



THE RUBIRI SENIOR SCHOOL

P.O BOX 1828-20117

NAIVASHA.

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ADMISSION LETTER

Name: _____ Assessment number: _____

Junior secondary school: _____ Rating: _____

I am pleased to inform you that you have been offered admission to The Rubiri Senior School, Naivasha, for Grade _____ under the Competency-Based Education beginning January 2026.

You are expected to report on: _____

STUDENTS DETAILS

Student's Full Name: _____

Date of Birth: _____

Country of Residence: _____

County: _____

Sub-County: _____

PARENTS DETAILS

Parent/Guardian: _____

Occupation: _____

Mobile Number: _____

Email: _____

ID Number: _____

Requirements for Admission

Upon reporting, students must present:

- A copy of grade 9 completion certificate or assessment report
- Two recent passport-size photographs
- A copy of birth certificate
- Medical information form (recently filled-as attached in appendix I {backpage})
- Exercise books
- 2 spring files
- A ream of printing papers
- Photocopy of parent/guardian passport-size photograph
- Plate, Spoon & Cup.
- School bag
- Biro pens
- Full school Uniform
- Games kit (with white sport shoes)

Note: Student MUST have full school uniform and games kit.

SCHOOL UNIFORM DESCRIPTION

Boys' Uniform:

The boys' uniform consists of a smart maroon blazer accented with neat golden piping along the lapels and sleeves. Students may also wear a maroon fleece sweater in the same school colours as an alternative to the blazer. Beneath either option is a matching maroon V-neck sweater worn over a crisp white shirt. The tie features maroon and gold diagonal stripes that complement the blazer trim. The trousers are a deep charcoal colour, tailored with sharp front pleats for a polished appearance. Boys wear grey socks with two maroon stripes near the top.

Girls' Uniform:

The girls' uniform includes the same maroon blazer with golden piping, with the option of a maroon fleece sweater in the same colours. It is paired with a maroon V-neck sweater and white shirt. The tie matches the boys', with maroon and gold diagonal stripes. The skirt is a pleated, checked design in shades of maroon, white and soft beige, creating a coordinated but distinct look. The outfit is completed with white-coloured knee-length socks featuring two maroon stripes near the top.

The images are attached below:



School Fees and Payment Information

The detailed school fees structure and bank details are attached below. Parents are encouraged to make full payment before reporting. Bank deposit slips should be presented during registration.

Payments can also be made through M-PESA STK Push, available via the school's finance office for convenience.

FEE STRUCTURE

VOTE HEAD	TERM 1	TERM II	TERM III	TOTAL
LUNCH PROGRAMME	6,750	6,000	3,000	15,750

BANK DETAILS:

(a) Family Bank

Account Number: 053000024581

Account Name: Rubiri High School

(b) Paybill

Paybill number: 222111

Account Number: 053000024581

Note: No cash payments

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SUBJECT PATHWAYS OFFERED AT RUBIRI SENIOR SCHOOL

Under the Competency-Based Senior School Curriculum, learners at Rubiri Senior School choose one of the following pathways based on their strengths, interests, and performance:

STEM COMBINATIONS

Applied Sciences

1. Agriculture, Building & Construction, Home Science — ST2083
2. Computer Studies, Geography, Marine & Fisheries — ST2015
3. Agriculture, Biology, Geography — ST2071

Pure Sciences

4. Biology, Chemistry, Computer Studies — ST1046
5. Core Mathematics, Home Science, Physics — ST1037
6. Core Mathematics, Chemistry, Physics — ST1020

Technical Studies

7. Business Studies, Chemistry, Marine & Fisheries — ST3030

ARTS & SPORTS SCIENCE COMBINATIONS

Arts

1. Computer Studies, Fine Arts, Music & Dance — AS1021
2. Fine Arts, General Science, Music & Dance — AS1027
3. Fine Arts, History & Citizenship, Music & Dance — AS1030
4. Fine Arts, French, Music & Dance — AS1026
5. Fine Arts, Literature in English, Music & Dance — AS1031

Sports

6. Biology, German, Sports & Recreation — AS2010

SOCIAL SCIENCES COMBINATIONS

Humanities & Business Studies

1. Business Studies, German, History & Citizenship — SS2099
2. Computer Studies, Geography, History & Citizenship — SS2024
3. Geography, History & Citizenship, Literature in English — SS2004
4. Fasihi ya Kiswahili, Geography, History & Citizenship — SS2018
5. Christian Religious Education, General Science, History & Citizenship — SS2076
6. Business Studies, French, Geography — SS2068

