**LETTER OF INTENT TO TRANSFER CHAPTER**

Date

**[***NAME OF CHAPTER PRESIDENT***], MD, FPCP**

President

PCP Chapter (Original Chapter)

**[***NAME OF CHAPTER PRESIDENT***], MD, FPCP**

President

PCP Chapter (New Chapter)

**[***NAME OF CHAIR***], MD, FPCP**

Chair

PCP Committee on Chapters

**MARIA ELIZABETH T. TORRES-DEVOSURA, DMD**

PCP National Executive Officer

Dear Sir/Madam,

This is a letter of intent to transfer my membership from [*ORIGINAL CHAPTER*] to [*NEW CHAPTER*] in the Philippine College of Physicians.

I have completed my residency training in Internal Medicine at [Name of Hospital] in [*Year*] then obtained my PCP Diplomate status in [Year] and my Fellowship status in [*Year*]. (IF APPLICABLE) I also did a Fellowship training in [*Subspecialty*] at [*Hospital*] from [*20\_\_ - 20\_\_*].

I am transferring because

1. The new chapter is based on my area of practice which is\_\_\_\_\_\_\_.
2. The new chapter is based on my area of residence which is \_\_\_\_\_\_\_.

Attached is a clearance from my [*state* *original chapter*].

I look forward to future collaboration with the [*state* *new chapter*] and hope to hear from your good office soon.

Thank you for your kind consideration.

Sincerely,

*Signature*

[*NAME OF PCP MEMBER*], MD

PCP Membership ID:

Working Email Address – *where PCP may send you news, updates and invitations*

Contact Number: landline and cellphone number