Peter Jun Park

Toronto, ON | (416) 474-7275 | peterjpark@pm.me | github.com/qkrwns | linkedin.com/in/qkrwns

Summary of Skills and Qualifications

- Able to obtain and improve skills independently, quickly, and with thorough understanding.
- Dedicated to maintaining clear communication for better problem-solving.
- Solid understanding of the full-stack JavaScript ecosystem, including TypeScript, Node, Express, React, Next.js, and npm/pnpm.
- Experienced with common programming paradigms and the MVC architectural pattern.
- Experienced with SQL and document databases (chiefly MySQL and MongoDB).
- Adept in developing RESTful and GraphQL APIs using Express and Apollo. Basic understanding of tRPC.
- Knowledge of popular tools for state management, authentication (e.g., JWT), data validation, and UI.
- Proficient in using Git for collaborative development.
- Familiar with agile project management and the software development life cycle.

Relevant Experience

Technical Writer — Trapeze Group   Sep. 2022 – Sep. 2023

- Created educational materials, how-to guides, API documentation, ICDs, and technical user manuals using DITA XML and the oXygen authoring tool to increase documentation modularity and reusability.
- Collaborated with software engineers, product managers, and other stakeholders to inform new technical documentation, update existing documentation, and develop new content strategies.
- Followed a docs-as-code philosophy to enforce better version control, organize reviews of documentation, and keep documentation in sync with ongoing software changes.
- Collaborated on version-controlled, cross-team documentation using Git and Azure DevOps repositories.
- Applied branding and standard formatting to documentation using custom CSS and XML.
- Sat in on developer scrums and sprint planning sessions to gather intel for documentation. Managed a documentation kanban board to manage my own tasks.
- Configured, customized, and tested the core application to understand code changes. Reported issues as necessary.
- Collaborated on product integration documentation with technical writers from other product verticals.

Technical Writer, CX — Toogood Financial Systems Inc.   Dec. 2021 – Aug. 2022

- Gathered technical information on software changes from product, dev, and QA teams via Jira. Wrote release notes and white papers in plain language to communicate these application changes to generic and specific users.
- Created custom documentation and educational materials for clients as needed in collaboration with the service team.
- Completed deliverables ahead of target deadlines, ensuring that relevant documentation is peer-reviewed and finalized in sync with new software releases in clients' UAT and production environments.
- Supported product and design teams by brainstorming and offering suggestions for UI microcopy.
- Displayed strong interest and willingness to learn niche subject matter to better understand our products and clients.

Copywriter, SEO — Sukoshi Mart   Aug. 2020 — Dec. 2021

- Applied on-page SEO strategies to increase ecommerce conversion rates. Offered Edited product and category pages to improve UX and SEO, and eliminate duplicate content.

Education

Full Stack Coding Bootcamp, University of Toronto SCS   February 2023 – August 2023

- Topics include: MERN stack, REST and GraphQL APIs, SQL and NoSQL databases, data structures and algorithms.
- Completion of this curriculum entailed 3 collaborative projects using the most popular technologies in

Fundamentals of Technical Writing, University of Waterloo Professional Development   Aug. 2021

- Topics include: tech writing conventions, research, audience analysis, topic-based (task, concept, ref) modular writing.

B.A. in English Studies, York University   Dec. 2018

- Graduated with French bilingual distinction.