Languages & Literature

7. Fasihi ya Kiswahili, History & Citizenship, Literature in English — SS1081

SCHOOL RULES AND REGULATIONS

1. Students must **punctually report to school** in the morning. Late comers will be given a punishment of cleaning the school compound and attend guidance and counselling sessions.
2. Students shall be expected to always be in **proper school uniform** as per the admission letter specifications. No make-up, fancy hair styles or haircuts will be permitted. Boys should wear number 1 hair cut uniformly cut. Girls should wear short, neat and simple school lines or neatly held back plaited braids. No student will be allowed to stay in school improperly dressed.
3. During school time, students will only **leave school with written permission from the principal or the deputy principal**. If one sneaks through the fence, he/she must be accompanied back to school by the parent/guardian and bring a roll of barbed wire or chain link for repairing the fence. A punishment of watering flower beds will then be given.
4. **Duties must be done responsibly and on time**. Those who fail to comply will be asked to redo and the number of doing the duties will be tripled.
5. **Time wasting** by noise making and unnecessary movements in class and within the school compound will be punished by writing a composition/insha every day for one week. Movement by running (MBR) will be expected at all times.
6. **All examinations are mandatory**. Anyone missing exams must give reasonable explanation and then do the said exams failure to which one will not be allowed back in class until compliance.
7. The official school languages are **English**(Monday to Thursday) and **Kiswahili** (Friday and Saturday) Use of any other language will result to one being asked to read and summarize a given novel/riwaya in a week's time and make a presentation.
8. **Being in possession of other students' items** without their permission is illegal. One will be required to replace the item with two new ones.
9. School property should be **handled with care**. Loss or malicious damage of property will cause one to be asked to replace the said item.
10. **Any form of disrespect** by a student towards teachers, non-teaching staff, prefects and fellow students shall result to suspension followed by a written apology and pit digging. Pocketing while being addressed, chewing, hanging shirts will be treated as rudeness prompting one to be punished by cleaning the compound and taking guidance and counselling sessions.
11. Students should not **fight in or outside school**. Any student involved in fighting shall be reported to the police and may risk expulsion from the school.
12. **Coupling between students** in and out of school is prohibited. Anyone found culpable shall be suspended and asked to report back after going through counselling by a professional.
13. Students are not allowed to bring **electronic gadgets** eg. mobile phones and radios to school. Such items shall be confiscated and will not be returned
14. **No weapon** shall be allowed within the school compound eg. knives, pangas etc. Such items will be confiscated, the student shall be suspended from school, report back with parent/guardian, clean the compound for a whole day and attend guidance and counselling sessions.
15. **Drugs and substance abuse** is prohibited within and outside school. If found selling, in possession or abusing them, one shall be suspended from school. Upon reporting back he/she shall face the school and the BOM's disciplinary committees, undergo counselling from a reputable government institution and if need be, face expulsion from school.
16. In case of **absenteeism**, one will be required to be accompanied by the parent/guardian back to school and attend guidance and counselling sessions.

SCHOOL MISSION, VISION AND MOTTO

Our Mission

To provide quality education, skills, and practical knowledge for lifelong transformation.

Our Vision

To be a leading student-centered institution for learner empowerment.

Our Motto

Committed to excellence.

DECLARATION BY THE STUDENT

I declare that I have read, understood and will abide by all rules and regulations as stipulated and accept all consequences.

Student Name..... Signature.....

Date.....

Name of parent/Guardian..... signature..... Date.....

In case the parent / Guardian is not present give other two alternative contacts.

Name..... Contact..... signature.....

Name..... Contact..... Signature.....

COMMITTED TO EXCELLENCE

APPENDIX I

MEDICAL FORM

MEDICAL EXAMINATION CERTIFICATE

(This must be filled by the applicant with the aid of a medical practitioner)

NAME: _____

D.O.B: Year: _____ Month: _____ Day: _____

Sex: Male Female

Name of parent/Guardian: _____

Contact: _____

(a) PLEASE INDICATE ANY CHRONIC ILLNESS/AILMENT:

(b) ANY OTHER INFORMATION THAT THE SCHOOL NEEDS TO KNOW CONCERNING THE HEALTH OF THE STUDENT:

DECLARATION

I, Doctor _____ of _____

Hospital, do certify that to the best of my knowledge, the above named is fit not fit for Senior School Education.

SIGNATURE: _____ DESIGNATION: _____

DATE: _____ OFFICIAL RUBBER STAMP: _____

I warmly welcome you to The Rubiri Senior School Family, where learning is practical, transformative, and guided by the motto 'Committed to Excellence.'

Yours faithfully,

Principal

ANNE KING'ORI
THE RUBIRI SENIOR SCHOOL

