東區華人浸信會2021 - 2022年度年會會議記錄
MINUTES FOR THE ANNUAL GENERAL MEETING FOR 2021 – 2022 OF PAKURANGA CHINESE BAPTIST CHURCH

開會日期: 29-05-2022 崇拜後 時間: 下午12:10 – 1:30
Date: 29-05-2022 after Sunday service Time: 12:00PM – 1:30PM

地點：教會禮堂 主席： 歐陽偉邦執事 書記： 林曉薇
Venue: Church main hall Chairperson:Deacon Vincent Au Yeung Secretary: Mona Lam

出席人數: 66人

Total Number Present: 66 people

1.	**開會祈禱** - 歐陽偉邦執事 **Opening Prayers** - Deacon Vincent Au Yeung
2.	**教牧 / 主席分享** **Pastor/Chairperson sharing** 在 2022 年 4 月 24 日在季會中通過商討事項4.9 後（通過執事會根據通過的"牧者薪酬機制"處理牧師工資的調整，生效日期為 2022 年 1 月 1 日），所有當期的執事會成員（*鄧錦材牧師、林愛珊、甘鴻泰、葉詩廷、高施樂和歐陽偉邦）都根據新西蘭浸信會的註冊狀況、經驗和表現評估了所有東浸聘用的牧師是否適合現有牧師的工資到新的工資表。（參附件1 和 2） After passing the agenda items 4.9 in QMM dated 24/4/2022 (to approve Deacons Board to handle the adjustment of the Pastors' salary based on the approved "Pastoral Salary Range & Scale" with effective date from 1/1/2022), all DB members of the current term (*Ps Albert Tang, Cindy Lam, Anthony Kam, Peter Ip, Isaac Ko and Vincent Au Yeung) have assessed all the PCBC employed pastors based on NZ Baptist Union registration status, experience and performance for fitting in the existing pastors' salary to the new salary scale. (Appendix 1 and 2)
3.	**各部報告事項** - 請參閱年刊 Report of each Department - Please refer to Annual Report
4.	**商討事項** **Discussion items**

4.1 接納本次會議的議程
To accept the agenda for this meeting

議決： Resolution:	贊成： 59人 Consent: 59	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

4.2 通過按立張威廉傳道為牧師
To approve the ordination of Pastor William

議決： Resolution:	贊成： 59人 Consent: 59	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

4.3 通過聘請 Alan Lau 為 2022-2023 年度的核數師
To approve the service of auditor, Alan Lau, for 2022-2023 term

議決： Resolution:	贊成： 61人 Consent: 61	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

4.4 通過教會截至 2022年3月31日年度未經審核財務報告(參附件 3)
To approve the unaudited financial statements of the Church for the year ended 31 March 2021 (Appendix 3)

議決： Resolution:	贊成： 56人 Consent: 56	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

4.5 追認 2021-2022 年度教會的保險費 $8,868 (預算案為 $7,000) (參附件 4)
To confirm church insurance premium for 2021-2022 of $8,868 (budgeted at $7,000). (See Appendix 4)

議決： Resolution:	贊成： 57人 Consent: 57	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

議決： Resolution:	贊成： 61人 Consent: 61	不贊成： 0人 Objection: 0	決議通過 Resolution Passed

4.6 追認 2021-2022 年度向奧克蘭市議會支付的輔導中心租金費用為 $9,576 (預算案為 $8,000)。(注：該等租金費用均已向我們的租客輔導中心收回。) (參附件 4)
To confirm the rent expenses of Counselling Centre paid to Auckland Council for 2021-2022 of $9,576 (budgeted at $8,000) (Note: all such rent expenses have been reimbursed by our tenant - Counselling Centre.) (See Appendix 4)

4.7 代理書記的提名和選舉 (註：根據會章覆核委員會指引，成功當選的候選人將成為會章覆核委員會的新召集人) Nomination and election of Acting secretary (Note: According to the Church Constitution Review Committee "CCRC" ("CCRC") Guideline, the successful elected candidate will be the new convenor for CCRC)
(See Appendix 5)

