

委員會成員之基本資格及守則（修訂）

2020-10-25 季會通過修訂

訂

根據會章 5.9—『本會可按實際需要設立各種特別委員會，辦理特殊會務，特別委員會並非『教會議會』一部份』。

但需向執事會報告或通過。

現有的委員會包括：

1.關懷慈惠委員會	2.會章覆核委員會	3.堂所發展委員會	4.社區事工委員會
5.資訊科技委員會	6.差傳事工委員會	7.人事委員會	8.神學培才委員會
9.青少年事工委員會			

1. 委員會成員包括：

- 1.1 教牧 / 執事同工 1 位—負責諮詢及監管
- 1.2 部長 / 副部長 1 位—該部長與該委員會的事工可能有關連，但不是必須
- 1.3 其他成員不少於 2 位：
 - 1.3.1 必須為會友
 - 1.3.2 恆常出席本教會崇拜兩年或以上
 - 1.3.3 由該委員會成員建議或由執事會推薦，並經過其本人同意，各成員要在執事會及會友大會中通過
 - 1.3.4 召集人由該委員會推選出來
- 1.4 除教牧 / 執事同工外，成員皆有投票權
- 1.5 除教牧 / 執事同工外，成員任期為兩年一任，連任次數可按個別委員會需要而定

2. 權責：

- 2.1 當中成員有一位教牧 / 執事同工擔當監管的職責
- 2.2 按個別委員會的需要去設定，但必須在執事會及會友大會中通過
- 2.3 舉凡委員會的籌劃，行政決策、推廣活動、人事變更等等會務；都必須在執事會及會友大會中報告或通過（因關懷慈惠基金使用的保密問題，可豁免公佈受患者名單）

3. 備註：

- 3.1 若在委員會的投票當中發生和票，則由該教牧 / 執事同工作最後決定
- 3.2 若該委員會已完成原先設定的功能，而日後不會再繼續運作，可協商解散，在執事會及會友大會中通過
- 3.3 為鼓勵更多肢體參與事奉，建議每人最多參與兩個委員會（教牧 / 執事同工除外）
- 3.4 以上的資格及守則的改動，必須在執事會及會友大會中通過
- 3.5 各委員會的會議記錄都要知會教牧同工及執事會

Basic qualifications and codes of conduct of committee members (revised)
(Approved at the 25/10/2020 QMM)

Pursuant to Clause 5.9 of Church Constitution – “Depending on the needs of the situation, ‘ad hoc committees’ may be set up to handle tasks of a specific nature. Such ad hoc committees do not constitute part of the “Church Council”.

But it has to be reported to or approved by the Deacons Board.

The existing committees comprise:

1. Caring Fund Committee	2. Church Constitution Review Committee	3. Church Development Committee	4. Community Services Committee
5. IT Committee	6. Mission Committee	7. Personnel Committee	8. Theological Training Committee
9. Youth Ministry Committee			

1. Committee members include

- 1.1 One (1) Pastor/Deacon – responsible for consultation and monitoring
- 1.2 One (1) Departmental Leader/Deputy Leader - The ministry of the committee may be related to the Leader minister, but is not mandatory.
- 1.3 No less than two (2) other members who:
 - 1.3.1 must be a Church member
 - 1.3.2 must regularly attend Church worship services for no less than two (2) years
 - 1.3.3 personally agree and be recommended by member(s) of the committee or by a Deacon. All members must be approved by the Deacons Board and by the Members’ Meeting.
 - 1.3.4 The convener shall be elected by members of the committee
- 1.4 Except for the Pastor/Deacon, all members shall have voting rights
- 1.5 Except for the Pastor/Deacon, all members shall have a term of two (2) years, and the number of re-elections may vary based on the need of individual committees.

2. Authority and responsibilities

- 2.1 One of the members shall be a Pastor/Deacon as an overseer
- 2.2 Authority and responsibilities shall be determined based on the need of individual committees. Such must be approved by the Deacons Board and by the Members’ Meeting.
- 2.3 All committee meetings, administrative decisions, promotion activities, personnel changes, etc. must be reported to or approved by the Deacons Board and Members’ Meetings (For the sake of confidentiality, the name(s) of the beneficiaries of the Caring Fund may be exempted from publication.)

3. Notes:

- 3.1 In the event of equal votes during an election of members, the decision of the Pastor/Deacons Board shall be final.

- 3.2 Upon fulfillment of the committee's missions as originally set, and its continued existence is no longer warranted, it can be dissolved following consultation and shall be confirmed by the Deacons Board and the Members' Meeting.
- 3.3 To encourage participation in ministries, commitment up to two (2) committees by each member is recommended (except for Pastoral/Deacons)
- 3.4 Any and all changes to the above qualifications and codes of conduct must be approved by the Deacons Board and by the Members' Meeting.
- 3.5 Minutes of each committee meeting must be presented to the Pastoral Board and the Deacons Board.