

## CHECKLIST

### SMALL BUSINESS LEGAL COMPLIANCE INVENTORY

TT>feltoiiinflehGeWia\*ffil^

#### CONTRACTS

Dyes no Ai\*tfl«fi\*\*«rawtf\*<sup>n</sup>^n^SB^^  
oyro no Awllwe9w^5ti^«^n5ciBlnplaw7  
•yw no Oo tt»«off&as&ipR}^ for dispute be ram^  
csasnpBi^piiEa^BficSiGois boated?  
nyes era IsOwDttanaBDfi^itoofictjajsolncachQontracr?  
nyes no Pe^tto «m&aas^ttiirtsOT0f^^  
Dyes no Are9w»pw«rainftec^^  
  
nyes era tslhe^ii^HR^Ganqgdi^irith Ira terms af^

#### CORPORATE MINUTE BOOK

nyes na DothctAiSctoctf InranxirafwtpTDS^  
Dyes <sup>TM</sup>t te^fiQpyqStfi»Aitt3?ratol1h^Mni^QBQflk?  
nyes no te^cwe&^S&tewft^WnuteBwic?  
Dye no Arstfweaniwtesltt'aPmMUngBorgh^Briittfera^  
nyw no Ardi^ef@m3fto9esfccatiRf>&elinQBor<Sreotom?  
ups LTO Are fterewymutes cf annual sftareroldar rtingatngB?  
•yes era AreritittfeOTconsents\*rf&hfirehdtfert^

#### STOCK MATTERS

Dyes Clio Hagftpc\* mtfflwrygeosiwdihaOLUiauBeEaikin fargacfasateofstadffi  
nyes cm tsttisStadkiLH^Ba-cuiBnl?  
n yes r. na Went afIsaCes of Stock irade In compliance with applrahfl^ vwHiittos Sams??  
Dyes [inn Qldlte8toP#crillapDIDfSfl^^  
Dyes cno tfn\*©SJftsa\*i&^^\*fcSCTB^^  
DyW -TO S»^€«ef93^eW8l¥DtIWC0f«)(tSf9U^  
i yes cm Were afiseftsKSTssteB issued?  
eyes cm Dkttl»8ft^«#Bf^iB8rta^fl^ro^iatote(i6rtte?

#### GOVERNMENT fLJKGS

uyas era Had IM compa^obtained to F^ei^IEim  
nyes era Haathe«nmparTy<ofctocnedtoStatoEm  
nyes era HaveSTycw^fcwStocdandstafiefoenses andpemifcs bosu Gfctansd?  
nyes era HasthpuuBti^f/qualhcrilpdbbaisiriesstn afl stasia ffibroqiarad to?  
nyes no Haw attanr^ inflation statamnnisb^  
INTELLECTUAL pfMfteftrr MtorecrnoM