

**International Symposium on Bee Products, 3rd Edition
Annual meeting of the International Honey Commission (IHC)
Grand Hotel 4 Opatija flowers – Opatija - Croatia
September 28th - October 1st, 2014**

**Organization Committee Meeting
Place: Hotel “Opatija” Opatija,
April 11 – 12, 2014**

**AGENDA:
Date: April 11, 2014
Time: 18.00 – 18.51**

1. A short introduction to the Symposium and IHC Annual meeting
2. Presentation of the Organization Committee members
3. Report on performed activities (Organizational structure, institutional support, web site, registration process, etc.)
4. Plan of the Audit of the IHC Symposium 2014 facilities
5. Miscellaneous



AD 1

Short overview of the Symposium and IHC annual meeting was presented by Dražen Lušić.

AD 2

Present members of the Organization committee as well as guests at the meeting

gave short presentation of their institutions and their interest in the organization of the Symposium.

Present Symposium OC members:

1. Dražen Lušić
Department of Environmental Health, Faculty of Medicine, University of Rijeka, CROATIA
2. Damir Nahmijas
DA-RIVA d.o.o. Opatija, CROATIA
3. Dario Frangen
Croatian Institute for Rural Development, Velika Gorica, CROATIA
4. Branko Vidmar
Biopčela, Association for Promotion and Application of Organic Beekeeping Ethics, Rijeka, CROATIA
5. Duka Petrić
Beekeeping Association “Učka”, Opatija, CROATIA
6. Irena Brčić Karačonji
Institute for Medical Research and Occupational Health, CROATIA
7. Zvonimir Marijanović
Polytechnics “Marko Marulić” of Knin, CROATIA

Present guests:

1. Gian Luigi Marcazzan
CRA-API, Bologna, Italy, Head of the Symposium Scientific Committee
2. Živoslav Tešić
Faculty of Chemistry, University of Belgrade, SERBIA
3. Vedran Lesjak (Croatian Beekeeping Federation, CROATIA)
4. Zlatko Tomljanović (Croatian Apitherapy Society)

Minute taker:

- Mihaela Staver

AD 3

Dražen Lušić gave introduced the Symposium Organization including:

- Information regarding the establishment of the Scientific Committee

- Setting of the official Symposium including all necessary information such as: program, organization, dates and deadlines, themes and topics, presentation formats, accommodation, registration and booking process, conference facilities and transportation. Facebook profile is also activated.

The following institutions are pointed up as the Supporters of the Symposium:

- Ministry of Science, Education and Sports of the Republic of CROATIA;
- Ministry of Agriculture of the Republic of CROATIA;
- Ministry of Health of the Republic of CROATIA;
- Primorsko-goranska County, CROATIA;
- University of Rijeka, CROATIA;
- Croatian Apitherapy Society, CROATIA;
- Croatian Beekeeping Federation, CROATIA;
- Croatian Chamber of Commerce, County Chamber Rijeka, CROATIA;
- City of Opatija, CROATIA;
- City of Kastav, CROATIA;
- Opatija Tourist Office, CROATIA.

It was concluded that Symposium announcement and First call for Abstracts have been rather late so D. Lušić suggested to extend the deadline for the abstract submission. OC members supported this proposal.

AD 4

Dražen Lušić suggested some major guidelines about the following Audit of Symposium facilities including the audit of hotel staying and accommodation conditions, other technical details (parking, dining, SPA, wellness,...), congress main hall and workshop rooms as well as technical equipment and support.

Proposed points were accepted and conclusion was taken that technical audit will begin on the following day starting at 11:00 hours.

AD 5

It was stated that the topic of Symposium Round table is not yet defined therefore further preparation and materials should be prepared. Principal suggestion for the topic of the Round table was that it should be about the adulteration issues at the world market simmilar to the topic elaborated at the Apimondia Congress 2013 in Ukraine.

Audit of Symposium facilities

Date: April 12, 2014

Time: 11.00 – 15.00

Present:

1. Dražen Lušić
Department of Environmental Health,
Faculty of Medicine, University of
Rijeka, CROATIA
2. Damir Nahmijas
DA-RIVA d.o.o. Opatija, CROATIA
3. Dario Frangen,
Croatian Institute for Rural
Development, Velika Gorica,
CROATIA
5. Gian Luigi Marcazzan,
CRA-API, Bologna, Italy, Head of the
Symposium Scientific Committee
6. Živoslav Tešić
Faculty of Chemistry, University of
Belgrade, SERBIA
7. Vedran Lesjak
Croatian Beekeeping Federation,
CROATIA
8. Goran Pavlović,
Opatija Incentive Bureau, Opatija,
CROATIA



Congress Staff present

1. Jasmina Despotović
Milenij hoteli d.o.o. MICE Department Manager, Opatija, CROATIA
2. Davor Saršon
Milenij Grand Hotel 4 Opatijska cvijeta, Hotel Manager, Opatija, CROATIA
3. Nikola Račeta
Milenij Grand Hotel 4 Opatijska cvijeta, Junior Hotel Manager, Opatija, CROATIA



Audit included the follow up of the elements set by the point 4 of the Agenda. Congress staff gave full presentation of its facilities during the 4 hours tour. It was agreed that Symposium Organization Committee will have one particular room equipped with electronic tools for its separate meeting and needs. It will be also offered for various business meetings of the participants based on the previous reservation and “first asked, first served” principle.



Special attention was given to the Congress main hall and meeting rooms as well as the poster and exhibition area. Additionally, technical details (simultaneous translation, electronic equipment etc.) were also tackled in

details thanks to the fact that at the time of audit, the 6th Croatian Psychiatric Congress has taken place within the same congress facilities.



Additional interest was given to the food and dining facilities planned for the organized IHC Symposium 2014 meals and coffee breaks.





Room and accomodation details were also checked during the audit mostly focused on the main congress facility of hotel 4 opatijska cvijeta.



However, it was noticed that the Symposium organizers have offered wide range of

accomodation levels for the Symposium participants throughout the City of Opatija.



The final conclusion was that structural facilities presented, suits the need of the organization of the International Symposium on Bee Products, 3rd Edition as well as the Annual meeting of the International Honey Commission (IHC). **WYWH!**¹



<http://www.ihc2014opatija.com>

¹ Wish You Were Here