

# Patrick Sagan

1-506-262-7463 | pcsagan@gmail.com

## EXPERIENCE

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### Materials Handler

Fredericton, NB

*Kent Building Supplies*

*Jan 2023 – Nov 2024*

- Moving pallets of product with fork lift and order picker
- Placing heavy products on shelves or in overstock such as ladders, shovels, and floor tiles
- Keeping track of inventory with digital scanners
- Order assembly and packaging
- Filling product holes by pulling down overstock
- Breaking down shipping crates with hammers and crowbars
- Helping customers find products

### Cleaner

Fredericton, NB

*Windsor Court Retirement Residence*

*Nov 2021 – Aug 2022*

- Cleaning resident bathrooms, living areas, kitchens, bedrooms, and storage areas
- Vacuuming and mopped the building entrances, lobby, dining area, and hallways
- Cleaning and returned resident laundry and kitchen linens
- Helping seniors when needed

### Cleaner

Fredericton, NB

*GDI Cleaning Services*

*May 2018 – June 2019*

- Cleaning bathrooms, workout areas, children's area, front desk, and offices
- Removing mold from showers and saunas
- Vacuuming all floors and washed all mirrors and windows
- Responsible for setting the alarm and locking the doors at night

## SKILLS

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- Maintaining storage areas by organizing inventory
- Assembling orders from customer order lists
- Preparing boxes and pallets for shipment
- Printing labels and other product documentation for shipping
- Receiving products and raw materials
- Breakdown of bulk packs and labeling
- Inventory management including stock counts, restocking of shelves, and monitoring inventory levels
- Providing support to other parts of operations as required
- Operating a forklift and other utility vehicles

## QUALITIES

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- Experience with inventory management in a warehouse setting
- Accurately following instructions with strong attention to detail
- Excellent communication and collaboration skills with teammates
- Working in fast-paced, repetitive, physically demanding environments
- Reliable personal transportation
- Ability to lift up to 60 pounds repeatedly

## EDUCATION

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### New Brunswick Community College

Saint John, NB

*Associates Degree in Computer Programming Technology*

*Sep. 2005 – May 2007*

### Kennebecasis Valley High School

Quispamsis, NB

*Diploma*

*Sep. 2001 – May 2005*