



MYLES GARDNER

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SUMMARY

I am a college student, with both training and management experience, in good standing with all previous employers. I am currently pursuing a bachelor's degree in Information Technology and Networking with a focus in Cybersecurity. I take initiative and do not need to be micromanaged by my supervisors. Along with this, I can also manage my own schedule to prioritize tickets based on client needs and severity.

SKILLS

Able to:

- Learn quickly and teach myself
- Multitask or help others with their job
- Work individually or in a team setting
- Lead and train team members
- Manage my own schedule
- Complete Troubleshooting steps
- Ask for help when needed
- Communicate with clients
- Follow SOP's and other company documentation

EXPERIENCE

IKO Midwest | Kankakee, IL

Line Operator

09/2024 - Current

- Performed visual and quantifiable inspections of products to ensure product quality.
- Followed SOP's for daily tasks.

LeadingIT | Manteno, IL

Onsite & Bench Technician

03/2024 - 07/2024

- Completed Bench Preparation of new devices for clients.
- Scheduled and performed onsite deployments and troubleshooting.
- Received and Checked-in deliveries and new equipment.
- Assisted Remotely with tickets.
- Communicated with my team to effectively solve problems through our shared knowledge.

Milmar Buildings/Homes | La Porte, IN

Construction Worker

12/2023 - 03/2024

- Wood/Steel stud Framing
- Baseboard and Trim Installation
- Vinyl and Hardwood Flooring Installation
- Wood Siding Installation
- Insulation Installation

Culver's Restaurant | Pensacola, FL

Manager

08/2023 - 12/2023

- Wrote deployments, break times, and ran shifts.
- Managed closers to make sure closing tasks were finished correctly and in good time.
- Trained on all positions, front and back of house.
- Counted Tills and wrote deposits.
- Balanced 40+ hour weeks with being a full-time student in college(17 credit hours). Also came in for uncovered shifts and worked overtime hours when needed.

Culver's Restaurant | Bourbonnais, IL

Trainer

- Helped managers run shifts and close efficiently.

04/2022 - 08/2023

- Trained on all front positions.
- Multitasked jobs when needed.(Drive-Thru Order Taker, Cashier, Custard, etc.)
- Balanced 30+ hour weeks with school and school activities.

Education

Pensacola Christian College | Pensacola, FL

Some College (No Degree) in Cybersecurity

- Fall 2023 - Dean's List

DeVry University | Downers Grove, IL

Associate of Applied Science in Information Technology And Networking

Expected in 07/2025

- Spring 2024 - Dean's List
- Fall 2024 - Dean's List
- 4.0 GPA

DeVry University | Downers Grove, IL

Bachelor of Science in Information Technology And Networking

Expected in 05/2027

ACCOMPLISHMENTS

- Valedictorian
- Manager
- Trainer
- Dean's List

Certifications

- CompTIA A+ 1101
- Preparing for CompTIA A+ 1102
- Next Certifications include Linux+, Network+, and Security+ respectively.

References

References available upon request.