P/P

Peter Phenow

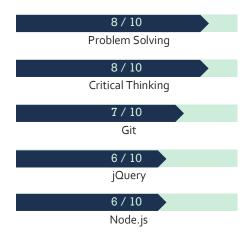F u l l   S t a c k   W e b   D e v e l o p e r

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🔗 peterphenow.github.io

A B O U T   M E

Honest and hardworking web developer always ready and willing to learn more. Recently graduated from the University of Minnesota coding bootcamp and enjoyed the many coding languages learned and projects completed.

I am well versed in HTML and CSS, along with JavaScript, jQuery, and many more coding languages. I am eager to begin my career and expand and solidify my knowledge of web development.

S K I L L S

8 / 10
Problem Solving

8 / 10
Critical Thinking

7 / 10
Git

6 / 10
jQuery

6 / 10
Node.js

E D U C A T I O N

Full Stack Web Development
UMN Coding Bootcamp
University of Minnesota College of Continuing & Professional Studies
Graduated April 2021

A.S. in Accounting
North Hennepin Community College

E X P E R I E N C E

Payroll Accountant

MP Nexlevel / Annandale, MN / Jan 2015 – May 2020

- Developed Excel macros to filter and format large data files to expedite job cost entries and reduce errors
- Created Excel macros to extract and prep data to accelerate completion of bank reconciliations
- Collaborated with team members to meet daily demands and handle challenging projects.
- Summarized and reconciled payroll tax payments

Accounts Payable Analyst

Nelson Global Products / Stoughton, WI / Apr 2013 – Jan 2015

- Developed Excel macro to select and sort invoices due in the weekly aging report
- Utilized Excel functions to consolidate 200+ weekly CH Robinson freight invoices down to 1 invoice per division to decrease workload for department

Accounts Payable Specialist

MP Nexlevel / Maple Lake, MN / Nov 2011 to Apr 2013

- Efficiently process invoices while keeping all accounts up to date with payments.
- Attended monthly work-in-progress meetings to ensure project managers' jobs are kept up to date in regards to contract amounts and job costs