

## 5. Toilet Seat Replacement

### Method of works

- WMS are to arrive on site and introduce themselves to the resident, showing them their allocated WMS ID cards.
- WMS operative's/ representatives are to wear PPE at all times i.e. safety boots and steel toe cap boots, gloves also to be worn for safety/ hygiene reasons
- Remove the fixings from the existing toilet seat. If these have rusted out they will need to be cut off
- Remove old toilet seat from the toilet and dispose of as spoil.
- Clean toilet pan area where new seat is to be fixed using disinfectant wipes and make sure it is dried using paper towel or a cloth. Refer to MSDS or tub for use of disinfectant wipes.
- Test the new toilet seat for full function, ensuring it is also firmly secured.
- Fit new toilet seat as per instructions
- Remove rubbish from site and leave area clean and tidy

### See additional docs

N/A

## Risk Assessment

Hazard	Control Measures
COSHH	When using any chemicals, the COSHH safety data sheet will be followed to ensure that the safe working practice is followed. This includes storage and use, including the correct use of PPE. Common material sheets are within this document. Additional MSDS may be required for extra chemicals/substances i.e. Flux.
Hygiene	Good personal hygiene is a necessity washing of hands prior to any breaks (food – ingestion).
Slips Trips and Falls	The site will remain tidy at all practicable times. All designated access/egress routes shall be kept free of slip and trip hazards, and obstructions. All equipment is switched off and/or isolated when unattended. All material that could potentially cause injury is either secured behind barriers or removed from site.

## PPE