備註:
- 點票小組: 鄧錦材牧師, 葉詩廷執事, 高少基, 黃志華, 麥智勇

Note:
- Counting vote team: Ps. Albert Tang, Deacon Peter Ip, Ben Ko, Victor Wong, Alex Mak

5. 臨時動議〔需出席人數三份之二或以上同意，方可接納討論〕
Temporary Motions (subject to the consent of 66% or above of members present)

6. 書記宣讀本次會議紀錄
Secretary announces the resolutions passed in this meeting

7. 下次開會日期：2022年5月第三個主日崇拜後
Date of next meeting : On the date after the third Sunday Service in May of 2022

8. 閉會祈禱 - 鄧錦材牧師
Closing prayers - Pastor Albert Tang

主席簽署：
Signature of Chairperson:

書記簽署：
Signature of Secretary:

歐陽偉邦執事
Deacon Vincent Au Yeung
日期：
Date :

林曉薇
Mona Lam
日期：
Date

附件 (Appendices)

1. 現任牧師新工資表下的工資
   Current Pastors salary under new salary scale

2. 牧者薪酬機制
   Pastoral Salary Range & Scale

3. 教會截至2022年3月31日年度未經審核財政報告
   The unaudited financial statements of the Church for the year ended 31st March, 2022

4. 2021-2022 年度常費實際收支與預算 及 特定用途基金實際支出與預算
   Operational Actual Expenses against Budget AND Special Purpose Funds Actual Against Budget 2021-2022

5. 代理書記選舉
   Acting Secretary Election

附件 1 Appendix 1
現任牧師新工資表下的工資
Current Pastors salary under new salary scale

牧師	浸信會的註冊狀態	級別	職位類別	新薪級表下的年薪及備註
鄧錦材牧師	已註冊	5	主任牧師	每年$85,684 （10年以上經驗及推薦）
卞國興牧師	沒有註冊	5	助理牧師	每年$ 67,192 （10年以上經驗和推薦），因為他每週兼職20小時，所以實際新工資為$67,192 x 20 / 40 = $33,596
黎少安牧師	沒有註冊	5	助理牧師	每年 $67,192 （10年以上經驗和推薦），由於他每週兼職12小時，所以實際新工資為$67,192 x 12 / 40 = $20,157.60
張威廉傳道	已註冊	1	助理牧師	每年$ 64,807 （2年經驗和推薦），因為他每週兼職20小時，所以實際的新工資將是$ 64,807 x 20 / 40 = $ 32,403.50

*鄧錦材牧師沒有參與執事會評估他工資的過程，以避免利益衝突。

Pastor	BU registered	Point	Position Category	Annual Salary under new Salary Scale and remarks
Albert Tang	Yes	5	Senior Pastor	$85,684 p.a. (experience more than 10 years and recommendation given)
James Bin	No	5	Assistant Pastor	$67,192 p.a. (experience more than 10 years and recommendation given), as he is working part-time 20 hours per week, so the actual new salary will be

				$67,192 x 20 / 40 = $33,596
Andrew Lai	No	5	Assistant Pastor	67,192 p.a. (experience more than 10 years and recommendation given), as he is working part-time 12 hours per week, so the actual new salary will be $67,192 x 12 / 40 = $20,157.60
William HC	Yes	1	Assistant Pastor	$64,807 p.a. (experience 2 years and recommendation given), as he is working part-time 20 hours per week, so the actual new salary will be $64,807 x 20 / 40 = $32,403.50

*Ps Albert Tang was absent when DB assessed his salary points to avoid conflict of interest.

