Scrum Process

Overview

Product Backlog

what we need to do

every 24 hours

30 days

Scrum: 15 minute daily meeting.
Teams member respond to basics:
 1) What did you do since last Scrum Meeting?
 2) Do you have any obstacles?
 3) What will you do before next meeting?

Sprint Backlog:
Feature(s) assigned to sprint

Backlog items expanded by team

PM owns

New functionality is demonstrated at end of sprint

Product Backlog:
Prioritized product features desired by the customer

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Product Backlog

Cleanup

- Overall look & feel
- Top/Left pane
- Object pages layouts
- Unique page layouts
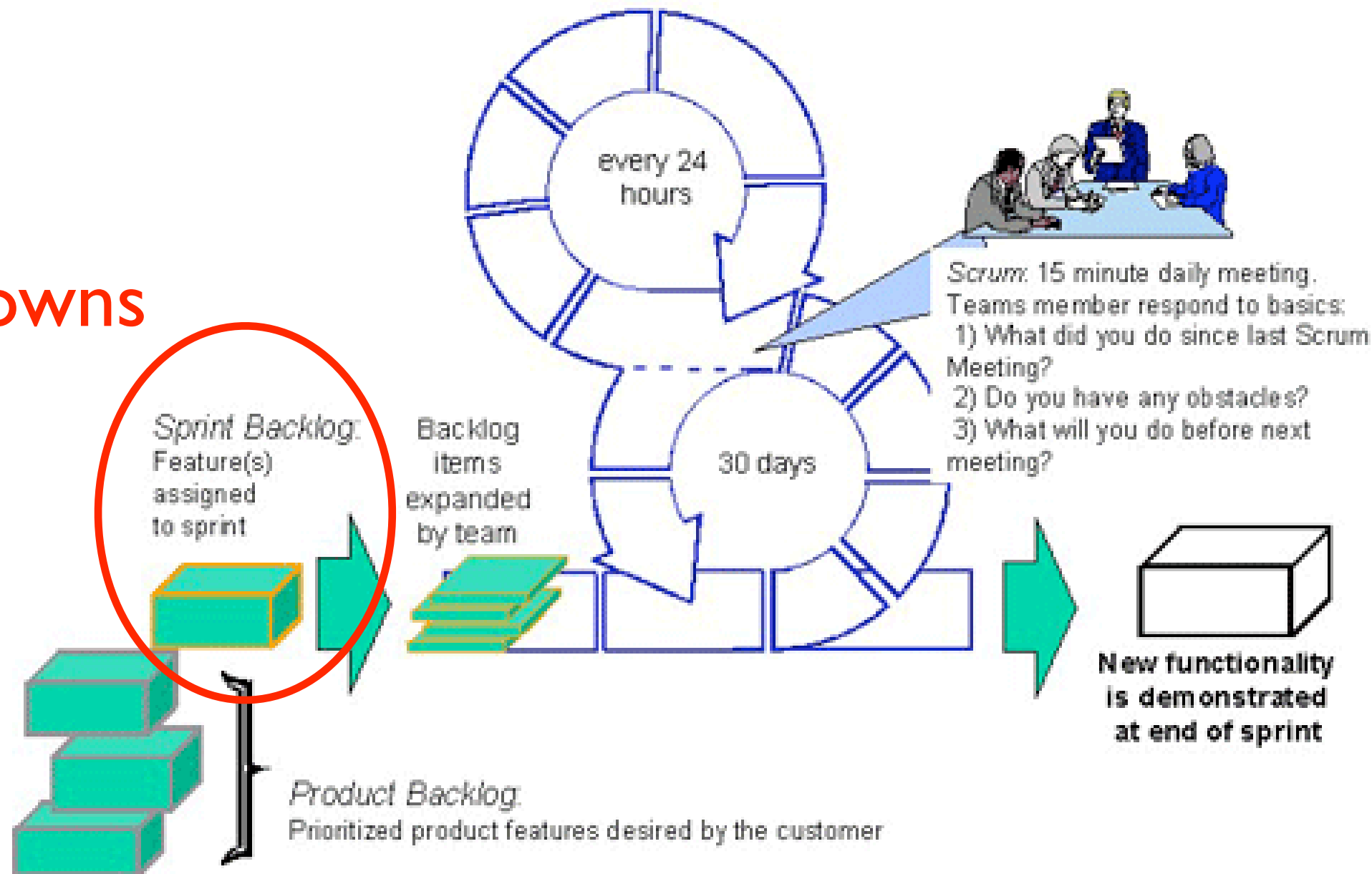- Actions & dialogs
- UI elements
- UI controls

