

# C3 SPEC MEETING 01/14

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## AGENDA

### Old Business

- Decide design plan.
- Decide whether to make the project harder by using machine learning/containers/etc.
- Set up a Github & Master account for AWS.

### New Business

- Review Alexa Skill Kit **DONE**
- Check on database production **DONE**
- Review survey **DONE**
- Decide Next Steps **DONE**
- What is a specification meeting?
- What can the team ship from Tuesday 9:30am to Thursday 9:00am
- How to record the meeting **DONE**
- First sprint - each sprint is a week - how many hours?
- What is the test matrix
- Vision
- Scope
- Project Plan
- Work Plan
- Milestones
- User acceptance - daily if possible
- Training for sample code - a cloud guru
- Site for the videos to be stored - cloud storage on zoom
- Aws account open (\$)
- Github account open (\$)

## NOTES

- We will be implementing 2 different applications, one FAQ and one application that handles FAQ & PII information.
- We will make the project harder once we have the basics done with.

## ACTION ITEMS

- Have a prototype to show on the Ship meeting on Thursday.
- We will need a database for authentication
- We will need one alexa for business and another that will just be the basic alexa.
- Use the noSQL database on Amazon