COMP 3111: Software Engineering

# Minutes of the 1st Project Scrum Meeting

# Hello World

**Date:** 16/3/2018

**Time:** 15:00 – 16:00

**Place:** UST CS common

**Attending:** Ho Tin Long , Leung Ka Wing, Mok Tsz Hei

**Absent:** -

**Recorder:** Mok Tsz Hei

**1. Report on progress during the past week**

Record the progress achieved during the past week (i.e., tasks worked on), by filling in the following table *for each team member*. Recording of no tasks worked on/zero total hours is also required.

***\*\*\* FULL NAME required ordered alphabetically by last/family name. \*\*\****

|  |  |  |
| --- | --- | --- |
| **Name** | **Tasks worked on in the past week** | **Total hours** |
| Ho Tin Long | Sprint 2.1: Make Templates and project folders to google drive and Use Case Specification | 3 |
| Leung Ka Wing | Sprint 2.2: Create Class Diagram and fill Use Case Specification | 4 |
| Mok Tsz Hei | Sprint 2.3: Create Use Case Diagram and fill Use Case Specification | 4 |

**2. Discussion of impediments and resolution**

2.1 Do not fully understand about the requirements of the project so we go to talk to the lecturers and TAs

**3. Goals for the coming week**

Record the tasks each team member commits to work on in the coming week, by filling in the following table.

***\*\*\* FULL NAME required ordered alphabetically by last/family name. \*\*\****

|  |  |
| --- | --- |
| **Name** | **Tasks that will be worked on in the coming week** |
| Ho Tin Long | Spring 3.1: To see the structure of classes and learn JAVA language |
| Leung Ka Wing | Sprint 3.1: Try to design and implement the UI built for transformation |
| Mok Tsz Hei | Sprint 3.1: Try to implement the UI built for start scene |

**4. Meeting adjournment and next meeting**

The meeting was adjourned at 16:10. The next meeting will take place on 15 Apr at 15:00 in the E2I.