Productivity

- MDI
- Tree grid
- Export to Excel
- Drag and Drop
- Copy and Paste
- File handling

minimal behavior change

significant behavior change

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Sprint Backlog
when we are going to do it

PM owns

every 24 hours

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Sprint Backlog

Engineering

- Sprint 1
  - Complete multi-select list
  - Complete date picker
  - Object header - header, buttons, tabs, menus
  - POC table pagination, complete

Design

  - Design Message Area
  - Design & Proto Single Select Search
  - Design Object Form
  - Design & Proto Multi-Select Cascade List
  - Design Multi-Select User Search
  - Proto Top Pane
  - Proto Left Pane
  - Proto Action Dialog
  - POC Styling of COQSoft Tree Grid

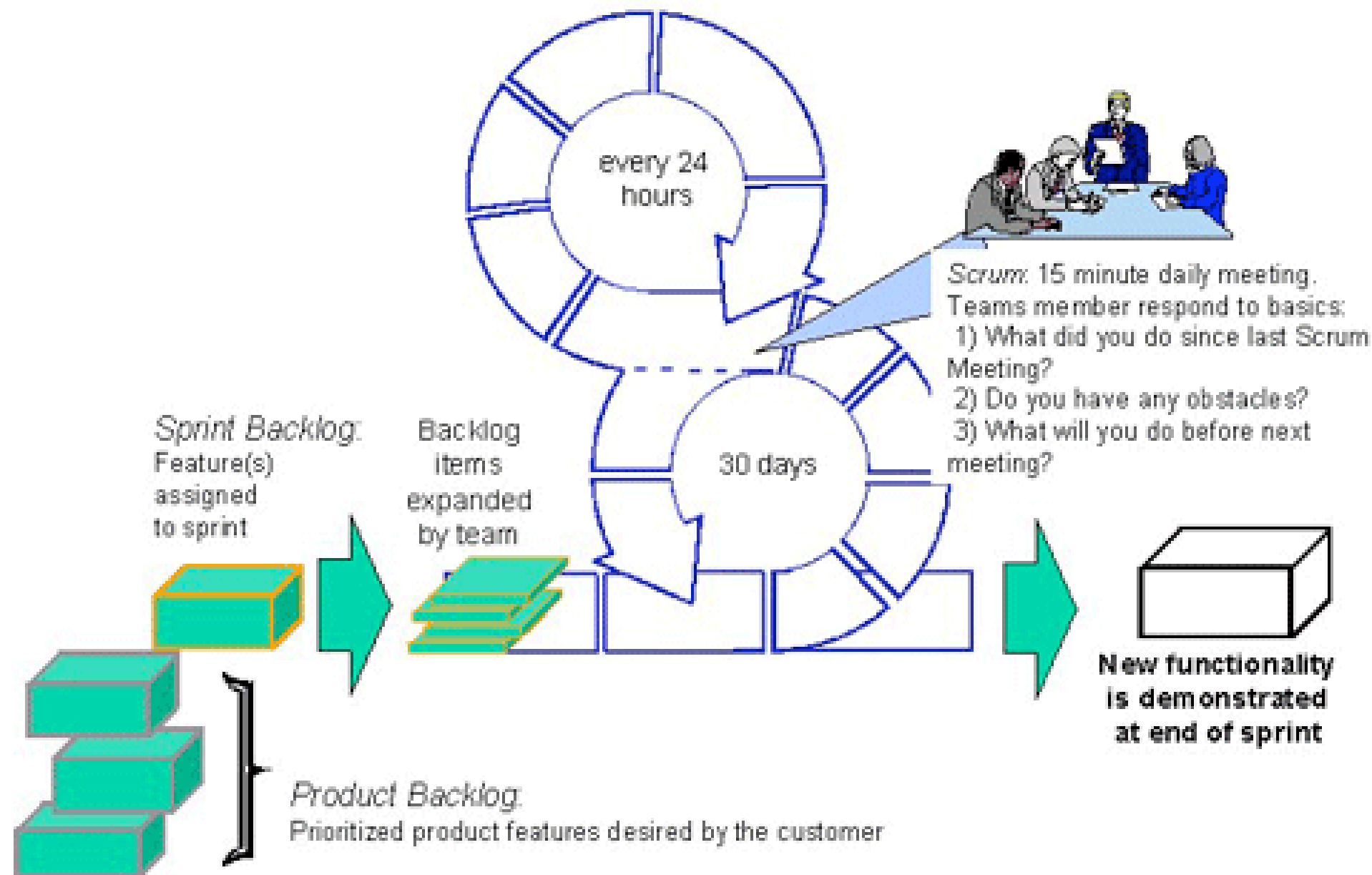blue ONE

Sprint Planning

how long we need to do it
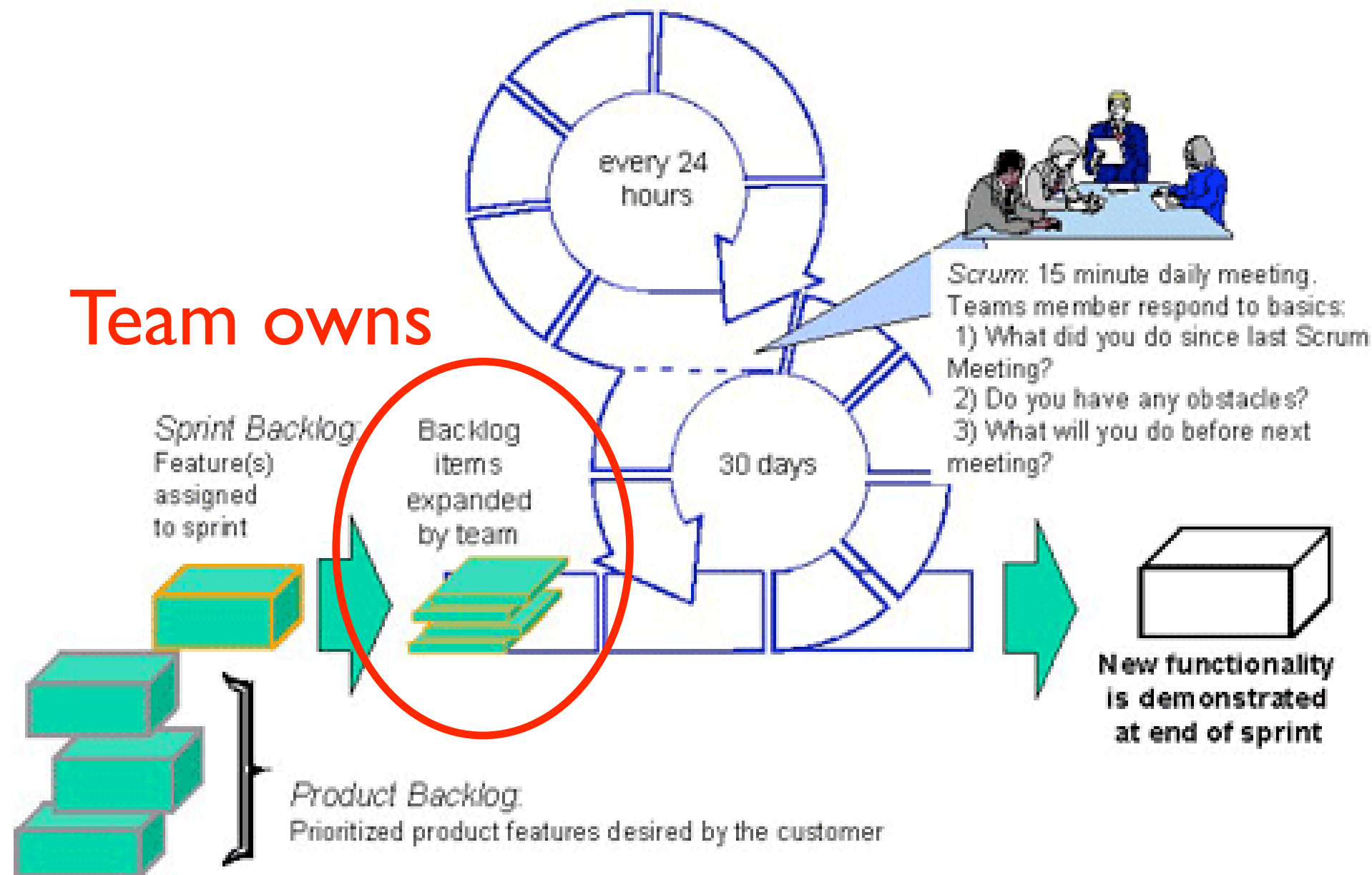
Sprint Planning