附件 2 Appendix 2

2022 年 4 月 24 日在季會中通過的牧者薪酬機制
Approved Pastoral Salary Range & Scale in April Quarterly Members Meeting 2022

Pastor Category	Note 1 a Baptist Ch Recommend Cash stipend	Note 2 b=a x 100% c=a x 115% PCBC Suggested Range Minimum	Maximum	(salary range split into 5 increments) Increment Amount	d PCBC Other Allowances	b + d Total Annual Remuneration Minimum	c + d Total Annual Remuneration Maximum
Senior Pastor (Registered) 主任牧師 (註冊)	58,960	58,960	67,804	1,769	Note 3 17,880	76,840	85,684
Senior Pastor (Non-registered) 主任牧師 (非註冊)	53,064	53,064	61,024	1,592	17,880	70,944	78,904
Assistant Pastor (Registered) 牧師 (註冊)	45,560	45,560	52,394	1,367	17,880	63,440	70,274
Assistant Pastor (Non-registered) 牧師 (非註冊)	42,880	42,880	49,312	1,286	17,880	60,760	67,192

Pastor Category	Suggested Minimum (Point 0)	Suggested (Point 1)	Suggested (Point 2)	Suggested (Point 3)	Suggested (Point 4)	Suggested Maximum (Point 5)	
Senior Pastor (Registered) 主任牧師 (註冊)	76,840	78,609	80,378	82,147	83,916	85,684	
Senior Pastor (Non-registered) 主任牧師 (非註冊)	70,944	72,536	74,128	75,720	77,312	78,904	
Assistant Pastor (Registered) 牧師 (註冊)	63,440	64,807	66,174	67,541	68,908	70,274	
Assistant Pastor (Non-registered) 牧師 (非註冊)	60,760	62,046	63,332	64,618	65,904	67,192	

Explanation of Category	
Senior Pastor	A Person with other pastoral staff reporting to/through him/her.
Assistant Pastor	Lesser responsibility and probably narrower focused
Registered	Person is participating in the Baptist Union Minister's Registration arrangement

Note 1: All annual salary figures are for full time (i.e. 40 hours per week), and the salary will be calculated on pro-rata basis for part-time staff.

Note 2: the suggested annual salary range is 100% to 115% of existing Baptist Recommend annual salary.

Note 3: Allowance included housing $16,380 + Telephone $500 + Petrol $1,000 = $17,880
Allowance figures are for full time (i.e. 40 hours per week) per annum, and the allowance will be calculated on pro-rata basis for part-time staff.

附件 3 Appendix 3

教會截至2022年3月31日年度未經審核財政報告
The unaudited financial statements of the Church for the year ended 31st March, 2022

PAKURANGA CHINESE BAPTIST CHURCH

PERFORMANCE REPORT

FOR THE YEAR ENDED 31 MARCH 2022

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PAKURANGA CHINESE BAPTIST CHURCH
ENTITY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2022

Legal Name of Entity:	Pakuranga Chinese Baptist Church
Type of Entity and Legal Basis:	Pakuranga Chinese Baptist Church is an incorporated Society registered under the Incorporated Societies Act 1908.
Registration Number:	CC21721

Entity's Purpose or Mission:
Mission Statement
In Christ - building vibrant, multi-lingual congregations, blessing local communities and beyond.

Vision Statement
Make disciples of all nations for Jesus.

Entity Structure:
Pakuranga Chinese Baptist Church ("the Church") is a religious organization in the preaching and promotion of Christianity.

Main Sources of the Entity's Cash and Resources:
Pakuranga Chinese Baptist Church's primary source of funding is through receipt of offering from congregation members.

Main Methods Used by the Entity to Raise Funds:
Pakuranga Chinese Baptist Church's main method to raise funds is through the receipt of offerings from congregation members.

Entity's Reliance on Volunteers and Donated Goods or Services:
Pakuranga Chinese Baptist Church relies on the gifts of Christians and members' time to serve God and people in a way of worship to God, caring for people, teaching the bible, promotion of Christianity; and also providing administration and accounting role.

Contact details

Physical Address:	209 Ti Rakau Drive, Pakuranga, Auckland 2010
Postal Address:	P.O. Box 51-844 Pakuranga, Auckland 2140
Phone/Fax:	(09) 577-2086
Email/Website:	http://pcbc.org.nz
	https://www.facebook.com/pcbchurch/

PAKURANGA CHINESE BAPTIST CHURCH
STATEMENT OF SERVICE PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2022

Description of the Entity's Outcomes:
To provide and to promote Christianity and social support to the Chinese and English speaking people in the Eastern suburbs and wider Auckland.

