

# PEOUSE DUTTA

## SCRUM MASTER

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### PROFILE SUMMARY

Certified Scrum Master with 2+ years of Agile Project Management experience, leading teams of 25 developers to deliver scalable applications. Skilled in Scrum, Sprint Planning, Backlog Grooming, SDLC, Stakeholder Management, Product Roadmapping, Release Planning, and Continuous Improvement. Proficient in Clickup, JIRA, Business Analysis, and QA. Also, 3+ years of experience in Electronics Manufacturing.

### IT SKILLS

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|--------------------------|---------------------|-----------|---------------|
| • Sprint Planning        | • UAT Planning      | • Python  | • HTML, CSS   |
| • Backlog Grooming       | • Quality Assurance | • Pandas  | • Vue.js      |
| • Stakeholder Management | • Selenium, Postman | • SQL     | • Excel, VBA  |
| • Requirement Gathering  | • API Testing       | • MongoDB | • Powerpoint  |
| • Technical Operations   | • Clickup, Jira     | • Node.js | • GANTT Chart |

### PROFESSIONAL EXPERIENCE

#### ASCONSFOTECH PVT. LTD (STARTUP – GINTAA) SCRUM MASTER

Kolkata, West Bengal  
August 2023 – March 2025

- Led cross-functional Scrum teams (5–12 members), managing 25 developers across teams to design, develop, and launch a New Online Food-commerce application.
- Facilitated Scrum ceremonies (Daily Standups, Sprint Planning, Backlog Refinements, Reviews, and Retrospectives) to ensure alignment with project goals.
- Spearheaded requirement gathering as a Product Owner, aligning business objectives with technical deliverables and preparing BRDs.
- Served as the primary liaison between cross-functional teams and external vendors, managing third-party integrations, development tracking, and deliveries.
- Recognized as the go-to resource for Customer Support, Sales, and Marketing teams to resolve operational roadblocks efficiently.
- Developed SOPs for operational challenges, leading to an 80% reduction in Customer Support TAT.
- Generated data-driven insights for stakeholders, operations, and marketing teams, optimizing decision-making.
- Implemented robust QA processes, reducing post-release defects by 70%.

#### *Selected Project Experience*

- Launch of Gintaa Food Delivery App(iOS, Android), Web, Admin site – Customer & Vendor Platforms
  - Led design and requirement analysis sessions with the team and stakeholders to align on goals and features.
  - Managed product and sprint backlog grooming, turning the concept into an MVP and driving the successful product launch.
- Gintaa Food Delivery Partner App(iOS, Android), Web, Admin site – in progress
  - Led application design sessions with vendor teams to define technical requirements.
  - Monitored project delivery progress and provided regular updates to stakeholders.
- Migration project from Gintaa Retail to Gintaa Food – Business Pivot Project
  - Led the full application redevelopment while maintaining the existing user base.
  - Applied change management principles and maximized the use of reusable components.
  - Reduced development costs by merging related microservices.

#### PROJECT CO-ORDINATOR

June 2022 - August 2023

- Led Agile ceremonies to ensure efficient sprint execution and alignment with Scrum best practices.
- Managed sprint backlog refinement, cross-team collaboration, and workflow optimization.
- Identified and removed blockers, improving team productivity and sprint velocity.
- Provided progress updates to stakeholders, ensuring transparency and risk mitigation.
- Oversaw platform operations, including production releases and incident management.

#### *Selected Project Experience*

- Maintenance and development of Gintaa Retail Platform

**Uma Poly Solutions Pvt. Ltd. (B2B - PHILIPS AND BOAT)**  
**Development Engineer**

**Howrah, West Bengal**  
**June 2021 - April 2022**

- Managed projects with a structured action plan, aligning with PMO standards and Six Sigma principles.
- Coordinated with stakeholders and service providers for progress reporting and risk mitigation.
- Applied quality management techniques (IQC, OQC, PQC, FMEA) to improve process efficiency.
- Led NPI initiatives, optimized BOM creation in SAP.
- Created internal Electronics component information database for R&D Lab.
- Conducted competitor analysis and developed 36W & 20W ODM chargers with fast-charging protocols for iPhones and Android devices and 6W, 9W, 15W, and 20W cost-effective ODM drivers for luminaires, achieving an efficacy of over 100 lumens/W.
- Enhanced KPIs for internal development projects, improving efficiency and performance tracking.

**Neo Tele-Tronix India Pvt. Ltd.**  
**Systems Engineer**

**Kolkata, West Bengal**  
**December 2018 - June 2021**

- Developed embedded systems solutions and programmed 8-bit microcontrollers for electrical testing equipments.
- Worked with DC-DC converters, SMPS, transformers, and PCB design (EagleCAD, EasyEDA).
- Proficient in CAD software (AutoCAD, NanoCAD, ZWCAD) and Embedded systems programming (C).
- Managed key projects for Siemens, APSEB, NTH, IIT, Vikram Solar, WBSEB, and others.

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**EDUCATION**

**JADAVPUR UNIVERSITY**  
M.Sc. in Instrumentation Science

**Year of Passing**  
**2018**

**CALCUTTA UNIVERSITY**  
B.Sc Physics

**2016**

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**CERTIFICATIONS**

- Scrum Alliance - Certified Scrum Master(CSM)
- Forage - Goldman Sachs - Excel Skills for Business Job Simulation
- HackerRank - Python (Basic) Certificate
- Udemy - Business Development & B2B Sales for Startups- Sales Valley