

Sarah Martinez

(214) 555-0176 | sarah.martinez@email.com
5612 Oak Street, Irving, TX 75038

PROFESSIONAL OBJECTIVE

Motivated and detail-oriented individual seeking an entry-level Production Assembler position to begin a career in manufacturing and contribute to quality production goals.

PROFESSIONAL EXPERIENCE

Production Associate (Temp)

Texas Electronics Assembly - Irving, TX | September 2023 - January 2024

- Assembled electronic components following detailed work instructions and diagrams
- Performed visual quality inspections on finished products
- Maintained clean and organized work station per 5S standards
- Worked on fast-paced production line meeting hourly quota requirements
- Demonstrated strong attention to detail with 99% quality rating
- Perfect attendance record during entire assignment

Retail Sales Associate

Target - Irving, TX | June 2022 - August 2023

- Provided excellent customer service in fast-paced retail environment
- Restocked merchandise and maintained store organization
- Operated cash register and handled transactions accurately
- Worked flexible shifts including evenings and weekends

EDUCATION

High School Diploma

Nimitz High School - 2022

SKILLS & COMPETENCIES

Assembly Line Production • Quality Inspection • Following Work Instructions • Hand Tools • Detail-Oriented • Fast Learner • Team Player • Reliable • Bilingual (English/Spanish)

CERTIFICATIONS & TRAINING

- Manufacturing Safety Fundamentals (Online Course - 2024)
- Food Handler Certification

References available upon request