Description and Quantification of the Entity's Outputs:

	This Year	Last Year
Provide weekly meetings for worship on Saturdays and Sundays	312 people	363 people
Provide weekly teaching on Bible Studies	11 people	18 people
Provide support groups for various ages with different needs in the church	150 people	165 people
Provide Christian courses and trainings during the year	37 people	75 people
Provide monthly meeting serving elderly folks in the community	30 people	40 people
Provide various classes open for the community	17 people	28 people

PAKURANGA CHINESE BAPTIST CHURCH
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2022

	This Year	Last Year
OPERATIONAL INCOME		
General Offerings - Sunday Service	203,639	249,686
General Offerings - Saturday Service	95,619	92,628
General Offerings - English Service	101,979	83,003
Special Offerings	-	2,288
Rent - Counselling Centre	9,517	8,108
Activities Income	-	2,087
Dividend Received	303	280
Interest Received	14,354	20,844
TOTAL OPERATIONAL INCOME	**425,411**	**458,924**
OPERATIONAL EXPENDITURE		
Administrative & Operating Expenses		
ACC Levies	446	382
Building Warrants	1,569	1,086
Cleaning & Waste Disposal	11,418	10,122
Electricity	2,946	3,028
General Expenses	1,812	983
Postage, Printing & Stationery	2,920	3,356
Rates	783	(630)
Telecommunication	1,976	1,991
Wages & Salaries	192,431	178,545
Staff Subsidy	447	912
Total Administrative & Operating Expenses	216,748	199,775
Financial Expenses		
Bank Fees	1	40
Insurance	8,868	6,040
Depreciation	15,269	16,274
Total Financial Expenses	24,138	22,354
Community Expenses		
Rent Expense - Counselling Centre	9,576	8,475
Total Community Expenses	9,576	8,475
Special Donation		
PBC Mandarin Fellowship Offering	5,000	5,000
Baptist Union Contribution	7,500	7,500
Total Special Donation Expenses	12,500	12,500
Education Department		
Teaching Activities Expenses	1,983	2,266
Total Education Department Expenses	1,983	2,266

PAKURANGA CHINESE BAPTIST CHURCH
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2022

	This Year	Last Year
Evangelism Department		
Evangelism Activities Expenses	2,009	1,602
Total Evangelism Department Expenses	2,009	1,602
General Maintenance Department		
General Maintenance Activities Expenses	4,795	4,367
Total General Maintenance Department Expenses	4,795	4,367
Caring Department		
Caring Activities Expenses	3,603	4,876
Total Caring Department Expenses	3,603	4,876
Worship Department		
Licences and copyright	1,576	1,351
Speakers' Fees	2,160	2,520
Activities Expenses	6,074	6,784
Total Worship Department Expenses	9,810	10,655
TOTAL OPERATIONAL EXPENDITURE	**285,162**	**266,870**
NET OPERATIONAL SURPLUS / (DEFICIT)	***140,249***	***192,054***
FUND INCOME		
Church Building Development Fund	11,630	581
Mission Fund	14,100	7,569
Caring Fund	9,345	10,349
Theological Training Fund	16,210	2,713
Youth Ministry Fund	22,700	16,636
Community Ministry Fund	3,164	9,153
TOTAL FUND INCOME	**77,149**	**47,001**
FUND EXPENDITURE		
Mission Fund Expenses	18,500	12,250
Caring Fund Expenses	3,000	-
Theological Training Fund Expenses	6,637	5,600
Youth Ministry Fund Expenses	10,197	1,174
Community Ministry Fund Expenses	2,417	3,263
TOTAL FUND EXPENDITURE	**40,751**	**22,287**
NET FUND SURPLUS / (DEFICIT)	***36,398***	***24,714***
TOTAL SURPLUS / (DEFICIT)	***176,647***	***216,768***

PAKURANGA CHINESE BAPTIST CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2022

