

## Athabasca University Accreditation

We're pleased to announce the accreditation of our Small Business Management Certificate (SBMC) and Small Exporter Management Certificate (SEMC) with Athabasca University.

In 2006, Athabasca University became the first Canadian public university to receive accreditation in the United States, through the Middle States Commission on Higher Education (MSCHE), one of six regional organizations in the U.S. that accredits universities. No other public Canadian university holds this level of foreign accreditation. For more information, please visit their website at <http://www.athabascau.ca/>

Anyone who completes the Small Business Management Certificate (SBMC), in addition to the Small Exporter Management Certificate (SEMC), is granted 3 credits towards a 30-credit Bachelor of Commerce degree, or a 24-credit Bachelor of Management degree, from Athabasca University, as stipulated below:

<b>Course, Program, or Designation completed</b>	<b>Program Year</b>	<b>Transfer Credit awarded toward</b>	<b>Credits</b>
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Management Diploma	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Management – 3 Year Post Diploma	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Management – 4 Year Post Diploma	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Management – 4 Year Post Diploma with Major	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Commerce Diploma	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Commerce Post Diploma	ADMN 1XX (3)
Small Business Management/Small Exporter Management Certificates	2010	Bachelor of Commerce Post Diploma with Major	ADMN 1XX (3)

### **Instructions to Prospective Students of Athabasca University**

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the Student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

To qualify for a transfer credit award based on the Articulation above, a Student will:

1. Apply for admission to Athabasca University ;
2. Pay to Athabasca University the General Admission Fee as provided in the Calendar; and
3. Arrange for relevant educational providers to send official transcripts directly to the Athabasca University Office of the Registrar.

Athabasca University will notify the Student in writing of the official transfer credit award. Students are encouraged to discuss program planning and course selection with an Athabasca University advisor, at <http://vital.athabascau.ca/advise/contact.nsf>

### **How Do I Contact Vubiz To Arrange For My Transcript to Be Sent to Athabasca?**

If you've already taken and received a certificate of completion for *both* programs and wish to apply for credit with Athabasca, please email [heggleston@vubiz.com](mailto:heggleston@vubiz.com) in order to arrange for your transcript to be sent to Athabasca University Office of the Registrar.

### **If I've Completed One Certificate Already, How Can I Purchase and Complete The Second Of The Two Programs From Vubiz So I Can Complete My Accreditation Requirement?**

If you have already taken one of the programs and would like to purchase a single seat of the second program at \$55, please purchase online with your credit card at:  
<http://vubiz.com/v5/default.asp?vCust=vubz3005&vAction=Order&vSource=http://www.vubiz.com>

Once you have purchased from the link above, please login with your Customer ID and Password at: [http://vubiz.com/v5/Public/01\\_Welcome\\_EN.asp?vFrame=10\\_Login\\_EN.asp](http://vubiz.com/v5/Public/01_Welcome_EN.asp?vFrame=10_Login_EN.asp)