



Elizabeth Peters

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Education:

The Art Institute of Tennessee – Nashville, Tennessee

Oct 2014 - Spring 2018

Bachelor of Fine Arts in Web Design and Interactive Media

Projected Graduation: May 2018 | GPA 3.8 | Honor Roll

Columbia State Community College – Columbia, Tennessee

Oct 2011 - Dec 2012

Associates of Applied Science, Nursing

Bayerischer Volkshochschulverband e.V - Munich, Germany

Oct 2003 - Oct 2004

Accounting

Skills Summary:

Excellent Communication Skills, Dependability, Accountability, Ability to organize, transfer, store, convert, Manage digital files, Web Development, Site Maps, HTML, CSS, Java Script, Ruby, Reactjs, Sketch/Photoshop, inVision.

Work Experience:

Vanderbilt University Medical Center – Nashville, Tennessee

Jan 2012 -Present

Supervisor

Problem -solving/Complexity of Work: Resolve technical and operational problems within provided guidelines; Organizational Impact: Plans and sets day to day objectives for the team that have a direct effect on the results of the department or area that the job is in; Leads/supervises a unit within a department or a small department;Inspires for team accountability to performance standards including quality, service, patient flow, communication and credo behavior; Applies Technology: Demonstrates an enthusiasm for learning new technologies, tools, and procedures to address short-term challenges.

Williamson Medical Center – Franklin, Tennessee

Feb 2011 – Mar 2012

Certified Nursing Assistant

Assists with the patient's care identifying and reporting problems/needs, and performing interventions; Consistent with identified problems as directed by the nurse.

South African Consulate General – Munich, Germany

Mar 2007 – Sept 2009

Consular Clerk

Kept statistics for all activities performed and maintained client files and records up to date both manually and on the Consular database; Provided correct information to clients and other stakeholders, keeping abreast with all Departmental acts, regulations, policies and directives, administered by Department of Home Affairs, South Africa; Took on duties assigned by the Ambassador, Minister of Home affairs, transferred officials and participated in activities that promoted the business plan of the mission and the foreign policy of the government of South Africa; identified and planned implementation on ways of saving costs for Consular operations;Saved costs by training new employees and thereby saving training costs for the Consulate.

Awards and Acknowledgements:

- Promotion to Supervisor in the Children's Emergency Registration and Financial Department.
- Art Grant Recipient