	This Year	Last Year
ASSETS		
NON CURRENT ASSETS		
Fixed Assets	576,549	590,284
TOTAL NON CURRENT ASSETS	**576,549**	**590,284**
CURRENT ASSETS		
Petty Cash	500	500
ASB Bank 00 A/c	77,225	277,329
ASB Bank 52 A/c	1,053	1,053
ASB Bank 53 A/c	1,212	1,211
ASB Term Deposits	1,546,444	1,178,574
Accrued Interest	4,020	2,133
Account Receivable	-	1,779
GST Refundable	1,892	1,736
TOTAL CURRENT ASSETS	**1,632,346**	**1,464,315**
TOTAL ASSETS	**2,208,895**	**2,054,599**
LIABILITIES		
CURRENT LIABILITES		
Accounts Payable	7,430	29,781
TOTAL CURRENT LIABILITIES	**7,430**	**29,781**
TOTAL LIABILITIES	**7,430**	**29,781**
NET ASSETS	**2,201,465**	**2,024,818**
ACCUMULATED FUNDS		
General Accumulated Fund	1,767,459	1,627,210
Church Building Development Fund	137,768	126,138
Mission Fund	75,803	80,203
Caring Fund	96,132	89,787
Theological Training Fund	43,602	34,029
Youth Ministry Fund	67,091	54,588
Community Ministry Fund	13,610	12,863
TOTAL ACCUMULATED FUNDS	**2,201,465**	**2,024,818**

For and on behalf of Pakuranga Chinese Baptist Church

Albert Tang
Senior Pastor

Eling Wong
Treasurer

PAKURANGA CHINESE BAPTIST CHURCH
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	This Year	Last Year
Cash Flows from Operating Activities		
Cash was received from:		
Offering Receipts	478,386	474,606
Receipts from Rental	9,517	8,108
Interest, Dividend & Other Receipts	12,770	25,713
Total Cash Received	500,673	508,427
Cash was applied to:		
Payments to suppliers and employees	(318,716)	(250,565)
Offering Paid	(12,500)	(12,500)
Net GST	(156)	(319)
Total Cash Paid	(331,372)	(263,384)
Net Cash Flows from Operating Activities	169,301	245,043
Cash Flows from Investing and Financing Activities		
Cash was applied to:		
Payments to Purchase Equipment	(1,534)	(3,982)
Total Cash Paid	(1,534)	(3,982)
Net Cash Flows from Investing and Financing Activities	(1,534)	(3,982)
Net Increase / (Decrease) in Cash	167,767	241,061
Opening Cash	1,458,667	1,217,606
Closing Cash	1,626,434	1,458,667
This is represented by:		
Petty Cash	500	500
ASB Bank 00 A/c	77,225	277,329
ASB Bank 52 A/c	1,053	1,053
ASB Bank 53 A/c	1,212	1,211
ASB Term Deposits	1,546,444	1,178,574
	1,626,434	1,458,667

PAKURAGA CHINESE BAPTIST CHURCH
STATEMENT OF ACCOUNTING POLICIES
FOR THE YEAR ENDED 31 MARCH 2022

a) Reporting Entity
The financial statements presented are for Pakuranga Chinese Baptist Church (the Church).

b) Statutory Base
The financial statements of the Church have been prepared in accordance with the financial reporting standards set by the Chartered Accountants Australia and New Zealand, and the Incorporated Societies Act 1908. The Church has elected to apply PB SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than $2,000,000 for the last two annual reporting periods. The Performance Report is prepared under the assumption that the Church will continue to operate as a going concern in the foreseeable future.

c) Measurement Base
The measurement base adopted is historical cost.

d) Specific Accounting Policies
The following specific accounting policies, which materially affect the measurement of income and the financial position have been followed in the preparation of these financial statements.

i) Fixed Assets and Depreciation
Fixed assets are recorded at cost less accumulated depreciation. Depreciation is calculated using taxation rates. The principal depreciation rates are:

Building	2.2% diminishing value
Plant and Equipment	4 to 50% diminishing value
Other Assets	12% diminishing value

ii) Goods and Services Tax
The financial statements have been prepared using GST exclusive basis, where applicable.

iii) Income Tax
Income of the Church from within the circle of membership is exempt from Income Tax.

iv) Change in Accounting Policies
There have been no material changes in accounting policies (last year - nil).

e) Nature of Activities
The Church is a religious organization in the preaching and promotion of Christianity.

