LAST NAME		FIRST NAME		INIT.	PHON	E #	MESSAGE #	SOCIAL SECURITY #	DATE	SKILLS		
ADDRESS		CITY	STA			COUNTY	ZIP	DO NOT WRITE	E IN SHADED AR	REAS		
								YES RESULTS		ON RESULTS		
PERMANENT ADDRESS (if di	fferent)	CITY		STATE		COUNTY	ZIP	OSHA 🔲	MATH I			
TERMANENT ADDRESS (II di	nerency			DIAIL		COONT	211	POLICIES	MATH II			
Are you currently employed?			Ever Bonded?			TYPE OF WORK A	PPI YING FOR:	WC-R	FILING CLERICAL			
Ever bollded:					THE OF WORK	TETHO TOK.	STATE IDAHO	- CLERICAL COMPARISON				
Employment desired?			Are you at least 18 y	ears old?				PQA   DRUG TEST	GRAMMAR/PU			
Salary Requirements:						I9						
What days					lable:			W4 🔲	DATA ENTRY			
Minimum Acceptable:								<del>-</del>	WINDOWS			
·								APPEARANCE  OUTSTANDING, GROOMING	WORD			
							portation will you use to get to your	AVERAGE ATTIRE, GROOMING	BOOKKEEPING BOOKKEEPING	• • • • • • • • • • • • • • • • • • • •		
Smoker?						job(s)?		poor, hygiene, grooming	TYPING	J II		
Are you authorized to work in	the United States	?						PERSONALITY	10 KEY			
Do you have proof of your au						Do you have a valid	drivers license?	OUTGOING & PLEASANT	FORKLIFT			
Lieus van boon gennisted of a	folomy					State:	Class:	OBJECTIONABLE	CASHIER	CASHIER		
Have you been convicted of a	reiony?					Number:	Expir. Date:	ATTITUDE	TELLER			
						Auto Liability Insura	nce: 🛘 yes 🗘 no	FLEXIBLE & CONFIDENT POLITE	OTHER			
How did you hear about Perso	onnel Plus?					Company:		☐ NERVOUS				
Have you ever worked for a to	emporary service b	efore?				How far are you willi	ing to commute?	☐ IRRITATED ☐ UNCOOPERATIVE	☐ INACTIVATE	☐ INACTIVATED DATE		
If yes, what service (s)	12					,	3		COMMENT:			
if yes, what service (s)	):							INITIATIVE				
								☐ CONTRIBUTES WILLINGLY ☐ NEEDS PROMPTING	-			
Comments:								☐ INDECISIVE	<del></del>			
										<del></del>		
									· ·	*		
				K APPR	OPRIAT	E BOX & LIST NUMBE	ER OF YEARS EXPERIENCE					
			BOR / INDUSTRIAL					ENTORY—CLERICAL / PROFESS				
GENERAL LABOR YRS. Landscaping	INDUSTRIAL Gen. Labor-lic	YR aht	S. PLASTIC/INJECT Assembly/Pack		'RS C	LERICAL Receptionist	YRS. BOOKKEEPING Y Accts. Receivable	RS. TECHNICAL Y  Computer Tech.	RS. MANAGME Account			
Delivery	Gen. Labor-M	-	Machine Operat			Switchbrd #lines	Accts Payable	Copier Tech	CPA	ung		
Janitorial	Gen. Labor-H	eavy	Injection			Clerical	Payroll	Telecom Tech	Human	Resources		
Warehouse	Machine Oper	ator	Molding			Telephone #lines	Bank Reconciliation	Electronics Tech	Purchas	sing		
Inventory	Forklift Opera	tor	Maintenance			Word processing	Posting	CAD Drafting		Relations		
Security	Packaging		Customer Serv			Dictation	Trial Balance	Engineer		ation Systems		
Shipping/Receiving Cleanup	Palletizing Sanitation		Quality Assurar	ice		Speed Writing Typing word/min	Financial Stmnt Prep	Type:	Sales Technic	·al		
Farm Field	Lab		Prep Room Glue Room			Statistical Typing w/m	Month End Close	Certificate: Telecommunications		Assurance		
Dairy	Quality Assur	ance	Other (list):			Legal office	Accounting Tax	Computer Network	Constru			
Sprinkler	Maintenance		FOODSERVICE			Medical office	SOFTWARE USED:	SOFTWARE USED (list):	Farm			
Floral	Electrical		Waitress			Cashier	Quicken		Enginee	ering		
Yards & Grounds	Electronics		Line cook			Teller	Peachtree		Other (	list):		
Housekeeping	Hydraulics		Chef			Data entry	Other (list)					
CONSTRUCTION  General Labor	Shipping/Reco		Dishwasher			Mortgage	HEALTHCARE	SALES				
Concrete Rough	Fish Processir SKILLED LABO	-	Hostess Supervisor			Filing Fax/Copier	CNA	Outside Sales Retail Sales	OTHER SKI	ILLC (lict):		
Concrete Finish	Diesel Mechar		Banquet			Medical Term.	LPN CMA	Route Sales	OTTLK SK	ILLS (IISC).		
