

From:

TechSolutions Inc.

123 Innovation Drive
San Francisco, CA 94107
United States
Phone: (415) 555-0199
Email:
accounting@techsolutions.com
Tax ID: 12-3456789

To:

Apex Manufacturing Co.

Attn: Michael Chen (Finance Dept)
789 Industrial Parkway
Houston, TX 77001
United States
Phone: (713) 555-0456
PO Number: PO-AMC-1123

Date	Description	Qty	Unit Price	Amount
2023-11-15	Premium Support Package (Annual)	1	\$2,400.00	\$2,400.00
2023-11-16	Network Security Audit	1	\$3,750.00	\$3,750.00
2023-11-17	Cloud Migration Services	1	\$5,200.00	\$5,200.00
2023-11-18	Employee Training Sessions	2	\$1,500.00	\$3,000.00
Subtotal:				\$14,350.00
Tax (7.5%):				\$1,076.25
Total Due:				\$15,426.25

Payment Information

Payment Terms: Net 30 days. Late payments subject to 1.5% monthly interest.

Payment Methods: Bank transfer (details below), Credit Card (+3% fee), or Check

Bank Details: TechSolutions Inc., Bank of America, Account #987654321, Routing #021000322

Thank you for your business! Questions? Email billing@techsolutions.com or call (415) 555-0199