings (up to mid thigh)	3 pairs
8	Black shoe	1 pair

## RULES AND REGULATIONS

### (FOR THE STUDENTS WHO WILL TAKE ADMISSION IN THE INSTITUTE AND IN THE HOSTEL) :-

- ✓ Trainee students will have to reside in the hostel.
- ✓ The course period is of three (3) years including six (6) months of internship. Students may have to continue the internship in any E.S.I. Hospital in West Bengal under E.S.I.(M.B.) Scheme.
- ✓ The Students have to bear the expenses for her own food, uniform, study materials, exam fees and others as required by them.
- ✓ Transportation and other expenses for field visit and other curricular activities as per W.B.N.C. norms are to be borne by the students as and when necessary during the course.
- ✓ Students will have to maintain the necessary attendance in the class and in clinical field as prescribed in the syllabus of I.N.C. & W.B.N.C. Beyond this, steps will be taken as per W.B.N.C. norms.
- ✓ The students will strictly follow the prescribed dress code of the institution (white gown for clinical field and white salwar-kurta for community field).
- ✓ Use of mobile phone is strictly prohibited in the class and clinical field. If any student is found guilty of the same, the mobile phone will be seized by the institution.
- ✓ The Students will strictly abide by the rules and regulations of the hostel otherwise disciplinary action will be taken against her. Schedule of out-pass will be decided by the authority of the institution.
- ✓ No student will be allowed to leave the hostel without prior permission of the Hostel authority. If violated, disciplinary action will be taken against her.
- ✓ Authority will not be responsible or answerable in any way if any student leaves the hostel without permission of the concerned authority and she will be expelled from the Hostel and her training terminated.
- ✓ A student may face expulsion from the training/ institution if she is involved in any illegal activities and mislead any fellow student.
- ✓ If any student is found to be involved in any type of ragging activities, stern action will be taken against her and she will be expelled from the course.
- ✓ The students are allowed to express their views **only** at the S.N.A meeting (**Student Nurses` Association** - a professional organization) chaired/attended by the faculty members and not through any other channel. The training of the student will be discontinued on violation of this norm.
- ✓ Strikes by students i.e. boycotting classes and clinical duties will be very sternly viewed with by the authority which may lead to dismissal of the student from the training.
- ✓ Students will not damage or destroy any property of the institute. If they do they have to pay penalty as decided by the authority.
- ✓ After completion of the course the Government of West Bengal will be under no obligation to offer employment to the successful candidate under any condition.

### Declaration of Candidate

I, Miss \_\_\_\_\_ daughter of Sri/Smt. \_\_\_\_\_  
declare that I have read and understood all the **rules and regulations** that are in vogue during the  
continuation of my training here at \_\_\_\_\_.

I shall be held responsible and be punished including my discontinuance of the training.

Further, I declare that I am UNMARRIED/MARRIED/WIDOW/DIVORCED.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF THE TRAINEE

### Declaration of Parent of Candidate

I, Sri/Smt. \_\_\_\_\_, do hereby declare that my daughter/ward  
\_\_\_\_\_ will abide by the above mentioned **Rules and Regulations**.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF THE GUARDIAN

## **PROFORMA OF THE APPLICATION**

Application for admission to the General Nursing and Midwifery (3 years) course for the session  
November, 2020 to October, 2023.

To  
The Principal  
Nurses' Training Centre  
E.S.I Hospital Manicktala  
93, Bagmari Road  
Kolkata-700054

Self signed in  
front recent  
colour passport  
size photograph

Respected Madam,

I would like to be admitted to the General Nursing and Midwifery for ensuing session November, 2020 to October 2023 in your Institution under ESI (MB) Scheme.

In this connection the requisite particulars and documents are given below.

1.	Name of Applicant (in block letters)	:
2	Father's Name	:
3	Mother's Name	:
4	Guardian's Name	:
5	Permanent Address	:
6	Present Address	:
7	Nationality	:
8	If Dependent Daughter of Insured Person (IP) under E.S.I. then latest entitlement certificate of IP & IP card (signed by card-holder)	:
9	Date of Birth(enclose age proof)	:
10	Mention category UR/RESERVED [If candidate belongs to any reserved category please provide details & supporting document]	:
11	Original copy of Residential Certificate attached with the application	:
12	Academic Qualifications	:

13. Details of Higher Secondary (10+2) / Equivalent Examination (enclose photocopy)

Name and address of the School	Name of the Board /Council	Roll no (mentioned in the admit card)	Year of passing	Total Marks obtained in best four subject as mentioned	Percentage of marks of in best four subject as mentioned
a	b	c	d	e	f

14. Marital status:

I do agree and accept that after successfully completing the G.N.M. training course, Govt. of West Bengal will not be bound to provide employment to me under any condition and I will not claim the same.

I hereby agree that the above statements are true to the best of my knowledge.

Date:

Place:

Yours faithfully,

\_\_\_\_\_

(Signature in full of the Candidate)

**Contact number:** \_\_\_\_\_

Email ID:

## **PROFORMA OF RESIDENTIAL CERTIFICATE**

I hereby certify that Ms. \_\_\_\_\_  
Daughter of Sri/Late \_\_\_\_\_  
is known to me personally for \_\_\_\_\_ years.

She is a citizen of India.

She is residing in West Bengal continuously for last five years preceding the date of application.

Her present address is:

Date: \_\_\_\_\_  
\_\_\_\_\_ (Signature of the authority with official seal)

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The **Residential Certificate** can be issued only by

- The Mayor / Councilor of a Municipal Corporation
- Chairman of Municipality
- The Local M.L.A.
- The M.P. of election area of the candidate
- The Sabhapati of Panchayat Samity
- The Sabhadhipati of Zilla Parishad
- The Block Development Officer of the locality
- Panchayat pradhan

