**基隆市安樂地政事務所 第一課**

**電子檔案備份清冊**

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| 備份檔案名稱 | 備份檔案大小 | 備份日期 | 備份媒體 | 備註 |
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交接人：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 移交日期：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 承辦人員 | 保管人 | 課長 | 主任 |
|  |  |  |  |