

(Taken from first page)													
Staff Schedule			Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly totals		
Total Monthly Labor Hours	226.4583333		Owner		7AM-3:30PM Inspect the shop and machines Begin prototyping	7AM-3:30PM Training/Machine Maintenance Finish Prototyping Calibrate Machines	7AM-3:30PM Print all Keycaps Begin Stereo production	7AM-3:30PM Monitoring production / QA Training Speaker Assembly (1) Radio Assembly (2)		7AM-12PM Speaker Assembly (1) Leftover Post-processing (4) Leftover QA	37		
			Technician 1			2PM-10:30PM Train Technician 2 Calibrate Machines Assemble and Post-process prototypes	2PM-10:30PM Begin Radio Production Begin Metronome Prod	2PM-10:30PM Metronome Assembly/Post-prod (4) Keycap Post-Processing (2) Radio Assembly (2)	2PM-10:30PM Metronome Assembly/Post-prod (4) Radio Post Assembly/Processing (2) QA	2PM-10:30PM Clean shop Leftover Assembly (4) Leftover Post-processing (4)	40		
Metronome Assembly Time	25.125		Technician 2		2PM-10:30PM Assist prototyping Gathering/Organizing Materials	2PM-10:30PM Calibration/Training Assembling/Post-process prototypes	2PM-10:30PM Metronome Assembly (4) Keycap Post-processing (4)	2PM-10:30PM Metronome Assembly/Post-proc (4) Keycap Post-processing (4)	2PM-10:30PM Keycap Post-processing (6) Metronome Assembly/Post-proc (2)		40		
Metronome Post-Processing	18.75										Weekly Totals	Totals Remaining	
Metronome total labor hours:	43.875		Total Metronome					4	8	6	4	22	21.88
			Total Radio						4	2	4	10	28.83
Radio Assembly Time	22.16666667		Total Speakers						1		1	2	85.50
Radio Post-Processing	16.66666667		Total Keycaps					4	8	6	4	22	34.25
Radio total labor hours:	38.83333333		Total		0	0	8	21	14		56	170.46	
			Week 2	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly totals		
Speaker Assembly Time	50		Owner		7AM-3:30PM Inspect the shop/machines Begin speaker/radio/metro printing Radio Assembly (2) Speaker Assembly (2)	7AM-3:30PM Training/Machine Maintenance QA Billing/Outreach/Sales	7AM-3:30PM Conference	7AM-3:30PM Monitoring production Training QA Speaker Assembly (4)		7AM-12PM Speaker Assembly (2) Speaker Training (2)* Leftover Post-processing Leftover QA	37		
Speaker Post-Processing	37.5					2PM-10:30PM Metronome Assembly/Post-pr (2) Keycap Post-Processing (4) Radio Assembly (2)	2PM-10:30PM Metronome Assembly/Post-pr (2) Keycap Post-Processing (4) Radio Assembly (2)	2PM-10:30PM Radio Assembly Training (2)* Keycap Post-Processing (2) Radio Assembly (4)	2PM-10:30PM Metronome Assembly/Post-proc (4) Radio Post Assembly/Processing (2) QA	2PM-10:30PM Speaker Training (2)* Clean shop Leftover Assembly Leftover Post-processing	40		
Speaker total labor hours:	87.5		Technician 1										
			Technician 2		2PM-10:30PM Gathering/Organizing Materials Keycap Post Processing (6)	2PM-10:30PM Metronome Assembly (4) Keycap Post-processing (4)	2PM-10:30PM Metronome Assembly (4) Keycap Post-processing (4)	2PM-10:30PM Keycap Post-processing (4) Metronome Assembly/Post-proc (2) Radio Assembly Training (2)*	2PM-10:30PM Metronome Assembly (2) Keycap Post-processing (4) Radio Assembly (2)		40		
Keycaps Assembly Time	0										Weekly Totals	Totals Remaining	
Keycaps Post-Processing	56.25		Total Metronome				6	4	2	6	18	3.88	
Keycaps total labor hours:	56.25		Total Radio		2	2	2	2	6	4	16	12.83	
			Total Speakers		2	2	2	2	4		4	14	71.50
			Total Keycaps		6	8	4	6	4	1.25	29.25	5.00	
			Total		10	18	12	18	14		77.25	93.21	
			Week 3	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly totals		
			Owner		7AM-3:30PM Inspect the shop and machines Begin speaker/metro printing - finish keycaps (2) Speaker Assembly (4)	7AM-3:30PM Training/Machine Maintenance Calibrate Machines Monitoring Production Research	7AM-3:30PM Research/experimental printing	7AM-3:30PM Research/experimental printing QA/Monitoring Production		7AM-12PM Speaker Assembly (2) QA/Training (2)* Leftover Post-processing	37		
			Technician 1			2PM-10:30PM Train Technician 2 Assemble Speakers (4) Assemble and Post-process radios (2)	2PM-10:30PM Assemble/Post-pr Speakers (4) Finish Radios (3)	2PM-10:30PM Train Technician 2 on speakers (2)* Assemble/Post process speakers (4) QA Research	2PM-10:30PM Speaker Assembly/Post-pr (4) QA	2PM-10:30PM Day Off	40		
			Technician 2		2PM-10:30PM Gathering/Organizing Materials Finish metronomes(3.88) Help finish keycaps (3)	2PM-10:30PM Training Assembling/Post-process radios Cleaning/Organizing	2PM-10:30PM Help finish radios (6)	2PM-10:30PM Speaker training (2)* Speaker assembly/post-pr (4)*	2PM-10:30PM Speaker Assembly/Post-pr (4)	7AM-12PM Clean shop Research/Training (2) Speaker Assembly/Post-pr (4)	40		
											Weekly Totals	Totals Remaining	
			Total Metronome		3.88						3.88	0.00	
			Total Radio			4	8.83				12.83	0.00	
			Total Speakers			4	4	6	6	6	26	45.50	
			Total Keycaps		5						5	0.00	
			Total		8.88	8	12.83	6	6		47.71	45.50	
			Week 4	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Weekly totals		
			Owner		7AM-3:30PM Inspect the shop and machines Begin speaker printing Speaker Assembly (4)	7AM-3:30PM Training/Machine Maintenance Calibrate Machines Monitoring Production Research	7AM-3:30PM Research/experimental printing	7AM-3:30PM Help finish speakers (4) QA/Monitoring Production Shipping		7AM-12PM Final Order QA Shipping Paperwork	37		

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