

Material Prices Check Flow

Preparing SAP for Material Prices Check



Loading the Material Cost EGP Sheet



Comparing ZH21 and ZH51 Prices

SAP Preparation for Material Prices Check

SAP Search ZSHO_BK - SAP-Wood posting control

You Come to the SAP-Wood Page

Click the Creation of PO & Inbound Del. Radio so that it is Filled

Location Field: LEX Value

Weigh group 1st Field: 1 Value

Click the Multiple selection Button to the Right of weigh group

The Multiple Selection for weigh group Box Pops Up

Si... Column-2nd Row-Cell: 4 Value

Click the Copy Button

You Return to the SAP-Wood Page

weighing-in date First Field: [Date of the Material Prices Entry {Format- MM/DD/YYYY}]

→ If you need to Check Prices from a Range of Dates instead of a singular Date then...

weighing-in date 2nd Field : [End Date of Scale House Tickets Entry {Format- MM/DD/YYYY}]

Click the Selection Option

Ready Material Prices

You Come to the SAP-Wood Posting Control Page

Click the First Name 1 Column Header Button

Click the Sort in Ascending Order Button

➔ If you want to start somewhere else other than the beginning of the SAP List then...

Click the Select All Column-Current Supplier Row-Cell [This is for the Supplier you want to start on](#)

Scroll down the page to the bottom

Press and Hold the Shift Key on your Keyboard

Click the Select All Column-Last Row-Cell

Click the Yellow Rectangular detail Button [You will start where you started the highlight without having to go through all the other rows before it](#)

Click the Yellow Rectangular condition info rec. Button [Now the ZH21 and ZH51 prices are visible](#)

Click the Select All Column Header Button

Click the Yellow Rectangular detail Button

Click the Yellow Rectangular condition info rec. Button [Now the ZH21 and ZH51 prices are visible](#)

Load the Material Cost EGP Sheet

Go to the Sharepoint Webpage

Hover over the Personal Links Option

Open the Material Cost EGP.xlsx File

Check ZH21 and ZH51 Prices

Start Repeat: Checking Individual Vendor's Material Prices

Match the Data in the Rate Column-ZH21 Row-Cell for the Current Material Number in the Material Column and the Current Vendor in the Name 1 Column in SAP with the ZH21 Column-Current Vendor Row-Cell in Material Cost EGP.xlsx

Match the Data in the Rate Column-ZH51 Row-Cell for the Current Material Number in the Material Column and the Current Vendor in the Name 1 Column in SAP with the ZH51 Column-Current Vendor Row-Cell in Material Cost EGP.xlsx

Check the BDT Status of the Supplier (STN or BDT) in the UoM Column, if the Supplier's Prices are Blue in the Material Cost E GP.xlsx File then the UoM Column should be BDT, if the Supplier's Prices are White then the UoM Column should be STN

Click the Next Position Button

End Repeat: Checking Individual Vendor's Material Prices

➔ If SAP Posting and you've Completed Checking Suppliers Names and Material Prices then...

OneNote Search "[Going](#) through Invoices"