PAKURANGA CHINESE BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1 MOVEMENT OF THE ACCUMULATED FUNDS IN EQUITY

Accumulated Funds	31/03/2021 Balance	Current Year Income	Current Year Expenses	31/03/2022 Balance	*Net Movement*
General Accumulated Fund	1,627,210	425,411	285,162	1,767,459	*140,249*
Church Building Development Fund	126,138	11,630	-	137,768	*11,630*
Mission Fund	80,203	14,100	18,500	75,803	*(4,400)*
Caring Fund	89,787	9,345	3,000	96,132	*6,345*
Theological Training Fund	34,029	16,210	6,637	43,602	*9,573*
Youth Ministry Fund	54,588	22,700	10,197	67,091	*12,503*
Community Ministry Fund	12,863	3,164	2,417	13,610	*747*
Total Equity	**2,024,818**	**502,560**	**325,913**	**2,201,465**	***176,647***

2 PROPERTY, PLANT AND EQUIPMENT

This Year Asset Class	31/03/2021 Balance	Purchases	Depreciation	31/03/2022 Balance
Land & Building	550,725	-	8,816	541,909
Other Assets	3,968	-	476	3,492
Equipment	35,591	1,534	5,977	31,148
Total Assets	590,284	1,534	15,269	**576,549**

Last Year Asset Class	31/03/2020 Balance	Purchases	Depreciation	31/03/2021 Balance
Land & Building	559,739	-	9,014	550,725
Other Assets	4,509	-	541	3,968
Equipment	38,329	3,981	6,719	35,591
Total Assets	**602,577**	**3,981**	16,274	**590,284**

3 EVENTS AFTER THE REPORTING DATE

There were no events that have occurred after the reporting date that would have a material impact on the report. (Last year: Nil)

附件 4 Appendix 4

東區華人浸信會 Pakuranga Chinese Baptist Church

2021 至 2022 年度常費實際收支與預算 2021-2022 Operational Actual against Budget

項目 Items	2021-2022 實際金額 Actual	2021-2022 預算金額 Budget	2021-2022 變動金額 Variance
主日崇拜常費奉獻 General Offering - Sunday	203,639	241,000	(37,361)
週六崇拜奉獻 General Offering - Saturday	95,619	81,000	14,619
英語崇拜奉獻 General Offering - English	101,979	83,000	18,979
租金收入(輔導中心) Rent Received (Counselling Centre)	9,517	9,000	517
股息收入 Dividend Received	303	-	303
銀行利息 Interest Received	14,354	8,000	6,354
收入總計 Total Income	**425,411**	**422,000**	**3,411**
薪金 Staff Salary	192,431	199,000	6,569
意外保險費 ACC Levies	446	500	54
保險金 Insurance	8,868	7,000	(1,868)
電費 Electricity	2,946	4,200	1,254
差餉及水費 Rates & Water	783	6,300	5,517
電話費 Telephone	1,976	2,100	124
文具,影印,郵費 Stationery & Printing & Postage	2,920	5,000	2,080
辦公室設備 Office Equipment	1,534	2,000	466
清潔,建築物定期檢查 Cleaning & Building WOF	12,987	19,000	6,013
雜項費 General Expenses	2,260	3,000	740
華語團契 PBC Mandarin Fellowship	5,000	5,000	-
浸聯會奉獻 Baptist Union Offering	7,500	7,500	-
教育部 Education Department	1,983	8,300	6,317
傳道部 Evangelism Department	2,009	7,900	5,891
總務部 General Maintenance Department	4,795	32,400	27,605
關懷部 Caring Department	3,603	9,350	5,747
崇拜部 Worship Department	9,810	23,760	13,950
租金支出(輔導中心) Rent Expense (Counselling Centre)	9,576	8,000	(1,576)
支出總計 Total Expenses	**271,427**	**350,310**	**78,883**
預算常費盈餘 Surplus	**153,984**	**71,690**	

2021 至 2022 年度特定用途基金實際支出與預算
2021-2022 Special Purpose Funds Actual against Budget