Carpenter Rough	Auto Mechani		Sanitation			Credit/Collection	Ward Clerk	Telemarketing				
Carpenter Finish	Small Engine	Mech.	Warehouse			Customer Service	Lab Technician	Marketing				
Framing	Machinist		DRIVING			Title/Escrow	General Labor	Product Demo				
Read Blueprints	Tool & Die		Class (CDL)		S	OFTWARE USED:	Housekeeping	Survey				
Roofing	Mill/Lathe		Endorsements:			Word	RN	Other (list):	COMMENTS	S:		
Painting Plumber	Welder	_	HEAVY FOURTH	NT CD 1	liet)	WordPerfect Windows	Dietary					
Electrician	Cabinet Make	r	HEAVY EQUIPME	:NI UP. (	iiSt)	Excel	Dental Assistant					
HVAC	Glazier Other (list):					Other (list):	Other (list)					
Siding	Outer (list).					().						
Flagger												
					1							

EMPLOYMENT HISTORY (Begin with Work Record	most recent) (D	OO NOT WRITE IN SHAD	ED AREAS)					Duties		Pay	Reason for leaving	Ref
FROM	Т	0	EM	IPLOYER				Duties		Fay	Keason for leaving	9 Check
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SUPERVISOR	PHONE				#	JKIIT DATE	SKILLS					
FROM	Т	0	EM	IPLOYER								
ADDRESS	·	CITY		STATE	Ē Z	ZIP						
SUPERVISOR	PHONE				SOCIAL SEC	JRITY DATE	SKILLS					
					#							
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ADDRESS	,	CITY		STATE	=  7	ZIP						
	DUONE	0111	T	, , , , ,			CKILLO					
SUPERVISOR	PHONE				SOCIAL SECU	JRITY DATE	SKILLS					
FRUGATION / TRAINING GUM	44.00		V CDA									
Apprentice / Vocational / Technica		School Graduate  Dates	Yes No GPA: Skills/Trade/License	c	completed	Degree/Certificate		emergency, notify:				
					Yes No		Name	11				
College / Education / Graduate Sc	hool	Dates	Skills/Trade/License	Con	•	Degree/Certificate					elephone	
					Yes No	AGREEMENT	Doctor to N	lotify		Te	elephone	
misrepresentation of facts on Employer, (except as indicate transaction.  I understand that completing my ability to perform the esse Personnel Plus, I agree to sub NOTICE: This employment ap	d) and any pe this application ential function mit to a drug	erson, firm or corporation does not constitutes of jobs in the cate /alcohol screening	ration given as a referen ate an employment agree egories for which I am ap est.	ce, to answer	all questions that may n me and Personnel Plu	be asked and	to give all inforn	nation that maybe sought of	oncerning me, n	ny work, habits, cha hysical qualifications	racter, skills, or actions assessment to dete	ons in any ermine
Ci val						D-1.						
Signature					DO NOT WRITE	Date						
		CONDITIONAL O	FFER OF EMPLOYMENT		DO NOT WRITE	DELOW INIS L	INC	POST-OFFER EL	IGIBILITY DETE	ERMINATION		
			ments In the following ca					person Is eligible for Job as				
☐ Clerical I ☐ Clerical II	☐ Light Li ☐ Mediun			☐ Sales ☐ Technical /F	Professional		lerical I lerical II	□Light Labor □Medium Labor	☐Medical ☐Manageme	□Si ent □Te	ales echnical /Professiona	ıl
Bookkeeper	Heavy			Other			ookkeeper	Heavy Labor	CDL			
Conditional job offer not extend	nded due to:	Availability	Skills	Other -		-						
Personnel Plus		Date	Applicant		Date	Personnel P	us	Date	Applican	t	Dat	te
	ORIE	NTATION: During m	y orientation with the Pe	rsonnel Plus r	epresentative. I receiv	ed the following	g: Init			PERSON	INEL	
☐ Policies & Procedures St	atement	□ Welcome bro	chure OSHA	Orientation	☐ Time Card		rug & Alcohol T	esting Policy Statement	4			
			EM	PLOYEE AGE	REEMENT				Y	OUR TOTAL STAFFING	SOLUTION P	<b>U</b> 5
I agree that my employment I understand that my compen I agree that if at any time I s	sation from F	Personnel Plus shall	be limited to the duration	n of any temp	orary assignment here	eunder.			termination.			
										EMPLOYMEI	NTAPPLICA <sup>-</sup>	TION
Signature			Date			PE	RSONNEL PLUS	IS AN EQUAL OPPORTUNITY	EMPLOYER.		DIT	IS 2 Rev 9/08