



**World Credit Ltd**  
*We lend to anyone*

Suite 123  
New Buildings  
Old Farm Road  
Liverpool  
L33 3LM

We appreciate the recent payment on your account; however, it has not cleared the balance due (see above). I look forward to receiving the outstanding balance within the next few days.

World Credit Ltd appreciates your business and your promptness in taking care of this matter. If you have questions about your account, please call Customer Service at 555-5555.

Yours sincerely

*Laticia Overkill*

Mrs L Overkill  
Credit Supervisor