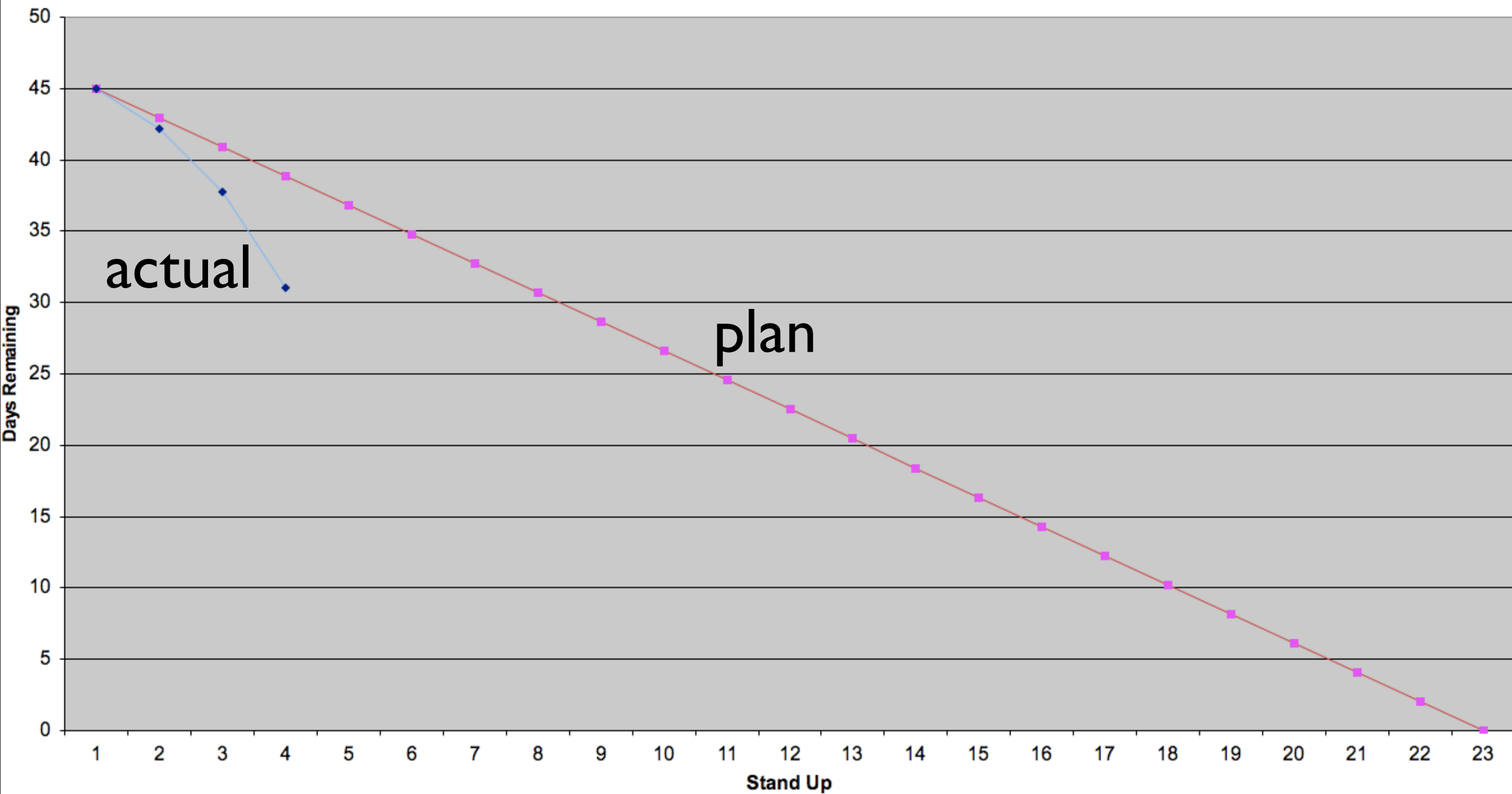| Story		Tasks		
Name	**Points**	**Description**	**Owner**	**Estimated**
Complete Multi-select List	8	Keyboard navigation for pills	Sean	6
		Keyboard navigation for palette	Sean	6
		Large data set testing	Sean	3
		Large column testing	Sean	1
		Row palette state highlighting	Sean	6
		Column resizing	Sean	6
		Integrate admin setting for short list definition	Sean	4
		Test case design	Sreenivas	12
		Testing	Sreenivas	24
		Bug fixing	Sean	9
		Regression	Sreenivas	6
		Documentation (doesn't include review)	Vern	12
Complete Date Picker	8	Design keyboard interactions	Michele	6
		Design completion aid	Michele	2
		Design review	Michele	1
		Fix IE7 issues	**Adler**	**4**
		Pull-in 80 fixes from spiffy calendar	Adler	16
		Implement on all object forms	Adler	2
		Code keyboard interactions	Adler	8
		Code completion aid	Adler	4
		Test case design	Rukmani	12
		Testing	Rukmani	18
		Bug fixing	Adler	8
		Validate in advanced search summary page	Adler	6
		Regression	Rukmani	6
		Documentation (doesn't include review)	Vern	6
Object Header - Buttons	5	Design review	Tiffany	2
		Resolve Safari Issue	**Ralph**	**6**
		Prototype testing		

