

What are the safety rules I need to follow?

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Basic Driver Safety Expectation

Vans driven by Ridwell operations serve as traveling billboards. The van you operate may be seen by up to 50,000 people per day. Good driving habits help create a favorable impression by our valuable members AND potential members. Courteous behavior helps promote a positive company image. Drivers who operate under Ridwell authority are professional drivers who are expected to prioritize safety at all times. Failure to follow these safety expectations may result in disciplinary action up to and including termination.

When operating a Ridwell company vehicle, you must comply with the following:

- Adhere to appropriate Ridwell dress code, including orange branded outer layer
- Wear a clip or lanyard with a Ridwell name badge and emergency number at all times while in the field
- Perform both a pre-trip and post trip inspection using Fleetio
- Make sure you have the following items in your vehicle:
 - Driver License
 - Vehicle registration
 - Insurance information
 - Business license information (if required by your market)
 - Incident ownership note forms
 - Waterproof pen
 - Cleanup kit for broken light bulbs and tubes
 - Cleanup kit for latex paint (if your market collects paint)
 - First aid kit
 - Fire extinguisher
 - Fuel card
- Headlights must be on at ALL times while your vehicle is in operation
- Wear your seatbelt while driving
- Do not hold your cell phone while driving
- Park on level ground or pavement when possible
- Don’t rush into or out of your vehicle. Be aware of uneven walking surfaces and hazards, like tree limbs, that are head-height.
- Use 3 points of contact when exiting your vehicle
- Do not pull into a member’s driveway
- Limit reverse maneuvers whenever possible
- When performing any reverse maneuver remember **GOAL**:
 - GET
 - OUT
 - AND
 - LOOK
- When a vehicle is placed in reverse, hazard lights must be active
- If there is no reverse alarm on the vehicle, sound the horn every three seconds when performing a reverse maneuver
- Anytime you exit the vehicle for a member pickup, the vehicle must be in park or the lowest gear forward, AND have emergency brakes applied; the engine must be off and the hazard lights must be on
- Do not exceed the posted speed limits
- Unauthorized passengers are not allowed in your vehicle
- Report all incidents (however minor) to Driver Success