



ENGINE ROOM HIRE - TERMS & CONDITIONS

Here at The Hang Fire Southern Kitchen we love a good party, so we are very pleased to have a small function room for private hire. Below sets out the terms, conditions and general info.

Hire Charges

There is no charge to hire the Engine Room itself, however a minimum spend of £200 on food is required in order to qualify for our free room hire offer. Confirmation of a booking requires a signed copy of our terms and conditions together with a deposit via bank transfer of £10 per person five days before the event.

The balance of any pre-booked food or drink is required three working days prior to the function date. Please note that should numbers reduce after this point, the confirmed number will still need to be paid for.

Provisional bookings can be held for up to 14 days without commitment. Should we get a further enquiry for the date you are holding we may be in contact sooner to see if you have made a decision.

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By hiring the Engine Room you will have sole use of the room from one hour before the start time, so feel free to come in and decorate/set up should you wish. It may be possible for you to have earlier access, but we can't guarantee it.

Food & Drink

Unfortunately, you are unable to bring your own food and beverages for consumption in the Engine Room. You do need to choose food from our menu selectors and use our bar. You are more than welcome able to bring in celebration cakes. We love cake!

You may wish to speak to us about providing a welcome drink, pre-order drinks with dinner or a bespoke cocktail list. All drinks must be paid for on the night of the event by cash or card.

Entertainment

We have pre-loaded music playlists for background music, though you are welcome to bring your own loaded ipod should you wish to play it through our sound system.

Decorations

We are happy for you to decorate the Engine Room. Please note that nothing can be hung from the lights in the room. We ask that you use blue tack, but not on the wallpaper or paintwork.

Dietary requirements

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We cater for all dietary requirements and allergens.
Please make us aware of any requests from your party prior to the event.

Carriages

Please note that event finish times are 11pm. Last orders at the bar will be called 30 minutes before this time and all drinks should be consumed by the finish time. Taxis can be scarce in Barry and should be ordered well in advance.

Cancellation Charges

The deposit per person is non-refundable and therefore cannot be redeemed if cancellation occurs. In extreme circumstances outside of our control (for example, adverse local weather conditions, natural disasters, civil strikes) we may be forced to cancel your event. If an event needs to be cancelled for these reasons then we will make a full refund to you or offer you an alternative date should you prefer.

The event host will be responsible for the following in relation to their guests and belongings:

- Any guest deemed to be using unreasonable behaviour will be asked to leave the venue
 - All guests must leave the venue at the agreed time and arrange transport in advance accordingly.
- Unfortunately due to licensing constraints we are unable to keep the venue open for guests if transport does not arrive.

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- A responsible adult will need to supervise all children who attend family parties and ensure that they do not have access to alcohol. Please note that identification will be required for any guest who appears to be under 21 years old in line with our premises license. With this in mind, we are unable to cater for 18th birthday parties. It is our company policy that anyone under 18 years old cannot be served on the premises, even with the permission of a consenting adult.
- Any damage to the premises by your guests or the decorations will need to be paid for at replacement cost.
- Ensure that all decorations, presents, cakes etc are removed from the premises at the end of the hire period

Please note that by paying the deposit, we assume that you are agreeing to abide by these terms and conditions.