

HAZARDOUS MATERIALS SAFETY

RESPONSIBILITIES

GENERAL

1. The General Safety Program incorporates several responsibilities associated with hazardous materials safety. These various responsibilities are contained in A-GG-040-004/AG-001, Hazardous Materials Safety, Chapter 1. Hazardous Materials Management in DND is outlined in DAOD 4003-1. Basically, Base Commanders and Commanding Officers of units have overall responsibility for the management of hazardous materials on their base or in their unit. They must ensure that procedures related to hazardous materials are in place so that their subordinates receive the necessary training, a register/inventory is maintained, a spill control capability exists, and personnel are encouraged to consider alternative methods and materials to reduce hazardous material usage.

GENERAL SAFETY OFFICERS' RESPONSIBILITIES

2. The duties of GSOs with respect to their hazardous materials safety responsibilities are outlined in the following paragraphs. Although the BGSOs responsibilities are listed, these duties are generally similar at every echelon in the chain of command, only the scope of the responsibility is different by the GSO at sub-section or base level.

3. **Base General Safety Officer.** The BGSO should be responsible to:

- a. ensure that WHMIS and other hazardous materials training as it relates to the safety of personnel is conducted throughout the base and that appropriate training records are maintained as required by the Canada Labour Code;
- b. conduct safety inspections and surveys to verify that the workplace WHMIS labelling program is functioning, that worksite personnel hazardous materials safety training is being conducted to the extent required by legislation, and that civilian employees are undergoing periodic medical inspections if required;
- c. ensure that all hazardous materials occurrences resulting in personal injury are reported through the HRMS Occupational Safety Module and that appropriate follow-up preventive action has been taken;
- d. ensure the application of Treasury Board Safety Directives on Hazardous Substances and Occupational Health Evaluations (TBM, OSH 2-2 and TBM, OSH 2-13);
- e. ensure that all the necessary protective measures are being provided to prevent personal contact, inhalation, ingestion or absorption of hazardous materials; and
- f. liaise with safety and health committees, ESDC-Labour and Health Canada OHSP officials as required.

OTHER APPOINTMENTS' RESPONSIBILITIES

4. The HAZMAT duties of the Base Environmental Officer, Base Supply Officer, Base Supply Hazardous Materials Coordinator, Base Construction Engineering Officer, Base Surgeon and Civilian Personnel Officer are listed in Chapter 1 to A-GG-040-004/AG-001, Hazardous Materials Safety.