

SYDNEY PETERSON

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VOLUNTEER/INTERNSHIP

March 2020

Intern | Washington State Archive: Puget Sound Branch

- Assisted reference staff in retrieving records for researchers.
 - Learning the importance of managing and maintaining a well-organized collection. It provides ease of access to public as well as providing a comprehensive list of what is available to the public.
- **Cancelled due to Covid-19 after two weeks**

October 2019 - Current

Volunteer | National Archives and Records Administration

- Indexed McNeil Penitentiary Intake Forms
 - Learned the process of organizing and indexing artifact information for ease of access to the public as well as providing a comprehensive list of what is available to the public.
- Performed Holding Maintenance on Alaska Cultural Resources
 - Learning the process of maintaining and preparing a collection for digitization, which provides greater access to the public.
- **On hold due to Covid-19**

July 2019 – January 2020

Volunteer: Gallery Illuminator | Museum of Pop Culture

- Weekly visitor engagement and presentations on museum artifacts.
 - Provided the opportunity to engage with a diverse group of individuals in the community and from around the world while sharing a love of history and pop culture.

EDUCATION

Summer 2018 – Spring 2020

Student | University of Washington | Bachelor of Arts, History | GPA: 3.6

- Developed analytical and research skills, through projects and historical essays.
- Research projects:
 - History of Seattle through the exploration of a single block, Blanchard and Lenora.
<https://sites.google.com/uw.edu/waterfrontsydneypeterson/home?authuser=0>
 - History of Seattle Anti-War/Anti-Nuclear movements during the cold war.
<https://sites.google.com/uw.edu/group-4-presentation/home>

October 2016 – August 2018

Student | Edmonds Community College

WORK

August 2015 – 2016

Real Estate Broker | North Pacific Properties

October 2009 – August 2015

Clerk/Management | Fred Meyer

- Managed 20 people on average, learning different ways to lead, grow and communicate with a diverse group of individuals.
- Managed daily projects for the 7 sections within the department.
 - Price changes, putting out merchandise, weekly ad sign and display changes, maintain sales floor cleanliness.
- Maintained open communication between other departments.
 - Putting together cross promotional displays; Superbowl displays using merchandise from Home, Apparel and Food department.
- Encouraged and grew communication within own department.
 - Making sure all associates had the tools and supplies they needed to complete their projects. Offering and asking for help when needed.
- Adapted to fast paced retail environment.
 - Sick calls or unexpected increase in customers' needs required ability to redirect focus on areas of the sales floor that needed more attention.

SKILLS

HARD SKILLS

- HTML/CSS
- JAVASCRIPT
- VISUAL STUDIO CODE
- AMAZON WEB SERVICES
- MS PROFICIENT

SOFT SKILLS

- STRONG WORK ETHIC
- ORGANIZATION
- ADAPTABILITY
- LEADERSHIP
- TEAM BUILDING
- COMMUNICATION
- PATIENT
- WORKS WELL UNDER PRESSURE

REFERENCES

[Available upon request.]