Minutes

Meeting of: Superstars

Held at: Alice Hoy 108

Date: 10/04/17

From: 2:15pm - 3:15pm

Opening:

The regular meeting of the Superstars was opened at 2:15pm on 10/04/17 in Alice Hoy by Lilian Chan.

Present:

Kuan Qian(Jack), Sheng Wu, Zheping Liu (Leo), Ao Li, Lilian Chan

Approval of agenda:

The agenda was unanimously approved as distributed.

Minutes

Discussion of high-level requirements

The minutes of the previous meeting were unanimously approved as distributed.

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| Task | Resources | Estimated Time |
| Define team name | All | 1 hours |
| Establish team norms | All | 5 hours |
| Decide risk register | All | 5 hours |

Next meeting

The next general meeting will be at 1PM on 24/04/17 at Alice Hoy 108.

Minutes submitted by: Lilian Chan

Approved by: All