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Monitor
are we on-track or off

every 24 hours

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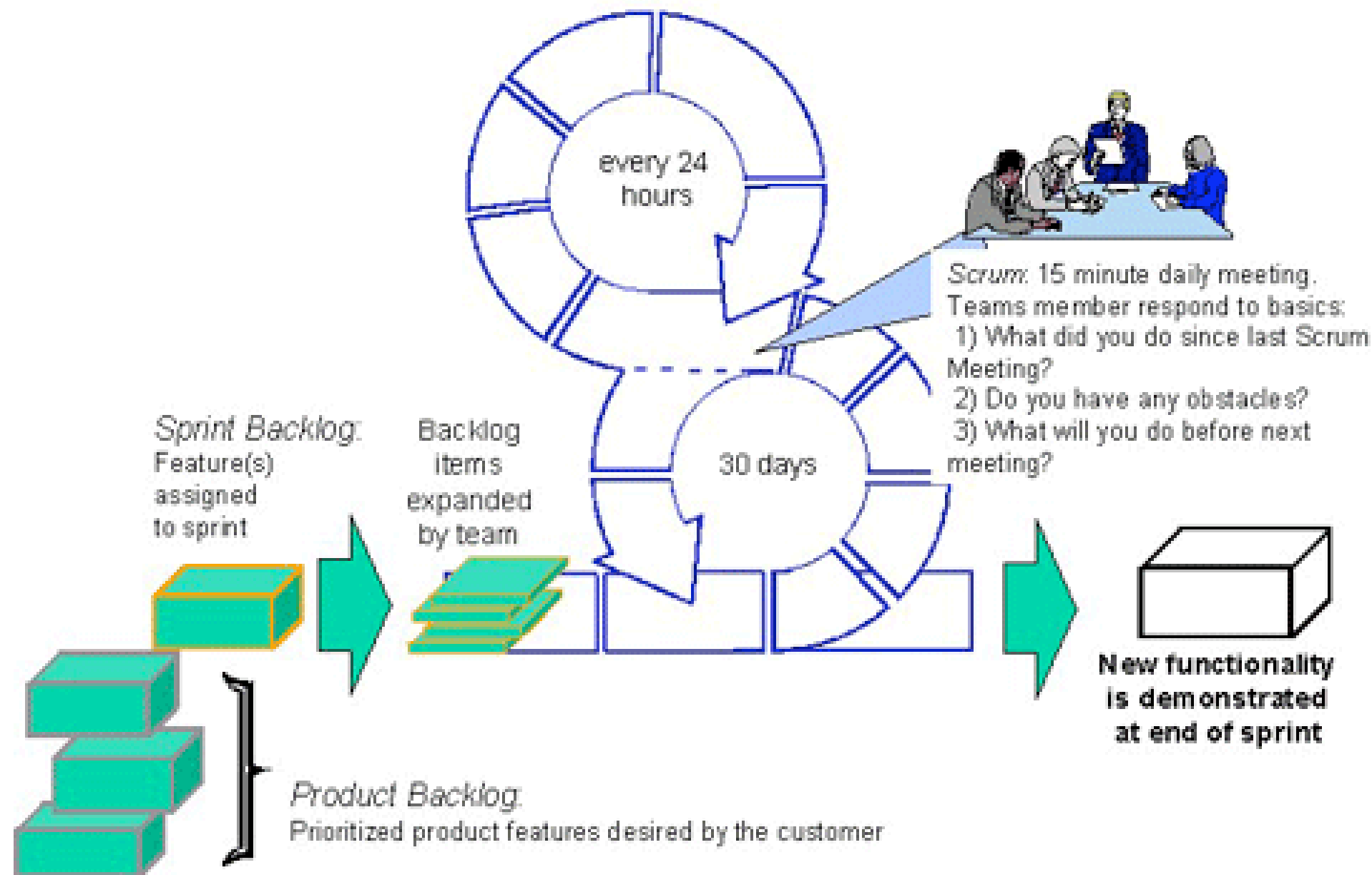Product Backlog: Prioritized product features desired by the customer

