

University of Wisconsin-Madison
ED/SBS IRB Personnel Change (not including PI)
Application

Change # : 2016-1395-CP002

Principal Investigator :
IGOR LUPYAN

CHANGE IN KEY PERSONNEL CATEGORY

1.1 Select which of the following you wish to change. NOTE: If you are adding personnel not affiliated with UW-Madison, please submit a change of protocol rather than a personnel change or contact the appropriate IRB office for assistance.

*

Addition/removal of key personnel

ADDITION/REMOVAL OF OTHER KEY PERSONNEL: ARROW ACCESS

NOTE: The purpose of this page is to revise the key personnel list, with the exception of the PI and POC. Revise the questions below to update the key personnel list. All members of the study team (except for the PI and POC) must be listed on this page.

1.1 Identify study team members with edit/email access by removing/adding personnel as needed. NOTE: Each of these study team members listed here, in addition to the PI, will receive all email notifications regarding this application. Only the PI can formally submit materials to the IRB.

Person

TALI DESPINS

1.2 Identify study team members with read-only access by removing/adding personnel as needed. NOTE: Study team members listed here will be able to read the application but will not be able to edit the application or receive email notifications.

Person

SYDNY FINK

ZOE HANSEN

MARGARET PARKER

JESSE REID

HAILEY SCHIEDERMAYER

YACONG WU

ADDING/REMOVING OTHER KEY PERSONNEL: STUDY ROLES

NOTE: If the PI is involved in any of these roles, list the PI in the appropriate question. Depending on the nature of the study or project, it is possible that some or all study team members will not fit into the categories below.

2.1 Identify the study team members involved in identification and recruitment of subjects for this study, if applicable.

Person
TALI DESPINS
PIERCE EDMISTON
SYDNY FINK
ZOE HANSEN
MARGARET PARKER
JESSE REID
HAILEY SCHIEDERMAYER
YACONG WU

2.2 Identify the study team members who will be responsible for obtaining informed consent, if applicable.

Person
TALI DESPINS
PIERCE EDMISTON
SYDNY FINK
ZOE HANSEN
MARGARET PARKER
JESSE REID
HAILEY SCHIEDERMAYER
YACONG WU

2.3 Identify the study team members who will be intervening or interacting with subjects (e.g., administering surveys, conducting physical interventions, etc.), if applicable.

Person
TALI DESPINS
PIERCE EDMISTON
SYDNY FINK
ZOE HANSEN
MARGARET PARKER
JESSE REID
HAILEY SCHIEDERMAYER
YACONG WU

ADDING/REMOVING OTHER KEY PERSONNEL: CONTINUED

3.1 Describe why the personnel have been added/removed.

* Sydney joined our lab as a research assistant this semester and will be working on this project.

3.2 Does the change in key personnel require changes to be made to the consent or HIPAA forms?

* ☐ Yes ☒ No

3.3 If personnel have been added, do the new personnel have any potential financial conflicts of interest related to the conduct of the study under current campus policy that would prevent them from being key personnel on this study?

* ☐ Yes ☒ No

☐ Not Applicable

3.4 If personnel have been added, do the new personnel have any potential financial conflicts of interest related to the conduct of the study that may require disclosure to subjects?

* ☐ Yes ☒ No

☐ Not Applicable

3.4.1 If yes, describe the nature of the conflict(s) and the proposal for the management and any applicable disclosure to subjects.

3.5 If personnel have been added, do you confirm that all the added personnel will engage in human subjects research as part of their appointment or affiliation within the UW-Madison?

* ☒ Yes ☐ No

☐ Not Applicable

3.5.1 If no, do you confirm that the IRB application currently indicates that UW-Madison is serving as IRB of record for these personnel?

☐ Yes ☐ No

3.6 If personnel have been added, do you confirm that the added personnel have the appropriate training, qualifications, and oversight to perform their duties on this protocol?

* ☒ Yes ☐ No

☐ Not Applicable

FINAL PAGE

1.1 Do you certify that the information presented in this application is accurate?

* ☒ Yes ☐ No

To complete and submit this application to the IRB office, please follow the steps below:

1. Select Ready to Submit or Exit on this page to be directed to the application workspace.
2. In the application workspace, click the Submit activity to send the application to the IRB office. NOTE: The Submit activity is only available to certain study team members.

Tip: Select Hide/Show Errors at the top of this page to identify any omissions in the application before submitting it to the IRB office.