項目 Items	2021-2022 實際金額 Actual	2021-2022 預算金額 Budget	2021-2022 變動金額 Variance
差傳事工基金支出 Mission Fund Expenses	18,500	35,500	17,000
關懷慈惠基金支出 Caring Fund Expenses (Note 1)	3,000	N/A	N/A
神學培才基金支出 Theological Training Fund Expenses	6,637	22,000	15,363
青少年事工基金支出 Youth Ministry Fund Expenses	10,197	12,300	2,103
社區事工基金支出 Community Ministry Fund Expenses	2,417	9,550	7,133
堂所發展基金支出 Church Building Development Fund Expenses	-	-	-

Note 1: No budget prepared by Caring Committee for the past years because of confidentiality. After suggested by Church leaders, the budget for 2022-2023 has been prepared by Caring Committee and it was approved in April QMM this year.

備註1：關懷慈惠委員會基於資料保密，以往不作預算提案，經領袖們商議後，關懷慈惠委員會同意及已編制2022-2023預算案，並在本年四月季會通過。

附件 5 Appendix 5

-今次選舉只會選出一名代理書記

-任期: 01/06/2022 – 31/03/2023

-「教會書記」的選舉細則 (參會章附則3)

- 必須為本會「活躍」會友已兩年，並恆常參與東浸崇拜***不少於兩年**。
- 參與本會任何事奉不少於兩年**
- 年齡不少於二十一歲。
- 被提名者必須中英文書寫流暢及懂基本電腦操作。

- Only one Acting secretary will be elected this election
- Term of office: 01/06/2022 – 31/03/2023

Election details of "Church Secretary" (See Supplementary 3 - 7.2.3.4 of the Church Constitution)

- Must be an Active Member for two (2) years, and regularly attends PCBC worship services *** for no less than two (2) years **.
- Having served in Church ministries for no less than two (2) years**.
- Age no less than twenty one (21).
- The nominee must be fluent in both Chinese and English and understands basic computer operations.

-提名時：

1. 合資格的會友被人提名，被提名人可選擇接受或不接受提名
2. 如接受，被提名人必須得到其他九名會友和議，才能成為候選人
3. 被提名人有1至2分鐘分享

During nomination：

1. Eligible members are nominated, and the nominee can choose to accept or not to accept the nomination
2. If accepted, the nominee must be negotiated by nine other members in order to become a candidate
3. Nominees have 1 to 2 minutes sharing time

投票規則：

- 每位會友向同一候選人只可以表達一次投票意願，「贊成」或「不贊成」或「棄權」，若在同一個候選人表達超過一個投票意願, 其結果被視為無效，
- 附有完整簽名的不贊成票,被視為有效選票,並包括計算在法定人數內，
- 候選人必需得到 "總會友人數 255 x 25% / 2" = 33 選票，才能成功當選
  - o 如果有多過一名候選人，得票最高的候選人當選
  - o 如果每名候選人有相同票數，不贊成票少的候選人當選
- 如果沒有得到該票數**，需擇日重選

Voting rules：

- Each member may only express their intention to vote once to the same candidate. "Agree" or "Disagree" or "Abstention". If more than one vote is expressed to the same candidate, the result is considered null and void.
- A Disagree ballot with a full signature is considered a valid ballot and is included in the quorum.
- Candidates must have "Total number of members 255 x 25% / 2 " = 33 votes to be successfully elected
  - o If there is more than one candidate, the candidate with the most votes is elected
  - o If each candidate has an equal number of votes, the candidate with the fewest Disagree votes is elected
- If the Candidates did not get the number of votes**, re-election to be happened on another day

提交選票:

- 請確保您在背面提供完整簽名才投進箱內, 否則被視為無效

計票:

- 被授權的三名會友, 一位牧師和一位執事, 將會一同檢票及點票

公佈:

- 投票結果將在下周公佈

Submit your ballot:

- Please make sure you provide a full signature on the back before putting it in the box, otherwise it will be considered null and void

Counting votes:

- The Three authorised members, a Pastor and a Deacon will check and count the votes together

Announcement:

- Voting results will be announced next week

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