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Burn Down Chart

Sprint Reviews

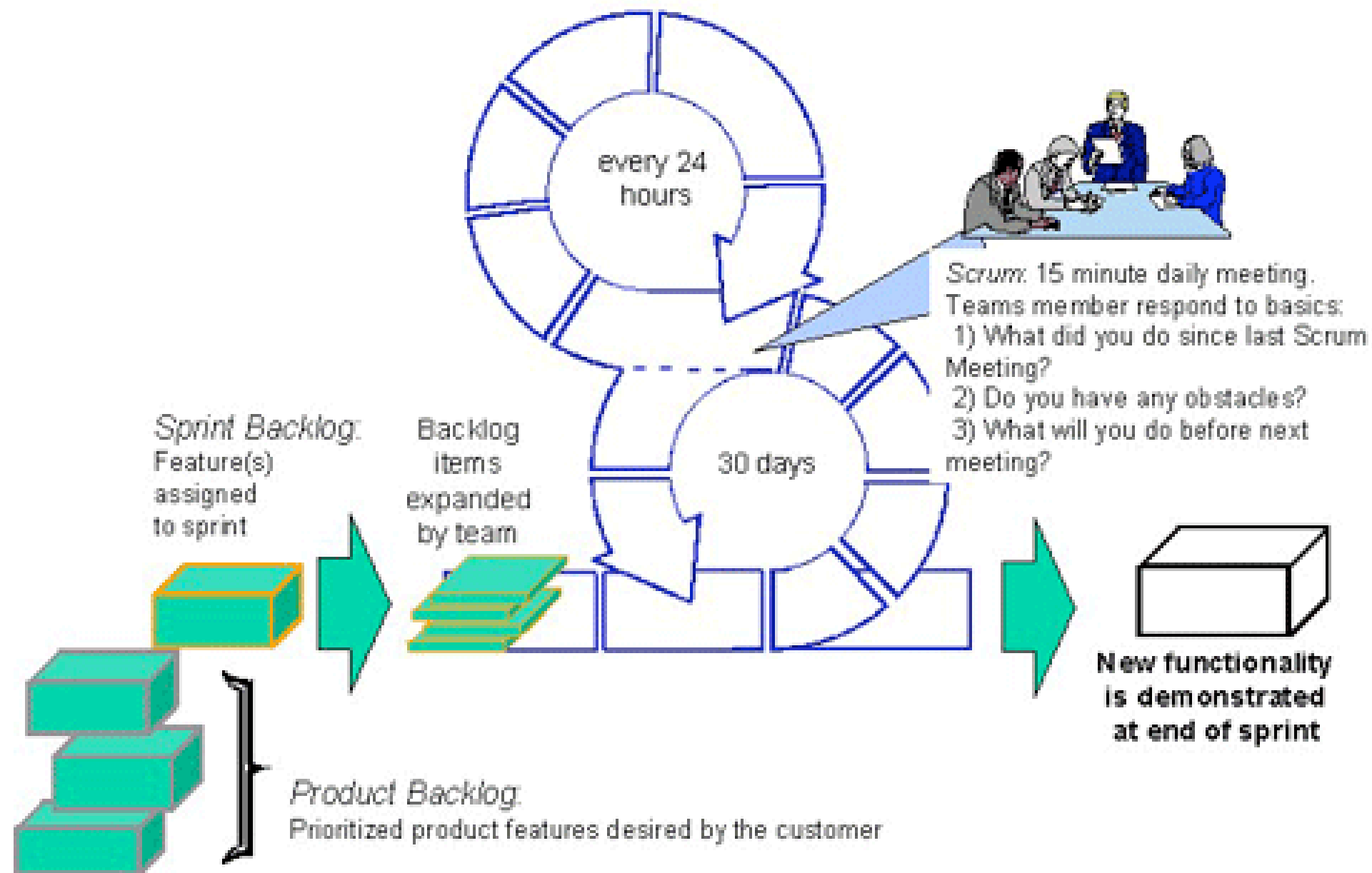*show and tell; how did we do*

Sprint Reviews

- Planned meeting after each Sprint

- All stakeholders welcome
  (starting 25th of May)

- Only TEAM participates and can talk

- Demonstration of work

- Retrospective Open Discussion
  - what went well, poorly
  - corrective action

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Velocity
what is our throughput - predicts completion date

Velocity

- For the past 4 sprints we averaged 80 units of work per sprint

- Per the backlog we have 1000 units of work

- We can complete this project in 25 weeks (eg: 1000u/40u per wk)

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Scoping Process

- **Many inputs**
  - CQs via SLA process
  - SCs 922 Feedback PPT
    - eg: Dual column presentation, thumbnails

- **Suggested process**
  - If request is already in backlog, we add and commit
  - If request is not in backlog, PM team determines relative priority
    - if IN: Scrum process will adjust backlog as necessary
    - if OUT: Product Teams communicate non intention to customer

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