

### **Thursday, 9 October 2025 - JCR Meeting Minutes**

#### **Attendees**

Sarah, Vlad, Ruxi, Charlotte, Francesca, Keane, Jack, Tom-Avery, Belle, Lizzie, Henry, Janice, Tate, Angelina

#### **Important reminders and to-do**

- Fill out dates for events for term card **by Sunday, October 12th**
- Tea with Master (committee-only): **Thursday, October 30th, 15-16** (confirm attendance and send dietary requirements to Sarah asap)
- Meet with Master (open): **Tuesday, November 4th, 15:30-16:30**

#### **Sarah (President)**

- **Term card:** if you are going to hold events throughout term, figure out a date (or put TBC) and put it on the list ideally by Sunday (message with doc is pinned on the groupchat), so we can release the term card on Monday/Tuesday.
- **Friends of Peterhouse (FoP) meeting feedback**
  - Reminder who FoP are: group of alumni, founded separately to college to give money directly. Currently fund Leanne's salary, the bridging scheme and more, amounting to nearly 80% of the annual fund available.
  - Next meeting is on Oct 16th, but Sarah had a preliminary meeting
  - **Rent bursary:** not enough funding available, so we will need to seek alternative sources; Sarah will have a meeting with the Development Office
  - **Prescription scheme:** very keen to help
  - **Vending/Coffee machine:** becomes impossible, as college now uses the bar as a break room for kitchen staff during the day, so there is no access
- **Meetings with the Master**
  - JCR tea with Master: Wednesday, October 30th, 15-16, confirm to Sarah and send her dietary requirements (if any)
  - Master wants to begin a new termly open meeting at the Master's Lodge with him. This term's meeting will be on Tuesday, November 4th, 15:30-16:30
- If you are looking to support charities on behalf of the JCR/college, you have to go to college early because it takes a long time to receive approval.
- Start thinking about handover documents: changing or heavily revising existing ones.

#### **Vlad (Secretary & Comms)**

- Stash orders are now live and will close on Saturday, October 18th. Custom stash will open later in November.
- Reminder we have subscribed to the £2/order scheme.

#### **Ruxi (Junior Treasurer)**

- **Reimbursement system**

- The Jotform disabled on its own: will try to see what's up but claims will be processed. **Update** (Friday, Oct 10): new jotform link—sent in the groupchat.
- Some claims seem to be more urgent than others. In order to systematise the process:
  - Any claims **submitted by 9 am on Monday** will be passed on to college, and should be reimbursed the following week.
  - If the claim is **urgent**, send an email with !!! in the subject line. It will be forwarded to the finance office immediately. If you don't receive a response from Ruxi within 24h, remind her again.
  - Ruxi is looking into options other than Jotform so that the reimbursement process can be streamlined: if you have any ideas, please share them.
- Reminder for how the system works in general
  - Invoices can be sent directly to college.
  - Reimbursements outside of the term are difficult/impossible to reimburse, so send claim once expensed
  - **30th June** is the last deadline for this academic year's reimbursements, but again—send the claims in the same term the payments were made.
- **Budget update**
  - Please continue to keep expenses within reasonable amounts (nothing outrageous so far).
  - AMALs budget gaps will be covered by JCR reserves. The budget is **not** decreased, but this means that we cannot go over and tap into the reserves.
  - **Reminder**, if you are arranging for catering to have discounted drinks at the bar/snacks/etc (including coffee and biscuits for welfare events) or booking rooms: please forward emails to Ruxi so that she is aware of the costs, as she is not informed by catering for these costs.
  - **Reminder**, although the budget renews annually, the new committee will be elected in February and will work with the remaining budget. Be considerate that you will pass on the role and budget.

### Charlotte (Frep)

- Planning on a further freshers welfare event around W5/end of term (w/ Belle)
- **Extended freshers week feedback**
  - The extended length is beneficial, has received positive feedback and feels like freshers benefited from the extra time.
  - Issue 1: Tours on arrival were inefficient because freshers arrived on the same day as second years (initial plan was for 5 people to come the day before but even by doing that, their nights had to be covered by JCR budget). Some freshers had to arrive on the weekend and miss out the first dates of freshers week, which is welfare-problematic.
  - Issue 2: There has to be more coordination between frep and intl officer and the general freshers week and the international freshers week.

### Belle (Women's & enby)

- Freshers should get priority for fudge and smoothies in W5.

**Henry (Ents)**

- **Change to bops**
  - Start ticketing bops. All colleges do it and it stimulates commitment to attending the event. Guest tickets should be available and will help with the porters, as we can have a guest list shared with them so that they know who is coming in.
    - Lizzie: should we add a charity donation to the ticket? Fantastic idea but needs to be thought about how it will align with college's practice on charity donations.
  - Catering has stopped offering the 2 for 1 cocktails deal.
- **Halloween Bop: Saturday before Halloween (Oct 27th)**
  - Has contacted a band, plans on placing in the JCR as it has better acoustics and in general it is better use of space.
  - Pumpkin carving (w/ Welfare) + James needs them for Halloween SH decorations.

**Francesca (Class Act)**

- Organising a Class Act Bar Crawl on Oct 18th.
- Continues working on removing the requirement for presenting bank statements for 3 months for hardship grant applications.
  - Other colleges do not do that. SU also thinks it is irregular.
  - Meeting on Tuesday with the Senior Tutor.

**Tom-Avery (LGBTQ+ Rep)**

- Has signed us up for a LGBTQ bar crawl organised by Kings around W7-8 (TBC).

**Angelina (WMG)**

- Organising a formal swap w/ Selwyn: date TBC.