











Montia Garcia  
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www.montiadesign.com

#### Graphic Designer

Creative • Motivated • Skilled

#### Technical Proficiency

Platforms: Mac OS 9/10 and Windows XP/Me/2000

Applications: Adobe Photoshop CS2, Adobe Illustrator CS2, Adobe InDesign CS2, QuarkXpress, Fetch, Microsoft Word, Microsoft Excel, and Microsoft Powerpoint, Dreamweaver, Flash MX, Freehand MX, MYOB and FileMaker. Experience with reading and writing HTML.

#### Design Proficiency

- Ad design
- Logo and Identity design
- Package design
- Creating mock-ups and presentations for packaging
- Working under pressure with deadlines
- Page layout
- Photo retouching
- Professional quality typography
- Some experience with setting up files for offset printing
- Computer and hand illustration

#### Experience

2004-Present, Graphic Designer, Web Master, Production Manager Assistant

Kid Scoop, Sonoma, California

Kid Scoop publishes a weekly illustrated children's newspaper page with international syndication appearing in approximately 350 newspapers. Circulation is estimated at 7.5 million. Other products published include educational Tabs, Teacher Guides, Web site and marketing materials. Clients include The New York Times, Ringling Bros and Barnum & Bailey, San Francisco Chronicle, National Golf Association, National Baseball Hall of Fame.

#### Job Responsibilities:

- Manage weekly page layout and design
- Design marketing flyers and newspaper ads
- Layout and coordination of Spanish pages
- Design teacher guides and covers
- Web site layout design and updating
- Troubleshooting OSX hardware and software
- Design Conference materials
- Design CD-Rom packaging
- Accounts payable and receivable
- Customer service

2002-2004, Busser, Compadres Bar & Grill, Yountville, California

Experience with the public and customer service.

2000-2003, Freelance Web Design, Napa, California

Designed websites for a real estate agent, Juliet Claire House Vacation Rentals, local rock band: Sputnik, and Chelo's Landscaping.

#### Education

2005-present, Santa Rosa Junior College, Santa Rosa, California

AA in Applied Graphics in progress

2003-present, Napa Valley Junior College, Napa, California

General Education and some graphics and art courses.

Chris Harris  
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**ABOUT ME**  
I'm an aspiring Graphic Designer and Illustrator. Confident in programs such as Photoshop, Illustrator, and InDesign. The reason I want this internship is to fulfill my need to learn more and to acquire the skills necessary to advance myself as a Graphic Designer.

**Skill Levels**  
I've created this model to show my skill level in relation to myself. The empty spaces represent areas of adobe programs I wish to learn.

Adobe Photoshop  
●●●●●

Adobe Illustrator  
●●●●●

Adobe InDesign  
●●●●●

**Education**  
Southern Guilford High School  
2004-2008  
University of North Carolina at Greensboro  
2009- Present

**Other Skills**  
Microsoft Word ●●●●●  
Teamwork ●●●●●  
Organization ●●●●●  
Creativity ●●●●●

**COVER PAGE**

**CHARACTER RESUME**  
JON MOTZ  
NAME  
MALE  
GENDER  
EM4RKET3R6  
GUILD

**PLAYER STATS**  
SALES & MARKETING  
PROFESSIONS  
50/350 14/198  
PROFESSION XP EXPLORATION XP

**SKILLS**  
PHOTOSHOP +76  
WRITING +93  
GOOGLE ANALYTICS +85  
ONLINE AD CAMPAIGNS +80  
OFFICE PROGRAMS +94  
SEO +79  
PC OPERATIONS +91

**ABILITIES**  
INITIATIVE +94  
SPEED +91  
SYNERGY +92

**EDUCATION**  
COMMUNICATIONS (BA)

**EXTRAS**  
SELLING & MARKETING  
SAAS TO ENTERPRISE

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