Thursday, June 15, 2023   11:26

Scale House Daily Check Flow

Preparing SAP for Scale House Tickets Check

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Checking Individual Scale House Tickets

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Hole Punching Scale House Tickets and Putting them in their Weekly Binder

Scale House Ticket Definition:

SAP Preparation for Scale House Tickets Check
SAP Search ZSHO_BK - SAP-Wood posting control
You Come to the SAP-Wood Page

Click the Creation of PO & Inbound Del. Radio so that it is Filled

Location Field: LEX Value

Weigh group 1st Field: 1 Value

Click the Multiple selection Button to the Right of weigh group

The Multiple Selection for weigh group Box Pops Up

Si… Column-2nd Row-Cell: 4 Value

Click the Copy Button

weighing-in date 1st Field: [Date of Scale House Tickets Entry {Format- MM/DD/YYYY}]

→ If you need to Check Tickets from a Range of Dates instead of a singular Date then…

Weighing-in date 2nd Field : [End Date of Scale House Tickets Entry {Format- MM/DD/YYYY}]

Click the Selection Option

You Come to the SAP-Wood Posting Control Page

Click the WCardNo Column Header

Click the Sort in Descending Order Button

Check Individual Scale House Tickets

★ The less you physically move the tickets across the table the quicker your Check will go

Start Repeat: Checking Individual Scale House Tickets

Click the weighing log number in the LogNo. Column of the Scale House Ticket you want to Check

You Come to the Timber yard CHANGE Page

Match the Data in the Weight Column-Wgh-in Row-Cell with the 1.Weight Field on your Scale House Ticket

Match the Data in the Weight Column-Wgh-out Row-Cell with the 2.Weight Field on your Scale House Ticket

Match the Data in the Weight Column-Differen. Row-Cell with the Net Weight Field on your Scale House Ticket

Match the Data in the Comment 4 Field Inside the General Tab with The Comment Field on your Scale House Ticket

Match the Data in (Haulier) Name Field with the Name Inside the Haulier Section on you Scale House Ticket

Match the Data in (Supplier) Name Field with the Name Inside the Supplier/Customer Section on you Scale House Ticket

Click the Yellow Up Arrow Circular Exit Button

Stop Repeat: Checking Individual Scale House Tickets

Hole Punch Scale House Tickets

After you've Checked All the Tickets and made the necessary corrections you need to get them into their Weekly Binder. Gather up all the tickets, make sure they're in order and go hole punch them in the common area. Put them in their weekly binder, however, you need to put the Scale House Tickets with WCardNo with only 4 digits in the binder pocket and not with the rest of the Scale House Tickets on the binder rings.