

09/05/2024

I5152 - Periasamy Pitchaimani

ACCEPTANCE OF RESIGNATION

This is to inform you we have accepted your resignation dated 04-Sep-2024 and your last working day shall be on the closing hours of 05-Sep-2024, provided you complete all your pending tasks and get sign off from your TL/ Reporting Manager.

Please note leaves taken during notice period will lead to extension of your Last Working Date. Also, ensure all your leaves/permissions (if taken) are applied in GreytHR and get it approved by your reporting manager before your last working date.

Your last 2 month salary will be payable as part of the full and final settlement within 60 days from your last working date upon completion of your entire notice period of 60 days.

Your experience/ relieving letter will be processed within 30 to 45 days upon receipt of no dues clearance from Admin, IT, Finance, L&D and HR Operations team.

For any questions/ clarifications feel free to write to Ask.hr@indiumsoft.com or call / whatsapp us at +91-9884881175.

Regards,
HR Team
For Indium Software (India) private Limited



Priya Venkataraman
Head - Human Resources

INDIUM SOFTWARE (INDIA) PRIVATE LIMITED

CIN No. : U72200TN1999PTC042263

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