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Date: 06th March 2021

To:
The Chair Person,
ANU-SEC Vetting Panel,
P.O.BOX 53067-00200,
Nairobi.

Dear Mr. /Mrs.

RE: APPLICATION FOR THE COMMISSIONER OR A MEMBER OF SECRETARIAT POSITION

I am tendering in my application for a position in the ANU Student Electoral Commission as either a Commissioner or a Secretariat depending on the number of vacancies left, following an email sent to me by the ANU Student Electoral Commission. I believe that my qualifications, professional background, and extensive skill-set strongly correlate with the requirements your commission is seeking. I am a fourth-year Bachelor of Computer Science student at African Nazarene University, where I have had the opportunity to build real experience in web design, software developing, networking, documenting and operating user training manuals, testing and modifying systems and troubleshooting and debugging. My current GPA is 3.438 and I'm aiming at improving it further. The ANU Electoral Commission has a great reputation, and I'd love the chance to work with people who share my passion for upholding integrity.

In addition to my academic accomplishments, I have completed eight other certifications and I'm currently pursuing 2 others. I had enrolled in the school's Leadership development program last year but unfortunately, it was disrupted by the prevailing COVID-19 pandemic. Despite that being the case, I had learnt a lot. I am currently the assistant captain of the school soccer team. I've played for the team since 2017, our greatest achievement is finishing third in the 2019 KUSA league. I have worked on eight personal software and web development projects. I have recently completed an industrial internship period at the county government of Kakamega where I worked as an assistant to the web and network administrators. I have learnt various principles of professionalism including team-work and versatility. The experience introduced me to a work-place environment and gave me the competence required to work.

I have honed my skills in programming, database management, computer security, software testing, software integration and creating software usage training materials. All these are qualities needed for a successful online election process and that is exactly what I'm bringing to the table. My institutional skills, creativity, and desire to learn has helped me succeed in my projects and can help me thrive as a member of your team.

I am eager to apply my skills and proven track record to your Commission. I am confident that if granted this opportunity, I would play a substantial role in making the election process smooth. I have attached copies of my documents including my CV and other relevant documents. Please click on my web site's link on my profile section at the top of this letter to see my portfolio. Thank you in advance for your positive consideration of my application. I'm looking forward to hearing from you.

Yours sincerely,

Perfait Akaka Shisoka