Pedro Velazquez | Cellphone: 347-942-4685 | Email: pav35@cornell.edu

An initiative-taking individual capable of breaking down complicated tasks to create an efficient solution. A quick learner ableto adapt to situational hardships and overcome them using logical skills acquired through rigorous academic coursework in mathematics and philosophy. Currently looking to break into Data Science with a particular interest in natural language processing and language analytics.

Work Experience

Dolco Food Corp- Book Keeper/Assistant Manager | 11/2020 to 8/2021

➢ Interface with customers to identify purchasing needs and direct them to the appropriate department; recommendadditional products or cost-effective alternatives to enhance service and satisfaction.
➢ Champion promotional items to increase sales revenues and actualize consultative sales techniques to achieve set salesgoals; confirm and change price signage on designated products during seasonal promotions.
➢ Facilitate inventory and stock management; conduct routine cycle counts and inventory audits to assist departmentmanagers and store replenish inventories while minimizing excess.
➢ Maintain and organize store displays to enhance product visibility and expedite product location activities.
➢ Provide training to new employees to uphold company policies and sustain customer satisfaction.

United States Office of The Census – Enumerator Supervisor | 06/2020 to 08/2020

➢ Planned work by reviewing assignment areas to determine the organization of neighborhoods and locate households forconducting interviews.
➢ Conducted interviews with residents in assigned areas by following strict guidelines and confidentiality laws.
➢ Explained the purpose of the census interview, answered residents' questions, elicited information following a script,and recorded census data on internet available devices.
➢ Assessed quality control levels on selected addresses, determined which samples passed or failed, and maintainedrecords for quality control.
➢ Met weekly with supervisor to review work and receive constructive criticism on how to improve the efficiency of mywork.

Internship Experience:

Prize Fighter University- Social Media Analyst | 07/2020 to 11/2020

➢ Planned daily Instagram content using Hootsuite to collaborate and execute content efficiently as a team.
➢ Managed and responded to customer questions and concerns on Facebook and Instagram.
➢ Aided in the planning and execution of a sales website using a sales funnel.
➢ Edited photos and videos to be posted on Instagram and Facebook.
➢ Participated in weekly recap meetings to review account growth and sales revenue.

Turn Up Activism – Data Analyst Intern | 05/2020 to 08/2020

➢ Managed a team of six interns and completed tasks ranging from direct message canvassing, event planning, datacollection, and day-to-day communications with potential app users.
➢ Aided in the planning and production of day-to-day content on all social media platforms.
➢ Implemented email marketing campaigns via G-Mass.
➢ Oversaw social media influencer outreach.
➢ Created bi-monthly reports to analyze social media performance and determine growth strategy.

Skills/Certifications

Relevant Courses:

➢ LinkedIn Learning Data Science Certificate
➢ R (Programming Language)
➢ Python (Programming Language)
➢ Tableau (LinkedIn Learning Certified)
➢ Wall Street Prep Microsoft Certification
➢ Wall Street Prep Financial Models Certification
➢ Codecademy Data Science Certificate

➢ CS 1110: Python Programming
➢ STSCI 3040: R- Programing for Data Science
➢ INFOSCI 2950: Introduction to Data Science
➢ STSCI 4060: Python Programming and its application in Statistics
➢ INFOSCI 3350: Text Mining and Language Processing
➢ Info 1998: Intro to Machine Learning