

# Sarah Chen

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## PROFESSIONAL SUMMARY

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Skilled CNC Machine Operator with 4+ years of experience operating Haas and Fanuc-controlled machining centers. Proven track record of maintaining tight tolerances, reading complex blueprints, and contributing to continuous improvement initiatives. Strong safety record with OSHA 10 certification and zero lost-time incidents.

## SKILLS

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- CNC Lathe & Mill Operation (Haas, Fanuc, Mazak)
- Blueprint Reading & GD&T Interpretation
- Precision Measuring Tools (Micrometers, Calipers, Height Gauges)
- Basic G-code Programming & Editing
- First Article & In-Process Inspection
- Lean Manufacturing & 5S Implementation
- Forklift Operation (Certified)
- Quality Control & SPC Charting

## WORK EXPERIENCE

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### CNC Machine Operator

*Precision Manufacturing Inc. | Milwaukee, WI | March 2020 - Present*

- Operate 3 & 4-axis CNC milling machines producing aerospace components to  $\pm 0.001"$  tolerances
- Read and interpret complex blueprints, engineering drawings, and work instructions
- Perform first article inspections and document results using CMM and manual measuring tools
- Load CNC programs, set tool offsets, and make minor G-code edits to optimize cycle times
- Maintain 99.8% on-time delivery and <0.5% scrap rate over 3 years
- Train 4 new operators on machine setup, quality procedures, and safety protocols
- Participated in kaizen events that reduced setup time by 25%

### CNC Operator / Setup Assistant

*Metro Machine Works | Milwaukee, WI | June 2018 - March 2020*

- Operated CNC lathes producing high-volume automotive parts
- Assisted senior setup technicians with tool changes and offset adjustments
- Performed routine preventive maintenance including coolant changes and chip removal
- Conducted in-process inspections every 50 parts to ensure quality standards
- Achieved "Operator of the Quarter" twice for quality and productivity

## CERTIFICATIONS

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- OSHA 10-Hour General Industry Safety
- Forklift Operator Certification (Current)
- Blueprint Reading Certificate - Milwaukee Area Technical College

- Lean Manufacturing Green Belt

## EDUCATION

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High School Diploma, Bay View High School, Milwaukee, WI (2018)

CNC Machine Technology Certificate, Milwaukee Area Technical College (2019)