[Date]

**NEMENCIO A. NICODEMUS, JR., M.D., F.P.C.P.**

PCP Secretary, FY 2023-2024

Philippine College of Physicians  
  
Thru:

**RICA U. JUAREZ-SAN DIEGO, M.D., FPCP**

Chair, Committee on Credentials and Membership

Dear Dr. Nicodemus,

This is a letter of intent to reactivate the status of my membership in the Philippine College of Physicians. I would like to join the chapter of Choose an item.

I have completed my residency training in Internal Medicine at [Name of Hospital] in [*Year*]. Since then, I have [*please relate here what has transpired till the present*].

Upon reactivation of my membership status, rest assured that I will take a proactive stance to participate in PCP-related activities in my local chapter and in the annual and midyear conventions, and to exert effort to maintain good standing. *[You may further add the justification for the reactivation of your membership].*

Furthermore, I have read and understood the most recent Implementing Rules and Regulations of the Committee on Credentials and Membership and shall comply with the requirements to maintain my membership in the college. I have also just paid for my back dues for the years [*e.g. 2012-2016*] in the amount of *(state in words)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pesos [Php XX.XXX.00] via *(state mode of payment whether via the PCP website payment facility, or directly to the PCP local chapter or PCP National Secretariat).*  I am attaching a copy of the transaction slip as proof of payment.

I look forward to future collaborations with PCP and hope to hear from your good office soon.

Thank you for your kind consideration.

Sincerely,

Name of Member, M.D.

[Current Position]

[Current Hospital/Academic Institution]

[Mailing Address]

[Working Email Address] – *where* *PCP may send you news, updates, and invitations*  
[Viber Contact Number/iMessenger ID]